

1 **Rockford Town Public Hearing and Regular Council Meeting**
2 **November 15, 2017 7:00pm**
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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
5 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
6 SUMMARY OF THE DISCUSSION AND VOTING.
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9 Mayor Carrie Roecks called the meeting to order at 7:00pm with the Pledge of Allegiance.
10

11 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Micki
12 Harnois, Tim Fricke, William Benson and Brian Laude. Clerk/Treasurer Heidi Johnson, Public Works'
13 Dave Thompson and several residents were also in attendance.
14

15 Ms. Roecks opened the public hearing at 7:02pm.

16 She stated the purpose of the hearing was to get public comment regarding the 2018 preliminary
17 budget. There were questions about what type of expenditures or revenues are included in several line
18 items. Council agreed that the budget suggestions from Public Works were a good idea. Ms. Roecks
19 created a spreadsheet with wage increase proposals. Ms. Harnois suggested that Public Works' Patrick
20 Marcalus and Dave Thompson receive a bigger increase than what was proposed. Council agreed that
21 Mr. Marcalus should receive \$16/hour and Mr. Thompson \$20/hour. There was discussion on adding
22 an estimated cost for replacing a fence in the town park, asphalt work, and wage increases to the
23 budget before the next public hearing.
24

25 Ms. Roecks closed the public hearing at 8:11pm and resumed the regular meeting.
26

27 **Mr. Benson made a motion to approve the amended agenda. Mr. Fricke seconded the motion.**
28 **Ms. Harnois asked that the second "Council Reports" section be removed from the agenda.**
29 **Motion was carried.**
30

31 **Mr. Benson made a motion to approve the November 1, 2017 public hearing and regular meeting**
32 **minutes. Mr. Laude seconded the motion. Ms. Harnois said that line 51 needed to be corrected**
33 **to read "Spokane County Conservation District" and line 56 should be corrected to say "to**
34 **review a presentation." Motion was carried.**
35

36 **ANNOUNCEMENTS**

- 37 - Ms. Roecks reported that the Washington Transportation committee approved the renaming of a
38 13-mile portion of Highway 27 to the Sam Strahan Memorial Highway from 32nd Avenue to Elder
39 Road.
- 40 - Town Hall will be closed November 23rd and 24th.
- 41 - November 29th is the Final Public Hearing for the 2018 Budget.
- 42 - Ms. Harnois said she had heard that Freeman was considering changing its school colors to
43 blue and gold because gold was Sam Strahan's favorite color.
44

45 **COUNCIL REPORTS**

- 46 - Ms. Harnois reported that there is a potential grant opportunity for the owner of the brick building
47 near the Exxon to take advantage of.
48

49 **PUBLIC COMMENT**

50 None

51 COMMISSION REPORTS
52 Comprehensive Plan – All revisions are complete; the document just needs to be formatted and sent to
53 the State.
54
55 Planning and Zoning – Mr. Stevenson mentioned that the old house on 27 E Street is no longer
56 standing.
57

58 COMMITTEE REPORTS
59 None
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61 ORDINANCES/RESOLUTIONS
62 None
63

64 STAFF REPORTS
65 Public Works

- 66 • Dylan Anderson with AWC/RMSA met with Mr. Thompson on 11/08/17 to do an annual Loss
67 Prevention study. He had a list of small items that need to be addressed, from an insurance
68 standpoint. Most importantly, the air compressor in the shop needs to be replaced. He also gave
69 staff a member standards handbook showing what type of training and documentation was
70 required and was suggested.
- 71 • Mr. Thompson mentioned the Professional Services Agreement for the sewer replacement
72 project at the Emma Street Bridge that JUB sent over for review. There was discussion on
73 what needs to be completed before the project can start. The town will have to acquire several
74 permits and an easement from Union Pacific before construction.
75 **Mr. Benson made a motion to approve the Professional Services Agreement with JUB.**
76 **Mr. Stevenson seconded the motion. Motion was carried.**
77

78 Clerk/Deputy Clerk

- 79 • Mrs. Johnson submitted the October Treasurer’s Report, stating that the balance in all funds
80 was \$712,767.59.
- 81 • Mrs. Johnson gave council a report of the breakdown of transactions that were part of the
82 \$78,000 Interfund Transfer that was approved on the first 2017 Budget amendment. The
83 transfer was from the Lagoon #3 Upgrade fund (420) to the Lagoon Fund (402).
84

85 PUBLIC COMMENT

- 86 - Resident Annie Guhlke asked about the tree in the creek behind the Exxon. Mr. Thompson said
87 it has been removed. She then asked when the final amendment for the 2017 budget is. Mrs.
88 Johnson said December.
89

90 OLD BUSINESS
91 None
92

93 NEW BUSINESS

94 **Ms. Harnois made a motion to approve the engagement letter with Chuck Zimmerman from**
95 **Ogden, Murphy and Wallace. Mr. Benson seconded the motion. Motion was carried.**
96

97 **Ms. Harnois made a motion to approve the new planning attorney, Chuck Zimmerman, to DRAFT**
98 **a contract between Studio Cascade and the town for planning services.**
99

100 Ms. Roecks asked council what they thought about allowing local kids (with supervision) to use Town
101 Hall for a movie night. Council agreed that this should be allowed.

102
103 Council requested the wage increase discussed during the public hearing be included in the 2018
104 budget.

105
106 Ms. Roecks mentioned that there are some interesting and informative videos on the AWC website and
107 asked Mr. Benson to add a link form the town's website to access them.

108
109 Council decided that part-time employees would get 8 hours of holiday pay, when a paid holiday lands
110 on their regularly scheduled day.

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112
113 APPROVE CHECKS

114 **Mr. Stevenson made a motion to approve checks 14153-14162, for a total of \$13,140.96. Mr.**
115 **Benson seconded the motion. Motion was carried.**

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117 Meeting was adjourned 9:20pm.

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Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor