



# Monroe Fire Protection District

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**June 8, 2021**  
**BOARD OF TRUSTEES**  
**MEETING AGENDA**

6:00 pm  
Meeting held via ZOOM

1. **Call to Order and Roll Call**
2. **Changes or Amendments to Agenda**
3. **Public Comment (procedure for public comment on reverse side)**
4. **Approval of Minutes**
  - a. May 11, 2021 – Regular Meeting – ACTION ITEM
5. **Old Business**
  - a. Legal Updates
  - b. Monroe Fire District Future
  - c. COVID-19 Information
  - d. Engine 22 Updates
  - e. ISO Review
6. **New Business**
  - a. Department Update
    - i. Statistics
  - b. Ordinance 02-2021 – Special Donation Fund – ACTION ITEM
  - c. Township Fire Protection Services Contracts – ACTION ITEM
  - d. Turn Out Gear Purchase – ACTION ITEM
  - e. Lawn Mower Purchase – ACTION ITEM
  - f. Aladtec/Emergency Reporting Integration – ACTION ITEM
7. **Claims and Financial Reports**
  - a. Monroe Fire Protection District Claims – ACTION ITEM
  - b. District 8 Claims – ACTION ITEM
  - c. Financial Report – ACTION ITEM
8. **Next Meeting Scheduled:** July 13, 2021 at 6:00pm via Zoom
9. **Adjourn**

**Vicky Sorensen**  
Chair

**C. Ed Brown**  
Fiscal Officer

**Mark Kruzan**  
Vice-Chair

**Daniel Vest**  
Board Trustee

**Christina Courtright**  
Board Trustee

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**HEADQUARTERS**  
**STATION 22**  
**3953 S KENNEDY DRIVE**  
**BLOOMINGTON IN**  
**812-331-1906**  
**812-336-1166 (FAX)**

**Copy Furnished:**

Vicky Sorensen, Chair  
Mark Kruzan, Vice-Chair  
C. Ed Brown, Fiscal Officer  
Daniel Vest, Board Trustee  
Christina Courtright, Board Trustee  
Dustin Dillard, Fire Chief  
George Cornwell, Deputy Fire Chief  
Matt Bright, Deputy Fire Chief  
Steve Coover, Deputy Fire Chief  
Joel Bomgardner, Assistant Fire Chief  
David Ferguson, District Counsel  
Angie Purdie, County Commissioners Office  
Mr. Jeff Cockerill, County Legal  
Station No. 21  
Station No. 22  
Station No. 23  
Station No. 24  
Station No. 25  
Station No. 29  
Station No. 39  
District Files

Procedure for Public Comment or Questions:

The District Board recognizes the value of public comment on district issues and the importance of allowing members of the public to express themselves on district matters. To permit fair and orderly public expression, the Board requests you be respectful of others while they are making public comment. At each Board meeting at which public participation is permitted, the Chair of the Board shall administer the procedures of the Board for its conduct. Public participation shall be permitted as indicated on the order of business and at the discretion of the Chair. Participants must be recognized by the Chair and must preface their comments by an announcement of their name and group affiliation, when appropriate. Patron comments are limited to three (3) minutes. The Chair may interrupt, warn, or terminate a person's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.



# Monroe Fire Protection District

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## MINUTES OF MEETING OF THE BOARD OF TRUSTEES

Chair Sorensen called the meeting of the Board of Trustees of the Monroe Fire Protection District to order at 6:00 p.m. EST Tuesday, May 11, 2021 via a Zoom Meeting due to the COVID-19 pandemic. Public notice of the meeting had been duly made to local media by email transmission and hard copy notices had been placed in all the usual places.

Chair Sorensen explained that she has asked Vice-Chair Kruzan to run the meeting this evening as she has pneumonia. Chair Sorensen stated that she was feeling better, however her energy levels were still down and felt it would be best for Vice-Chair Kruzan to facilitate the meeting this evening.

Mrs. Bovenschen called the roll of the board of trustees to determine members present, absent, and to identify others present.

Those present were as follows:

- Vicky Sorensen, Chair
- Mark Kruzan, Vice Chair
- Christina Courtright, Trustee
- Dan Vest, Trustee

Those absent were as follows:

- C. Ed Brown, Fiscal Officer arrived at 6:09pm

Others present were as follows:

- Dustin Dillard, Chief, MFD
- George Cornwell, Deputy Chief, Operations, MFD
- Matt Bright, Deputy Chief, EMS/Special Operations, MFD
- Steve Coover, Deputy Chief, Community Risk MFD
- Joel Bomgardner, Assistant Chief, Administration, MFD
- JJ McWhorter, Assistant Chief, Training, MFD
- Jeffrey Comps, House Captain, MFD
- Craig Patnode, House Captain, MFD
- Clayton Dillard, Lieutenant, MFD
- Tammy Bovenschen, Administrative Assistant MFD

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**HEADQUARTERS  
3953 S KENNEDY DRIVE  
BLOOMINGTON IN  
812-331-1906  
812-336-1166 (FAX)**

Lorie Robinson, Financial Assistant MFD  
Christine Bartlett, Attorney, Ferguson Law  
Rita Barrow, Van Buren Township Trustee  
Ken Horrocks, Clear Creek Township Resident

## **CHANGES OR AMENDMENTS TO THE AGENDA**

Vice-Chair Kruzan asked if there were any amendments or changes to the agenda. There were no changes or amendments.

## **PUBLIC COMMENT**

Vice-Chair Kruzan explained this was the time when any member of the public could speak to the board concerning any matter not listed on the agenda. Vice-Chair Kruzan stated that the board does appreciate when members of the public attend the meetings and wish to speak to the board. Vice-Chair Kruzan stated that as steward of public funds, the board and staff take these matters very seriously. Vice-Chair Kruzan noted that he watched a public meeting from 2019 where Chief Dillard spoke about the merger and answered many questions. Vice-Chair Kruzan reminded board members and staff that this time was just for public comment and we do not respond to comments.

Mrs. Bovenschen read the policy for public comment. Mrs. Bovenschen explained that when an individual had 15 seconds left to speak, she would hold up a sign in front of the camera.

Mr. Ken Horrocks, Clear Creek township resident spoke to the board. He stated that this is concerning the merger that has been in the works for years. He did thank Chief Dillard for responding to his email complaint concerning his sudden and abrupt and large increase in real estate taxes. He wanted to the board to know he was blindsided with the 18% jump that no one saw coming with the merger. Mr. Horrocks stated that not knowing this could be on him, by not knowing what was going on, and he does understand that. He wanted the board to know that he felt that the residents should have been notified that this big redistricting was going on. He noted to that maybe this will provide coverage for those who didn't already have it, but for him and his neighbors they felt they had adequate coverage with Station 21 located just down the from his neighborhood. Mr. Horrocks stated that everyone cares about what happens in their neighborhood and pocket books first and foremost.

Mr. Horrocks stated that it seems that there is a large increase in fire protection for not just him, but for many in the county. Is this what we are baring the cost for? Bringing wages up for other fire departments in other areas but not this one, with this merger? Something of this magnitude he felt they should be forewarned. He felt the district should have stated that his real estate taxes would be rising 15-20%, so that he could have spoke up prior to the merger, not after the fact. He doesn't want to spend money for something he doesn't get any value for, and this he doesn't see the value in. He understands that complaining after the fact is pointless, but everybody gets their 3 minutes to speak. He doesn't know how to change this, but he feels like if the district had 4 years building up to this merger, the money should have been lined out already to fund it.

Vice-Chair Kruzan welcome Fiscal Officer Ed Brown to the meeting. Vice-Chair Kruzan invited members of the community to go to the district website and watch previous meetings where the history of how this merger took place.

Vice-Chair Kruzan asked if any other members of the public wanted to speak. Rita Barrow, Van Buren Township Trustee, wanted to let the board know that she apologies for lengthy delay in getting all documents completed concerning Station 39. She noted that firefighters did move into May 3. She noted that landscaping is in the process at Station 29. The bumpers for the parking spaces at 39 still need to be installed and repair to the black top at Station 29 will be finished soon.

## **MINUTES OF PREVIOUS MEETING**

Minutes from the April 2, 2021 executive meeting, were presented to the board for approval. Vice-Chair Kruzan ask if there were any questions or comments concerning the minutes. Seeing none, Vice-Chair Kruzan called for a motion to approve the minutes.

Ms. Courtright made a motion to approve the minutes of April 2, 2021 executive session as presented.

Fiscal Officer Brown 2<sup>nd</sup>

Motion passed 5-0

Minutes from the April 2, 2021 special meeting, were presented to the board for approval. Vice-Chair Kruzan ask if there were any questions or comments concerning the minutes. Seeing none, Vice-Chair Kruzan called for a motion to approve the minutes.

Fiscal Officer Brown made a motion to approve the minutes of April 2, 2021 special session as presented.

Chair Sorensen 2<sup>nd</sup>

Motion passed 5-0

Minutes from the April 13, 2021 regular meeting, were presented to the board for approval. Vice-Chair Kruzan ask if there were any questions or comments concerning the minutes. Seeing none, Vice-Chair Kruzan called for a motion to approve the minutes.

Ms. Courtright made a motion to approve the minutes of April 13, 2021 regular session as presented

Mr. Brown 2<sup>nd</sup>

Motion passed 5-0

## **OLD BUSINESS**

### **a. Legal Updates**

Mrs. Bartlett informed the board that she had no new legal updates

### **b. Monroe Fire District Future**

Chief Dillard informed the board that he had not received any requests from other townships to join the district. Washington and Benton townships are the last two at this time that have merged. This will give us some consistency as what the district financially will look like over the next few years. Chief Dillard stated that we recently received new software that allows employees to

update their personal information into one portal and applies to all of our various insurance policies and legal documents. It is a program that links up with Bill C Brown. We are looking into changing our Standard policy from Capstone in Fort Wayne to our representatives here locally at Bill C Brown. This is a simple change, basically moving from one agent to another, so that we can utilize this software with that process.

Vice-Chair Kruzan also stated that there is a letter on the district website, [www.monroefd.org](http://www.monroefd.org) that explains the tax increases that were brought up tonight during public comment.

**c. COVID-19 Information**

**i. Homebound Hoosiers**

Chief Dillard stated that we are continuing to help with the Homebound Hoosiers program.

**d. Engine 22 Updates**

Deputy Chief Cornwell updated that at the end of May, the purchasing committee will be traveling to the E-One headquarters for a pre-conference build. They will go through the entire spec and then the building process will begin.

**e. ISO Review**

Chief Dillard explained that we have wrapped up our ISO review this month. The first portion, which is the pre-survey, was difficult for us this time as we had to take data from all three departments and try to combine that information. ISO requires documents that go back from 1-3 years.

This first intermediate review may not be what we expected, however they will be coming back next year and reviewing us again as a district with one full year. The important part of this was the water shuttle survey. ISO directed us to pick the 7 largest buildings in the 7 different areas. We had to show that we had adequate water supply for those buildings which were 5 miles from the firehouse.

Chief Dillard noted that we did get permission from Indiana Limestone to place a suction point at the Victor Pike location to draw water from when needed. We also have someone for the Indiana Geological and Water office completing a 15-year drought certification on that suction point, for ISO.

Chief Dillard feels good about the results. We will pass on information as we receive it from ISO. Chief Dillard thanked all staff who helped out with this review. Vice-Chair Kruzan stated that this review will help homeowner's insurance where their insurance company uses ISO rating to determine rates. Vice-Chair Kruzan stated that some companies don't use ISO and use a zip-code loss program instead. Chief Dillard did state that is correct.

**NEW BUSINESS**

**a. Department Update**

**i. Statistics**

Deputy Chief Bright went over statistics for the month of April

	<u><b>April 2021</b></u>
<b>TOTAL Emergency Calls</b>	<b>322</b>
Fire Calls	26
Over Pressure Rupture, Explosion, Overheat	1
EMS Calls	252
Hazardous Conditions	11
Service Calls	5
Good Intent Calls	23
False Alarms	4
Severe Weather	0
Special Incidents	0
<b>Incidents by Township</b>	<b>251</b>
Bloomington	33
Clear Creek	29
Indian Creek	14
Perry	82
Van Buren	93
<b>Incidents – Contracted Townships</b>	<b>53</b>
Benton	19
Polk	3
Salt Creek	20
Washington	11
<b>Incidents by Aid Given</b>	<b>18</b>
Bean Blossom	2
Bloomington City	4
Ellettsville	1
Richland Township (EFD)	4
Greene County	6
Lawrence County	1
Average Response (dispatch to arrival on scene)	7 min 40 sec
Average Turnout (dispatch to enroute)	1 min 04 sec
Average Time on Scene	30 min 42 sec

Ms. Courtright wanted to comment that she has noticed several of the runs are reproduced on our Facebook page in a very timely manner. She feels this is a huge contribution to the community. She noted that these posts are shared by dozens of people. She commends the staff for getting those posts up so quickly.

**b. Dental Insurance Renewal**

Mrs. Bovenschen explained to the board that the proposal presented was the same pricing as we currently have. We are requesting a 19-month renewal this year, so that we can get all of our insurance renewals being January 1. This year the plan maximum will be \$875 (through December 31, 2021) and then in 2022 the maximum will be \$1,500.

Vice-Chair Kruzan called for a motion to approve the HRI Dental Options.  
Ms. Courtright made a motion to approve HRI Dental Options for 19 months.  
Chair Sorenson 2<sup>nd</sup>  
Motion passed 5-0

**c. Annex Landscaping**

Chief Dillard explained to the board that when we moved into the Annex, the county made several variances for us. As a requirement we are required to place a certain amount of landscaping along Kennedy Drive and Rhorer Road. We received several bids for the landscaping job: Abell Nursery \$17,894; Thrashers Landscaping \$29,399; C&H Lawn and Landscaping \$24,965.

Chief Dillard stated that we would like approval for the bid from Abell Nursery in the amount of \$17,894 to be paid from the Cumulative Fund.

Vice-Chair Kruzan called for a motion to approve the bid from Abell Nursery.  
Fiscal Officer Brown made a motion to approve the bid for \$17,894 from Abell Nursery.  
Chair Sorensen 2<sup>nd</sup>  
Motion passed 5-0

**d. Van Buren Building & Equipment Contract**

Mrs. Bartlett, Ferguson Law, explained that we do have a signed agreement from Van Buren. This agreement is to transfer the new fire station, surrounding property and apparatus to the District. For the transfer of the property, there will be a deed transfer, with that if the District ever dissolves or Van Buren is removed from the district, then Van Buren has the option to buy the property back at the cost of \$1. This option is in place for 25 years unless there is a causality event (such as a tornado) then the option would end.

Vice-Chair Kruzan called for a motion to approve the agreement.  
Ms. Courtright made a motion to approve the agreement with Van Buren.  
Chair Sorenson 2<sup>nd</sup>  
Motion passed 5-0

**e. Assumption of Van Buren Lease Agreement**

Mrs. Bartlett explained that part of the transfer of Van Buren is a lease with Monroe Board of Aviation Commission, for the Kirby Road location. Part of the transfer is



that the district will be taking over that lease. Basically, the district will be stepping into the shoes of Van Buren now. We will have all of the obligations under the lease and all the rights under the lease. Vice-Chair Kruzan asked if the airport authority has already adopted this and is Van Buren okay with this? Mrs. Bartlett explained that the agreement with Van Buren for the property and apparatus have agreed to this. Mrs. Bartlett stated that the Monroe Board of Aviation will be the last to approve. She did state that the county attorney, Jeff Cockerill has reviewed and doesn't anticipate any issues.

Vice-Chair Kruzan called for a motion to approve the Assumption of Lease Agreement.

Chair Sorenson made a motion to approve the Assumption of Lease Agreement.

Ms. Courtright 2<sup>nd</sup>

Motion passed 5-0

## **CLAIMS AND FINANCIAL REPORT**

### **Claims:**

#### **a. Monroe Fire Protection District Claims:**

Mrs. Robinson went over the claims for Monroe Fire Protection District. Monroe Fire Protection District Claims dated April 9, April 16, April 19, April 23 and April 28, 2021 were presented for approval.

**Payroll:** Included the semi-monthly payrolls for April 2021.

Vice-Chair Kruzan called for a motion to approve claims for April 2021.

Fiscal Officer Brown made a motion to approve claims dated April 9, April 16, April 19, April 23 and April 28, 2021.

Chair Sorensen 2<sup>nd</sup>

Motion passed 5-0

#### **b. District 8 Claims:**

There were no District 8 claims.

#### **c. Financial Report:**

Mrs. Robinson went over the April 2021 financial reports. Vice-Chair Kruzan asked if we had any conflict of interests with individuals who are current members of the district. Fiscal Officer Brown did comment that he does have a conflict of interest form filed because he also sits on the Southern Monroe Water Authority. Vice-Chair Kruzan would like to be sure that we have on file any employees who have conflict of interests.

Fiscal Officer Brown made a motion to approve the Financial Statement dated April 30, 2021.

Ms. Courtright 2<sup>nd</sup>

Motion passed 5-0

**NEXT MONTHLY BUSINESS MEETING**

Vice-Chair Kruzan reminded everyone that our next scheduled regular board meeting for the Monroe Fire Protection District will be held on June 8, 2021 at 6:00pm via Zoom

**ADJOURN**

Vice-Chair Kruzan called for a motion to adjourn.  
Fiscal Officer Brown made a motion to adjourn at 6:48pm  
Chair Sorensen 2<sup>nd</sup>  
Motion passed 5-0

Dated: June 8, 2021

Aye:

Nye:

\_\_\_\_\_  
Vicky Sorensen, Chair

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Vicky Sorensen, Chair

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Mark, Kruzan, Vice-Chair

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Mark Kruzan, Vice-Chair

\_\_\_\_\_  
C. Ed Brown, Fiscal Officer

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C. Ed Brown, Fiscal Officer

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Christina Courtright, Trustee

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Christina Courtright, Trustee

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Daniel Vest, Trustee

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Daniel Vest, Trustee

Copy furnished:

- Mrs. Vicky Sorensen, Chair
- Ms. Christina Courtright, Trustee
- Mr. Daniel Vest, Trustee
- Mr. George Cornwell, Deputy Chief
- Mrs. Christine Bartlett, Legal Counsel
- Station No. 21, Bulletin Board
- Station No. 24, Bulletin Board
- Station No. 29, Bulletin Board

- Mr. C. Ed Brown, Fiscal Officer
- Mr. Mark Kruzan, Vice-Chair
- Mr. Dustin Dillard, Fire Chief
- Mr. David Ferguson, Legal Counsel
- Station No. 22, Bulletin Board
- Station No. 23, Bulletin Board
- Station No. 25, Bulletin Board
- Station No. 19, Bulletin Board



# Monroe Fire Protection District

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To: All Members

From: Chief Dillard & Deputy Chief Bright

Date: June 3, 2021 and Effective Immediately

Re: COVID-19 Response and Departmental Procedures, v2

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## MFPD COVID-19 PROTOCOLS

### **For Response to all calls:**

Wear the following PPE for all patient interactions where COVID-19 is *suspected or confirmed*:

- Fit tested NIOSH-approved N95 or higher-level respirator
- A single pair of disposable examination gloves
- Eye protection, such as face shield or goggles, unless you are wearing a full-face respirator
- Gown or coveralls
- For all suspected or confirmed patients, continue to follow zero droplet protocols,
  - Continue to provide patient a mask
  - Limit the use of aerosol generating procedures, and
  - Limit the number of personnel exposed.

For all other patient interactions:

- N95 mask shall continue to be worn by MFD personnel
- Surgical Masks on patients when oxygen masks or other airway interventions are not in process.
- All other standard Body Substance Isolation procedures shall continue to be followed.
- Patient care should continue per training.

**HEADQUARTERS  
STATION 11  
3953 S KENNEDY DRIVE  
BLOOMINGTON IN  
812-331-1906  
812-336-1166 (FAX)**

**LAKEVIEW  
STATION 21  
9094 S STRAIN RIDGE RD  
BLOOMINGTON IN  
812-824-6077**

**KIRKSVILLE  
STATION 23  
8019 S ROCKPORT RD  
BLOOMINGTON IN  
812-824-6202**

## **Station Hygiene:**

Stations are open to the Public.

To minimize exposing one another to ANY form of illness additional measures are to be taken at each fire station.

- Headsets, radios and microphones are to be disinfected by oncoming personnel at the beginning of each shift and after each use.
- All doorknobs, countertops and frequently touched surfaces shall be disinfected with provided spray each shift. Cleaning is key and shall occur multiple times a shift.
- Disposable cups and utensils should be utilized for meals and immediately disposed of.
- Wash hands often with soap and warm water for at least 20 seconds – use an alcohol-based hand sanitizer if soap and water are not available.
- Any personnel observed to be showing signs and symptoms of illness will immediately be relieved from duty.
- Station supplies shall be utilized appropriately, and members must understand that supplies may be limited and should therefore be utilized as directed.
  - Bleach and other concentrated products shall be used in accordance to manufacturer's recommendation. Do not over saturate or under saturate.

## **Personnel Post COVID exposure or COVID diagnosis:**

### ***Unconfirmed exposure:***

- If vaccinated
  - No action necessary
- If not vaccinated
  - Must wear a mask at work
  - Must complete continuous daily employee screenings for 10 days
  - If member becomes symptomatic, see below

### ***Confirmed exposure:***

- Vaccinated
  - Must complete daily employee screenings.
- If not vaccinated
  - 10 days off with NO COVID symptoms
    - (Battalions must note “COVID WATCH” on ALADTEC)
    - Time off is charged to employee's PTO
  - Must complete a COVID test on or about Day 5
  - Must complete continuous daily screenings
  - If member becomes symptomatic, see below

## COVID Symptomatic or Confirmed Positive Test:

- Vaccinated
  - Must complete continuous daily employee screenings
  - Must complete a COVID test
    - If negative, minimum of 72 hours no fever / fever reducing medications
      - (Battalions must note “COVID WATCH” on ALADTEC)
    - May require a release from Occupational Health
  - Positive COVID test = 10 Days off
    - (Battalions must note “COVID” on ALADTEC)
  - Must complete a return to work evaluation via Occupational Health
- If not Vaccinated
  - Must complete continuous daily employee screenings
  - Must complete a COVID test
    - If negative, minimum of 72 hours no fever / fever reducing medications
      - (Battalions must note “COVID WATCH” on ALADTEC)
      - **Time off is charged to employee’s PTO**
    - May require a release from Occupational Health
  - Positive COVID test = Minimum 14 Days off
    - **Time off is charged to employee’s PTO**
  - Must complete a return to work via Occupational Health

## Domestic Travel

- Vaccinated
  - During Travel
    - [Wearing a mask over your nose and mouth is required](#) on planes, buses, trains, and other forms of public transportation traveling into, within, or out of the United States and in U.S. transportation hubs such as airports and stations.
    - Follow all state and local recommendations and requirements, including mask wearing and social distancing.
  - After Travel
    - Self-monitor for COVID-19 symptoms; isolate and get tested if you develop symptoms.
    - Follow all [state and local](#) recommendations or requirements.
- If not Vaccinated
  - Before you travel:
    - Get tested with a [viral test](#) 1-3 days before your trip. **(At employee’s personal expense)**
  - While you are traveling:
    - Wear a mask over your nose and mouth. [Wearing a mask is required](#) on planes, buses, trains, and other forms of public transportation traveling

- into, within, or out of the United States and in U.S. transportation hubs such as airports and stations.
  - Avoid crowds and stay at least 6 feet/2 meters (about 2 arm lengths) from anyone who is not traveling with you.
  - Wash your hands often or use hand sanitizer (with at least 60% alcohol).
- After you travel:
  - Get tested with a [viral test](#) 3-5 days after travel **AND** stay home and self-quarantine for a full 7 days after travel.
    - Even if you test negative, stay home and self-quarantine for the full 7 days. (*Time will be charged to employees PTO*)
    - If your test is positive, [isolate](#) yourself to protect others from getting infected.
  - Avoid being around people who are at [increased risk for severe illness](#) for 14 days, whether you get tested or not.
  - Self-monitor for COVID-19 symptoms; isolate and get tested if you develop symptoms.
  - Follow all [state and local](#) recommendations or requirements.
  - ***Employees shall complete continuous daily screening forms during self-quarantine period.***

## International Travel

- Vaccinated
  - Before you travel
    - Make sure you understand and follow all airline and destination requirements related to travel, mask wearing, testing, or quarantine, which may differ from U.S. requirements. If you do not follow your destination's requirements, you may be denied entry and required to return to the United States.
    - Check the current [COVID-19 situation in your destination](#).
  - During traveling:
    - **[Wearing a mask over your nose and mouth is required](#)** on planes, buses, trains, and other forms of public transportation traveling into, within, or out of the United States and in U.S. transportation hubs such as airports and stations.
    - Follow all recommendations and requirements at your destination, including mask wearing and social distancing
  - Before you arrive in the United States:
    - All air passengers coming to the United States, **including U.S. citizens and fully vaccinated people**, **[are required](#)** to have a negative COVID-19 test result no more than 3 days before travel or documentation of recovery from COVID-19 in the past 3 months before they board a flight to the United States.
  - After travel:
    - Get tested with a [viral test](#) 3-5 days after travel. (**At employee's personal expense**)

- Self-monitor for COVID-19 symptoms; isolate and get tested if you develop symptoms.
    - Follow all [state and local](#) recommendations or requirements after travel.
  
- If not Vaccinated
  - Before you travel:
    - Get tested with a [viral test](#) 1-3 days before your trip. **(At employee's personal expense)**
    - Make sure you understand and follow all airline and destination requirements related to travel, testing, or quarantine, which may differ from U.S. requirements. If you do not follow your destination's requirements, you may be denied entry and required to return to the United States.
    - Check the [COVID-19 situation in your destination](#).
  - While you are traveling:
    - Wear a mask over your nose and mouth. **[Wearing a mask is required](#)** on planes, buses, trains, and other forms of public transportation traveling into, within, or out of the United States and in U.S. transportation hubs such as airports and stations.
    - Avoid crowds and stay at least 6 feet/2 meters (about 2 arm lengths) from anyone who is not traveling with you.
    - Wash your hands often or use hand sanitizer (with at least 60% alcohol).
  - Before you arrive in the United States:
    - All air passengers coming to the United States, including U.S. citizens and fully vaccinated people, **[are required](#)** to have a negative COVID-19 viral test result no more than 3 days before travel or documentation of recovery from COVID-19 in the past 3 months before they board a flight to the United States.
  - After you travel:
    - Get tested with a [viral test](#) 3-5 days after travel **AND** stay home and self-quarantine for a full 7 days after travel.
      - Even if you test negative, stay home and self-quarantine for the full 7 days. ***(Time will be charged to employees PTO)***
      - If your test is positive, [isolate](#) yourself to protect others from getting infected.
    - If you don't get tested, stay home and self-quarantine for 10 days after travel.
    - Avoid being around people who are at [increased risk for severe illness](#) for 14 days, whether you get tested or not.
    - Self-monitor for COVID-19 symptoms; isolate and get tested if you develop symptoms.
    - Follow all [state and local](#) recommendations or requirements.
    - ***Employees shall complete continuous daily screening forms during self-quarantine period.***

**For additional information visit:**


The CDC:

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

The State Department of Health:

<https://www.coronavirus.in.gov/2393.htm>

MFPD may make modifications this memo as necessary to ensure the health and safety of its members and the general public.



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Dustin Dillard, Fire Chief                      06/03/21



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Matt Bright, Deputy Chief                      06/03/21





# Monroe Fire Protection District

## Statistical Summary



May 1 – 31, 2021

Incidents by Category:	Count:
Fires	23
Over Pressure Rupture, Explosion, Overheat	0
Emergency Medical Services – EMS	272
Hazardous Condition (no fire)	6
Service Calls	5
Good Intent Calls	29
False Alarms	21
Severe Weather	0
Special Incidents	1
<b>Total</b>	<b>357</b>

Incidents by District Townships:	Count:
Bloomington	50
Clear Creek	51
Indian Creek	10
Perry	82
Van Buren	92
<b>Total</b>	<b>285</b>

Incidents by Fire Protection Contracted Services Townships:	Count:
Benton	21
Polk	4
Salt Creek	16
Washington	14
<b>Total</b>	<b>55</b>

<b>Incidents by Aid Given To:</b>	<b>Count:</b>
Bean Blossom	2
Bloomington City	3
Ellettsville	1
Richland Township (EFD)	6
Green County	4
Lawrence County	0
Owen County	1
<b>Total</b>	<b>17</b>

<b>Average RESPONSE Time (Dispatch to Arrival)</b>		
<b>Station:</b>	<b>EMS:</b>	<b>FIRE:</b>
Station 21	6:37	14:16
Station 22	7:43	6:49
Station 23	2:59	---
Station 24	8:55	15:11
Station 25	9:20	13:54
Station 29	6:20	7:47
Station 39	6:16	9:01
<b>Average for All Calls:</b>		<b>7:20</b>

<b>Average TURNOUT Time (Dispatch to Enroute)</b>		
<b>Station:</b>	<b>EMS:</b>	<b>FIRE:</b>
Station 21	1:26	1:32
Station 22	1:00	1:09
Station 23	1:14	---
Station 24	1:26	2:02
Station 25	1:25	1:47
Station 29	0:49	0:59
Station 39	1:19	1:47
<b>Average for All Calls:</b>		<b>1:05</b>

<b>Average Time Spent On Scene</b>
<b>27:56</b>



# Monroe Fire Protection District

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## ORDINANCE 02-2021

An Ordinance which establishes the Monroe Fire Protection District Special Program Donation Fund.

**WHEREAS**, the Monroe Fire Protection Board of Trustees desires to establish the Monroe Fire Protection District Special Program Donation Fund.

**NOW, THEREFORE, BE IT ORDANINED** by the Monroe Fire Protection Board of Trustees as follows:

Ordinance 02-2021 shall be, and herby is, adopted by the Monroe Fire Protection Board of Trustees, as follows:

### **FEES, CHARGES AND FUNDS**

#### **Monroe Fire Protection District Special Program Donation Fund.**

- (A) The Monroe Fire Protection District Special Program Donation Fund is hereby established as a dedicated, non-reverting fund, which shall be maintained separate and apart from all other funds of Monroe Fire Protection District and will be perpetual in nature.
- (B) Donations to the Monroe Fire Protection District Special Program Donation Fund that are received from any person, firm, corporation, other legal entity, or voluntary association, and accepted by the Monroe Fire Protection District, shall be deposited in the fund.
- (C) Monies deposited in the Fund may be used for only the purpose which the donor specifies. In the event, that more donations are received than necessary for a specific special program, the donations may be used in a manner consistent with the donation and this fund.

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**HEADQUARTERS  
STATION 22  
3953 S KENNEDY DRIVE  
BLOOMINGTON IN  
812-331-1906  
812-336-1166 (FAX)**

(D) The Monroe Fire Protection District Fiscal Officer shall be custodian of the Fund. This being a donation account, no appropriation from it is necessary, but claims are subject to the approval of the Monroe Fire Protection Board of Trustees, and may not exceed the amount of money in the fund as shown by the records of the Monroe Fire Protection District Accountant.

(E) Upon Termination of the Fund, monies remaining in it shall be deposited in the General Fund unless an ordinance or applicable law directs another disposition.

(F) The number assigned to this new fund by the accountant is \_\_\_\_\_

Approved this \_\_\_\_\_ day of \_\_\_\_\_ 2021, by the Monroe Fire Protection District Board of Trustees

Aye:

Nay:

\_\_\_\_\_  
Vicky Sorensen, Chair

\_\_\_\_\_  
Vicky, Sorensen, Chair

\_\_\_\_\_  
Mark Kruzan, Vice-Chair

\_\_\_\_\_  
Mark Kruzan, Vice-Chair

\_\_\_\_\_  
C. Ed Brown, Fiscal Officer

\_\_\_\_\_  
C. Ed Brown, Fiscal Officer

\_\_\_\_\_  
Christina Courtright, Trustee

\_\_\_\_\_  
Christina, Courtright, Trustee

\_\_\_\_\_  
Daniel Vest, Trustee

\_\_\_\_\_  
Daniel Vest, Trustee

## **2021 FIRE PROTECTION SERVICE AGREEMENT**

This agreement is made and entered this 25<sup>th</sup> day of September 2020, by and between the Monroe Fire Protection District “MFD” and Polk Township (“Township”).

**WHEREAS**, the Township does not have a regularly constituted fire protection service; and

**WHEREAS**, the Township desires to obtain fire protection for the citizens of Polk Township and their property; and

**WHEREAS**, the MFD is willing to provide fire protection for the citizens of Polk Township and their property;

**NOW THEREFORE**, the parties agree as follows:

**The Monroe Fire Protection District hereby agrees to provide the following services:**

- a. Upon receipt of a properly placed dispatch call reporting a structure fire in the Township, MFD:
  - i. Will respond one engine and two tenders with available personnel and a minimum of 5,000 gallons of water;
  - ii. Will respond one command vehicle as incident command and safety.
- b. Upon receipt of a properly placed dispatch call reporting a motor vehicle accident (MVA) in the Township involving personal injury, MFD will respond one rescue and one squad with available personnel.
- c. Upon receipt of a properly placed dispatch call reporting a grass, woods, or field fire in the Township, MFD will respond two brush units with available personnel.
- d. Upon receipt of a properly placed dispatch call reporting a vehicle fire in the Township, MFD will respond one engine company.
- e. Upon receipt of a properly placed dispatch call reporting a medical emergency in the Township, MFD will respond one squad company.
- f. Upon receipt of a properly placed dispatch call reporting a fire service-related emergency, MFD will respond necessary units, as determined by and at the sole discretion of MFD
- g. Upon receipt of a fire prevention education request, MFD will schedule accordingly and provide said education or community risk reduction.

**2. Polk Township hereby agree to make the following payment:**

In consideration for the services described in Section 1 above, subject to the limitations agreed to in Section 3 below, the Township agrees to provide the MFD \$50,400 payable to the Monroe Fire Protection District, not later than December 31, 2021.

**3. Other Terms Mutually Acknowledged and Agreed to:**

- a. Because of the remote location of certain areas of Polk Township and the increased amount of response time needed to reach such areas, the services described in Section 1 above may not be sufficient to save property located in Polk Township from significant fire damage.
- b. The services described in Section 1 above shall be subject to the same rules and regulations that apply to the services provided by MFD within the boundaries of Monroe Fire Protection District.
  - i. In the event MFD receives a dispatch call for a fire in Polk Township while all available equipment and/or personnel are responding to a different call or otherwise in use within MFD or another location, no equipment or personnel will be dispatched to Polk Township until available.
  - ii. In the event MFD equipment and/or personnel are responding to a call or otherwise in use within Polk Township, such equipment and/or personnel will not be recalled to the MFD or another location until the response has been completed within Polk Township.
- c. Polk Township agrees to provide the MFD an additional \$6,000 to assist with miscellaneous expenses incurred by the MFD.

**4. Insurance and Indemnification:**

To the fullest extent permitted by law, the Township agrees to release and hold harmless the MFD against any and all claims, demands, suits, losses, including all cost connected therewith, for any damage which may be asserted, claimed, or recovered against or from the MFD, it's elected and appointed officials, employees, volunteers, or all others working on behalf of the MFD, by reason of personal injury, including bodily injury and death, and/or property damage, including loss of use thereof, which arises out of the alleged acts, omissions, or negligence of the MFD, it's elected and appointed officials, employees, volunteers, or all others working on behalf of the MFD, the Township, or any third party in any way connected or associated with this contact.

**5. Duration:**

This agreement commences at 12:01 a.m. on January 1, 2021 and expires at 11:59 p.m. on December 31, 2021, unless terminated earlier as provided hereafter. This agreement may only be terminated prior to the time and date set forth in this section if done so in writing and with the mutual agreement of both parties.

**6. Exclusivity:**

This agreement, upon affixing signatures will supersede any previous contractual agreements, signed, spoken, or implied, between the MFD and Township for the period specified in Section 5 above.

This agreement sets forth all the covenants, promises, agreements, conditions, and understandings between the Township and MFD concerning the services provided for herein, and there are no covenants, promises, agreements, conditions, or understandings, either oral or written, between them other than are herein set forth. Except as otherwise provided herein, no subsequent alteration, amendment, change, or addition to this agreement shall be binding upon either party unless reduced to writing and signed by the parties.

This Agreement is hereby executed and approved.

Polk Township

Monroe Fire Protection District

By \_\_\_\_\_  
Trustee

By \_\_\_\_\_  
Joel Bomgardner, Chair

By \_\_\_\_\_  
Board Member

By \_\_\_\_\_  
Vicky Sorensen, Vice-Chair

By \_\_\_\_\_  
Board Member

By \_\_\_\_\_  
Ed Brown, Fiscal Officer

By \_\_\_\_\_  
Board Member

By \_\_\_\_\_  
Dustin Dillard, Fire Chief

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## **2021 FIRE PROTECTION SERVICE AGREEMENT**

This agreement is made and entered this 30<sup>th</sup> day of November 2020, by and between the Monroe Fire Protection District “MFD” and Washington Township (“Township”).

**WHEREAS**, the Township does not have a regularly constituted fire protection service; and

**WHEREAS**, the Township desires to obtain fire protection for the citizens of Washington Township and their property; and

**WHEREAS**, the MFD is willing to provide fire protection for the citizens of Washington Township and their property;

**NOW THEREFORE**, the parties agree as follows:

**The Monroe Fire Protection District hereby agrees to provide the following services:**

- a. Upon receipt of a properly placed dispatch call reporting a structure fire in the Township, MFD:
  - i. Will respond one engine and two tenders with available personnel and a minimum of 5,000 gallons of water;
  - ii. Will respond one command vehicle as incident command and safety.
- b. Upon receipt of a properly placed dispatch call reporting a motor vehicle accident (MVA) in the Township involving personal injury, MFD will respond one rescue and one squad with available personnel.
- c. Upon receipt of a properly placed dispatch call reporting a grass, woods, or field fire in the Township, MFD will respond two brush units with available personnel.
- d. Upon receipt of a properly placed dispatch call reporting a vehicle fire in the Township, MFD will respond one engine company.
- e. Upon receipt of a properly placed dispatch call reporting a medical emergency in the Township, MFD will respond one squad company.
- f. Upon receipt of a properly placed dispatch call reporting a fire service related emergency, MFD will respond necessary units, as determined by and at the sole discretion of MFD
- g. Upon receipt of a fire prevention education request, MFD will schedule accordingly and provide said education or community risk reduction.

**2. Washington Township hereby agree to make the following payment:**



In consideration for the services described in Section 1 above, subject to the limitations agreed to in Section 3 below, the Township agrees to provide the MFD \$450,000 payable to the Monroe Fire Protection District, in monthly installments of \$37,500.

**3. Other Terms Mutually Acknowledged and Agreed to:**

- a. Because of the remote location of certain areas of Washington Township and the increased amount of response time needed to reach such areas, the services described in Section 1 above may not be sufficient to save property located in Washington Township from significant fire damage.
- b. The services described in Section 1 above shall be subject to the same rules and regulations that apply to the services provided by MFD within the boundaries of Monroe Fire Protection District.
  - i. In the event MFD receives a dispatch call for a fire in Washington Township while all available equipment and/or personnel are responding to a different call or otherwise in use within MFD or another location, no equipment or personnel will be dispatched to Washington Township until available.
  - ii. In the event MFD equipment and/or personnel are responding to a call or otherwise in use within Washington Township, such equipment and/or personnel will not be recalled to the MFD or another location until the response has been completed within Washington Township.

**4. Insurance and Indemnification:**

To the fullest extent permitted by law, the Township agrees to release and hold harmless the MFD against any and all claims, demands, suits, losses, including all cost connected therewith, for any damage which may be asserted, claimed, or recovered against or from the MFD, it's elected and appointed officials, employees, volunteers, or all others working on behalf of the MFD, by reason of personal injury, including bodily injury and death, and/or property damage, including loss of use thereof, which arises out of the alleged acts, omissions, or negligence of the MFD, it's elected and appointed officials, employees, volunteers, or all others working on behalf of the MFD, the Township, or any third party in any way connected or associated with this contact.

**5. Duration:**

This agreement commences at 12:00:01 a.m. on January 1, 2021 and expires at 11:59:59 p.m. on December 31, 2021, unless terminated earlier as provided hereafter. This agreement may only be terminated prior to the time and date set forth in this section if done so in writing and with the mutual agreement of both parties.

**6. Exclusivity:**

This agreement, upon affixing signatures will supersede any previous contractual agreements, signed, spoken, or implied, between the MFD and Township for the period specified in Section 5 above.

This agreement sets forth all the covenants, promises, agreements, conditions, and understandings between the Township and MFD concerning the services provided for herein, and there are no covenants, promises, agreements, conditions, or understandings, either oral or written, between them other than are herein set forth. Except as otherwise provided herein, no subsequent alteration, amendment, change, or addition to this agreement shall be binding upon either party unless reduced to writing and signed by the parties.

This Agreement is hereby executed and approved.

Washington Township

Monroe Fire Protection District

By \_\_\_\_\_  
Trustee

By \_\_\_\_\_  
Joel Bomgardner, Chair

By \_\_\_\_\_  
Board Member

By \_\_\_\_\_  
Vicky Sorensen, Vice-Chair

By \_\_\_\_\_  
Board Member

By \_\_\_\_\_  
Ed Brown, Fiscal Officer

By \_\_\_\_\_  
Board Member

By \_\_\_\_\_  
Dustin Dillard, Fire Chief

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Quotation

# EST-005205



## 911 Fleet and Fire Equipment

11 Lendale Drive  
Florence, Kentucky 41042  
877-605-2378  
859-371-0131

Bill To

### Monroe Fire District

3953 S. Kennedy Dr  
Bloomington, IN 47401

Ship To

2130 S. Kirby Rd  
Bloomington, IN 47403

Quotation Date :

05/28/2021

Sales Person :

Kyle Koons

#	Item & Description	Qty	Rate	Amount
1	MORNING PRIDE-TAILS-COAT-MPTC SKU : MPTC* SPEC ID:INPERL00027	20.00 Each	1,567.91	31,358.20
2	MORNING PRIDE-TAILS-PANTS-MPTP SKU : MPTP* SPEC ID:INPERL00029	20.00 Each	1,315.18	26,303.60
			Sub Total	57,661.80
			<b>Total</b>	<b>\$57,661.80</b>

## Notes

Thanks for the opportunity, please contact us if there are any questions.

## Terms & Conditions

All quotations provided are valid for 60 days from the date of quotation unless specified in writing.

All quotations do not include shipping unless specified in writing.  
Buyer responsible for shipping and handling.

Payment is due upon receipt of invoice. We gladly accept credit cards and Pro cards as forms of payment, but due to credit card processing fees, there will be a 3% surcharge added to all invoices that are paid via these methods.



Dustin Dillard &lt;ddillard@monroefd.org&gt;

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**Lawn mower bids**

1 message

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**Bill Tusing** <btusing@monroefd.org>  
To: Dustin Dillard <ddillard@monroefd.org>

Thu, Jun 3, 2021 at 6:53 AM

Chief,

As per our conversation, I have received some bids on a lawn mower for Station 39.

I spoke with Richards Small Engine and J&S.

J&S had only one in stock at a price of \$11,451. price quoted to me over the phone.

Richards has a few in stock at much more reasonable prices, I have included their quotes.

Because of the terrain at stn. 39 we need a wide track width for stability on the hills so I recommend the Hustler Fastrak 54". I know these are very good mowers and I brought my mower to stn. 39 for them to try on the hills, (it is the same model) and they found that it did mow the hillsides very well.

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**3 attachments****Email.pdf**

11K

**Email (1).pdf**

11K

**Email (2).pdf**

11K

# Q U O T A T I O N

RICHARD'S SMALL ENGINE INC  
 8273 W. ST. RD 46  
 ELLETTSVILLE, IN 47429 USA  
 Phone #: (812)876-9302  
 Fax #: (812)876-1588

PHONE #: **(812)334-7026**  
 CELL #:  
 ALT. #:  
 P.O.#:  
 TERMS: **Net 30**  
 SALES TYPE: **Quote**

DATE: **6/1/2021**  
 ORDER #: **212231**  
 CUSTOMER #: **21662**  
 CP: **JOHN R**  
 LOCATION: **1**  
 STATUS: **Active**

**BILL TO 21662**

MONROE FIRE PROTECTION DISTRICT  
 FORMERLY PERRY CLEAR CREEK FIRE DEPT  
 3953 S KENNEDY DRIVE  
 BLOOMINGTON, IN 47401

**SHIP TO**

MONROE FIRE PROTECTION DISTRICT  
 FORMERLY PERRY CLEAR CREEK FIRE DEPT  
 3953 S KENNEDY DRIVE  
 BLOOMINGTON, IN 47401

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
EXC	940353	HUSTLER FASTRAK 54" W/ ROLLBAR HTFSTS054KAWFT691VA FASTRAK 54" MSRP	1	\$7,762.00	\$7,762.00	\$7,762.00
MISC	BID ASSISTANCE	BID ASSISTANCE	1	\$.00	-\$2,095.74	(\$2,095.74)

Prices reflected on this quote are valid for 30 days.

SUBTOTAL:	<b>\$5,666.26</b>
TAX:	<b>\$0.00</b>
<b>ORDER TOTAL:</b>	<b><u><u>\$5,666.26</u></u></b>

Authorized By: \_\_\_\_\_

# Q U O T A T I O N

RICHARD'S SMALL ENGINE INC  
8273 W. ST. RD 46  
ELLETTTSVILLE, IN 47429 USA  
Phone #: (812)876-9302  
Fax #: (812)876-1588

PHONE #: (812)334-7026  
CELL #:  
ALT. #:  
P.O.#:  
TERMS: **Net 30**  
SALES TYPE: **Quote**

DATE: **5/27/2021**  
ORDER #: **212042**  
CUSTOMER #: **21662**  
CP: **JOHN R**  
LOCATION: **1**  
STATUS: **Active**

**BILL TO 21662**

MONROE FIRE PROTECTION DISTRICT  
FORMERLY PERRY CLEAR CREEK FIRE DEPT  
3953 S KENNEDY DRIVE  
BLOOMINGTON, IN 47401

**SHIP TO**

MONROE FIRE PROTECTION DISTRICT  
FORMERLY PERRY CLEAR CREEK FIRE  
DEPT  
3953 S KENNEDY DRIVE  
BLOOMINGTON, IN 47401

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
SCA	SFZ52-24KT-B	SCAG FREEDOM Z 52" W/ ROLLBAR SFZ52-24KT 24HP KOHLER KT	1	\$5,951.24	\$5,749.99	\$5,749.99

Prices reflected on this quote are valid for 30 days.

SUBTOTAL: **\$5,749.99**  
TAX: **\$0.00**  
ORDER TOTAL: **\$5,749.99**

Authorized By: \_\_\_\_\_

# Q U O T A T I O N

RICHARD'S SMALL ENGINE INC  
8273 W. ST. RD 46  
ELLETTSVILLE, IN 47429 USA  
Phone #: (812)876-9302  
Fax #: (812)876-1588

PHONE #: (812)334-7026  
CELL #:  
ALT. #:  
P.O.#:  
TERMS: **Net 30**  
SALES TYPE: **Quote**

DATE: **6/1/2021**  
ORDER #: **212234**  
CUSTOMER #: **21662**  
CP: **JOHN R**  
LOCATION: **1**  
STATUS: **Active**

**BILL TO 21662**

MONROE FIRE PROTECTION DISTRICT  
FORMERLY PERRY CLEAR CREEK FIRE DEPT  
3953 S KENNEDY DRIVE  
BLOOMINGTON, IN 47401

**SHIP TO**

MONROE FIRE PROTECTION DISTRICT  
FORMERLY PERRY CLEAR CREEK FIRE  
DEPT  
3953 S KENNEDY DRIVE  
BLOOMINGTON, IN 47401

MFR	PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
EXC	938530	HUSTLER RAPTOR SDX 48" NO ROLLBAR RAPTOR SDX 23HP KAW 48" OPEN DECK	1	\$5,174.00	\$4,999.00	\$4,999.00

Prices reflected on this quote are valid for 30 days.

SUBTOTAL: **\$4,999.00**  
TAX: **\$0.00**  
ORDER TOTAL: **\$4,999.00**

Authorized By: \_\_\_\_\_



Dustin Dillard &lt;ddillard@monroefd.org&gt;

**FW: Emergency Reporting Integration [ ref:\_00D30fgm.\_5001W1n8mRd:ref ]**

1 message

**mbright@monroefd.org** <mbright@monroefd.org>  
To: Dustin Dillard <ddillard@monroefd.org>, jbombgardner@monroefd.org

Wed, May 26, 2021 at 3:16 PM

Hey guys,

This is about 1k less than the last received quote.

Matt

-----Original Message-----

From: Aladtec Integrations <[integrations@aladtec.com](mailto:integrations@aladtec.com)>  
Sent: Wednesday, May 26, 2021 12:19 PM  
To: [mbright@monroefd.org](mailto:mbright@monroefd.org)  
Subject: RE: Emergency Reporting Integration [ ref:\_00D30fgm.\_5001W1n8mRd:ref ]

Hi Matt,

I wanted to reach out to you though and let you know that we have recently altered our pricing structure for Integrations. This in turn would make the integration fees on our end cheaper. Based on the number of users you have in your system the annual cost of the integration would now be **\$2,218**. Please let me know if you have any further questions regarding this.

Thanks,

Zach

----- Original Message -----

From: Aladtec Integrations [[integrations@aladtec.com](mailto:integrations@aladtec.com)]  
Sent: 5/17/2021 12:10 PM  
To: [mbright@monroefd.org](mailto:mbright@monroefd.org)  
Subject: Emergency Reporting Integration [ ref:\_00D30fgm.\_5001W1n8mRd:ref ]

Hi Matt,

Thank you for reaching out on the Emergency Reporting integration which will automatically feed your Aladtec Schedules to the Emergency Reporting Daily Rosters, saving you time from entering your daily roster twice!

Additional detail about the Emergency Reporting Integration:  
<https://blog.aladtec.com/2019/04/aladtec-integrates-with-emergency.html>

There is an annual fee of \$3,326 for the Emergency Reporting integration (based on your current members) and this quote is good for 90 days.

If you approve the fee, by replying to this email, we'll activate the integration and send out an invoice. The invoice would be prorated so it lines up with your annual invoice, i.e. the first invoice may be less, but in the future, it will be the full amount included in your annual invoice.

Please let me know if you have any questions. Just a reminder to reach out to Emergency Reporting to determine if they have fees for this integration.

Thank you!



6/8/2021

Monroe Fire Protection District Mail - FW: Emergency Reporting Integration [ ref:\_00D30fgm.\_5001W1n8mRd:ref ]

Zach

Zach Gorman  
Technical Support Specialist  
Aladtec, Inc.  
888-749-5550  
[support@aladtec.com](mailto:support@aladtec.com)

Zach Gorman  
Technical Support Specialist  
Aladtec, Inc.  
888-749-5550  
[support@aladtec.com](mailto:support@aladtec.com)

**Monroe Fire Protection District**  
**Claims - Signed May 10, 2021**

Invoices Received 4/28/2021 - 5/9/2021

<u>Date:</u>	<u>Claim #</u>	<u>Amount:</u>	<u>Payable To:</u>	<u>Description</u>
5/10/2021	EFT	\$ 2,155.08	Sam's Club/Synchrony Bank	Operating Supplies - Cleaning Products, Disinfectants
5/10/2021	6812	\$ 43.00	People's State Bank	Legal Counsel - UCC & Wire Fees for E22 Loan

**Total:**     \$    2,198.08

NOTE:

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2,198.08

District 8 Claim for Reimbursement

**Monroe Fire Protection District**  
**Claims - Signed May 11, 2021**

Invoices Received 4/28/2021 - 5/9/2021

<u>Date:</u>	<u>Claim #</u>	<u>Amount:</u>	<u>Payable To:</u>	<u>Description</u>
5/11/2021	1358	\$ 510.00	JTN Services Inc	CUM Fund Equipment - E39 Scenelight
5/11/2021	1359	\$ 1,252.71	TiresNow	CUM Fund Equipment - Tires for Sq11; Tire for E30
5/11/2021	EFT	\$ 489.53	AT&T	Mobile Phones and Tablets
5/11/2021	EFT	\$ 164.82	Duke Energy	Utilities - Annex 4/6/2021-5/5/2021
5/11/2021	EFT	\$ 353.20	Duke Energy	Utilities - St22 4/6/2021-5/5/2022
5/11/2021	EFT	\$ 407.86	Comcast Business	Telephone / Data - St 22 4/26/2021-5/25/2021
5/11/2021	6813	\$ 1,339.19	Amazon Capital Services	Building Services; Operating, Office & Computer Supplies
5/11/2021	6814	\$ 508.49	Apparatus	Equipment Repair - Air Mask Repair
5/11/2021	6815	\$ 56.97	Black Lumber	Training - Roofer Spade
5/11/2021	6816	\$ 3,588.76	Cardmember Services - VISA	Operating; Training; Computer Support; Legal; Travel; Utilities; Office Supplies
5/11/2021	6817	\$ 150.01	Comcast Xfinity	Utilities - St22 & St21 5/6/2021-6/5/2021
5/11/2021	6818	\$ 7.14	Crossroads Truck Equipment	Equipment Repair - E22 Shop Supplies
5/11/2021	6819	\$ 245.00	Economy Termite & Pest	Building Services - St19; St21; St22 & Annex for May
5/11/2021	6820	\$ 2,007.78	Emergency Medical Products	EMS Supplies - Gastric Access (3), Reeves Sleeve (2), Neck Collar
5/11/2021	6821	\$ 303.28	Hawkins Bailey Warehouse	Vehicle Mnt Supplies - DEF 55Gallon Drum and Pump
5/11/2021	6822	\$ 50.00	Steve Coover	Fuel Exp
5/11/2021	6823	\$ 28.86	HB Warehouse	Operating - Orange 88
5/11/2021	6824	\$ 57.90	HFI Harrell Fish Inc	Equipment Repair - Pipe Supply
5/11/2021	6825	\$ -	Interstate All Battery	VOID - Wrong Amount
5/11/2021	6826	\$ 38.40	J & S Locksmith	Training - Keys
5/11/2021	6827	\$ 65.00	JB's Salvage	Utilities - St19 Waste Removal
5/11/2021	6828	\$ 277.45	Kleindorfer Hardware	Operating - Misc
5/11/2021	6829	\$ 290.00	Medley Septic Service	Building Services - St19 5/4/21 & 4/29/21
5/11/2021	6830	\$ 134.60	Midwest Natural Gas	Utilities - St19
5/11/2021	6831	\$ 10.49	NAPA - Columbus	Vehicle Mnt - R25 Gas Cap
5/11/2021	6832	\$ 1,581.26	NAPA - Ellettsville	Vehicle Mnt - Various
5/11/2021	6833	\$ 3,230.00	Root & Associates	Accounting Services - April Bookkeeping
5/11/2021	6834	\$ 37.20	South Central Regional Sewer Dist	Utilities - St21 4/2/2021-5/1/2021
5/11/2021	6835	\$ 277.82	Southern Monroe Water Corp	Utilities - St21 3/9/2021-4/13/2021
5/11/2021	6836	\$ 40.28	Stansifer Radio Co	Computer Support - USB & Philmore
5/11/2021	6837	\$ 556.40	Sternberg	Vehicle Repair - 2018 Pump E15
5/11/2021	6838	\$ 11,698.00	Target Solutions	Operating - Annual Billing
5/11/2021	6839	\$ 185.08	Washington Twp Water	Utilities - St25 3/30/2021
5/11/2021	6840	\$ -	VOID	Void - Misprint by Accountant
5/11/2021	6841	\$ -	VOID	Void - Misprint by Accountant
5/11/2021	6842	\$ 347.95	Interstate All Battery	Vehicle & Equipment Repair - BC22
<b>Total:</b>		<b>\$ 30,291.43</b>		

NOTE:

30,291.43

District 8 Claim for Reimbursement

**Monroe Fire Protection District**  
**Claims - Signed May 20, 2021**

Invoices Received 5/10/2021 - 5/19/2021

<u>Date:</u>	<u>Claim #</u>	<u>Amount:</u>	<u>Payable To:</u>	<u>Description</u>
5/20/2021	1360	\$ 362.11	Municipe Emergency Service MES	CUM Fund Gear - BC Helmet Gillespie
5/20/2021	1361	\$ 499.72	TireHub	CUM Fund Misc Equipment - 4 Tires C2-0
5/20/2021	EFT	\$ 85,186.94	IU Health Plans	Health Insurance - Group Medical June
5/20/2021	EFT	\$ 4,800.72	AFLAC	Voluntary AFLAC Insurance
5/20/2021	EFT	\$ 56.08	CenterPoint Energy	Utilities - St22 4/5/21-5/4/21
5/20/2021	EFT	\$ 136.87	CenterPoint Energy	Utilities - St21 4/6/21-5/5/21
5/20/2021	EFT	\$ 154.81	CenterPoint Energy	Utilities - St29 3/29/21-4/29/21
5/20/2021	EFT	\$ 151.95	CenterPoint Energy	Utilities - St25 4/1/21-5/3/21
5/20/2021	EFT	\$ 45.58	CenterPoint Energy	Utilities - St25 4/1/21-5/6/21
5/20/2021	EFT	\$ 76.85	Duke	Utilities - St25 4/14/21-5/13/21
5/20/2021	6843	\$ 1,229.27	Amazon Capital Services	Computer Support - St25 Speakers; HDMI; EdgeSwitch 24 250W
5/20/2021	6844	\$ 50.64	Apparatus Service	Equipment Repair - Stem, Washer, Cover, Cylinder Repair
5/20/2021	6845	\$ 218.00	B-Tech	Operating & Inspection - 2.5 Gallon Water Extinguisher St22
5/20/2021	6846	\$ 154.77	Boyce	Office Supplies - Employee Serv Records & Binder
5/20/2021	6847	\$ 1,425.00	Bruce Garage Doors	Building Services - St25 & St29 Garage door repairs
5/20/2021	6848	\$ 335.00	City of Bloomington Utilities	Utilities - St22, St29 & Annex 4/1/21-5/2/21
5/20/2021	6849	\$ 663.93	Comcast Business	Telephone/Data - St25 & St39
5/20/2021	6850	\$ 552.00	Craig Patnode	Travel Expense - Hotel for Training in AL
5/20/2021	6851	\$ 73.46	Darrell Cooper	Computer Support - Wall Plates & Jokes
5/20/2021	6852	\$ 4,173.75	David Ferguson - Atty	Legal Counsel - April ERISA, VB Docs, Annexation, VB Mtg, Opinion, Bkgrnds
5/20/2021	6853	\$ 4,800.00	Donley Safety	Special Chemical Supplies - X-Tream Premium Class A Foam
5/20/2021	6854	\$ 752.36	Duke	Utilities - St25 4/14/21-5/13/21
5/20/2021	6855	\$ 50.00	Economy Termite & Pest	Building Services - St23 Pest Control
5/20/2021	6856	\$ 400.00	Elite Public Safety Consulting	Seminars & Training - Investigator I Class May 4&5, 10&11 <b>COVID</b>
5/20/2021	6857	\$ 471.74	Express Waste Removal	Utilities - St22, ST29, St21, St23, Annex (May & Mar)
5/20/2021	6858	\$ 876.81	Fire Service Inc	Vehicle Repair - T35 & E29 3" Valve Repair Kit
5/20/2021	6859	\$ 130.08	HB Warehouse	Vehicle Mnt Supplies - Brake Cleaner & Washer Fluid
5/20/2021	6860	\$ 371.98	High Speed Tire	Vehicle Repair - S29 Mnt & C2-0 Mount Balanace & Align 4 Tires; Disposal
5/20/2021	6861	\$ 6.26	Hoosier Times	Legal Advertising - 4/13 Board Meeting
5/20/2021	6862	\$ 424.00	IUH Bloomington Occ Health	IUH Bloomington Occ Health - Volunteer Physical
5/20/2021	6863	\$ 31.36	Lorie Robinson	Travel Expense - Mileage for meetings & errands
5/20/2021	6864	\$ 175.00	Patrick Siney	Office Supply - ID & Business Card Design
5/20/2021	6865	\$ 23.00	Pomps Tire Service	Vehicle Repair - Flat Repair C2-7 / T11
5/20/2021	6866	\$ 1,483.69	REMC	Utilities - St19, St29, St39 & St23
5/20/2021	6867	\$ 34.72	Tammy Bovenschen	Travel Expense - Meetings & Errands
5/20/2021	6868	\$ 1,377.52	The Uniform House	Operating - EMB Badge Shirt, Gloves, 'A' Chaplain & BC
5/20/2021	6869	\$ 7,854.48	WEX Bank	Fuel - 4/6/21-5/6/21
5/20/2021	6870	\$ 175.94	Witmer Public Safety Group - EMSstore	EMS Supplies - Ergodyne Arsenal Small Trauma Bag
	<b>Total:</b>	<b>\$ 119,786.39</b>		
NOTE:		<u>0.00</u>	District 8 Claim for Reimbursement	
		<u>119,786.39</u>		

**Monroe Fire Protection District**  
**Claims - Signed May 26, 2021**

Invoices Received 5/19/2021 - 5/25/2021

<u>Date:</u>	<u>Claim #</u>	<u>Amount:</u>	<u>Payable To:</u>	<u>Description</u>
5/26/2021	1362	\$ 224.48	911 Fleet & Fire	Cum Fund Equipment - Spanners w holder L25
5/26/2021	EFT	\$ 728.31	Comcast Business	Telephone & Data - St21 5/30/21-6/29/21 (prorate included)
5/26/2021	EFT	\$ 635.86	Duke Energy	Utilities - St21 4/21/21-5/20/21
5/26/2021	EFT	\$ 1,244.24	Gibson Teldata	Telephone & Data - Phone System
5/26/2021	6871	\$ 1,926.73	Amazon Capital Services, Inc	Operating Supplies - Masks & Gowns <b>AFG-S COVID Grant</b>
5/26/2021	6872	\$ 1,328.62	Anthem Blue Cross	Health Insurance - Group Vision
5/26/2021	6873	\$ 617.22	Cincinnati Life	Voluntary Cincinnati Life
5/26/2021	6874	\$ 159.74	Comcast Business	Telephone & Data - Annex 5/17/21-6/16/21
5/26/2021	6875	\$ 1,364.44	FirstNet	Computer Support - MDTs (43)
5/26/2021	6876	\$ 494.00	Gordon Flesch	Office Supply - Copier Printer <b>ANNUAL GAAP</b>
5/26/2021	6877	\$ 56.20	Hawkins Bailey Warehouse	Vehicle Mnt Supplies - Fleetguard Fuel/Water Separator
5/26/2021	6878	\$ 77.28	HB Warehouse / Resource Services	Operating Supplies - Avistat-D RTU Spray Disinfectant
5/26/2021	6879	\$ 6,514.60	Health Resources -Options	Health Insurance - Group Dental
5/26/2021	6880	\$ 263.94	Office Depot	Office Supplies - Stapler, Tape dispenser, highlighter, binder clips
5/26/2021	6881	\$ 433.00	Pro Air Midwest	Equipment Repair - Regulator High Pressure St 25
5/26/2021	6882	\$ 1,384.00	Reliance Standard	Health Insurance - Group Critical illness
5/26/2021	6883	\$ 430.28	Smithville Communications	Telephone & Data - St19 & St29 5/20/21-6/19/21
5/26/2021	6884	\$ 9,844.64	Standard Life Insurance	Life Insurance - Group Life AD&D, LTD STD June
5/26/2021	6885	\$ 169.77	Stansifer Radio Company	Computer Support - Misc IT Accessories
5/26/2021	6886	\$ 505.99	Witmer Public Safety	EMS Supplies - Medic Bags (5)
	<b>Total:</b>	<b>\$ 28,403.34</b>		
NOTE:		<u>0.00</u>	District 8 Claim for Reimbursement	
		<u>28,403.34</u>		

Special Fire General - Fund 8603			Beginning Budget	Current Month Expenditures	YTD Expenditures	% Expended
						42%
<b>Personal Services</b>		<b>DLGF Budget Sub-Categories</b>				
8212	Fire Chief	Salaries & Wages	\$ 80,000.00	6,666.66	\$ 32,859.61	41%
8213	Deputy Chief (4)	Salaries & Wages	\$ 300,000.00	25,000.00	\$ 96,220.84	32%
8214	Assistant Chief (3)	Salaries & Wages	\$ 210,000.00	17,500.02	\$ 81,245.77	39%
8215	Battalion Chief (6)	Salaries & Wages	\$ 390,000.00	33,383.04	\$ 146,472.16	38%
8216	Fire Marshal (2)	Salaries & Wages	\$ 130,000.00	5,416.66	\$ 24,374.97	19%
8217	Mechanic	Salaries & Wages	\$ 65,000.00	5,416.66	\$ 24,374.97	37%
8219	Firefighters Salary - PERF Fund	Salaries & Wages	\$ 1,680,000.00	55,827.32	\$ 250,836.44	15%
8220	Firefighters Salary - 1977 Fund	Salaries & Wages	\$ 1,200,000.00	247,791.20	\$ 996,983.98	83%
8221	Incentive Qualifications	Salaries & Wages	\$ 200,000.00	7,708.22	\$ 24,832.81	12%
8222	Officer Pay	Salaries & Wages	\$ 370,000.00	24,947.94	\$ 126,439.66	34%
8223	Longevity	Salaries & Wages	\$ 122,400.00	9,856.25	\$ 41,525.00	34%
8224	Holiday Pay	Salaries & Wages	\$ 27,000.00	2,500.00	\$ 5,550.00	21%
8225	Special Event Pay	Salaries & Wages	\$ 20,000.00	-	\$ -	0%
8226	Part-Time Employees	Salaries & Wages	\$ 1,417,500.00	69,319.00	\$ 422,927.00	30%
8227	Substitute, Emergency, Overtime	Salaries & Wages	\$ 460,000.00	22,629.09	\$ 53,734.78	12%
8228	Administrative Assistant (2)	Salaries & Wages	\$ 108,400.00	9,033.32	\$ 46,060.94	42%
8229	IT Specialist	Salaries & Wages	\$ 70,000.00	5,833.34	\$ 24,500.01	35%
8230	Trustee Compensation (5)	Salaries & Wages	\$ 16,800.00	3,885.40	\$ 3,885.40	23%
8235	Uniform Allowance	Salaries & Wages	\$ 130,000.00	-	\$ -	0%
8240	Social Security	Employee Benefits	\$ 307,328.00	13,092.03	\$ 65,938.84	21%
8241	Medicare	Employee Benefits	\$ 101,310.00	7,824.20	\$ 34,014.75	34%
8242	Unemployment Insurance	Employee Benefits	\$ 73,200.00	-	\$ 10,665.84	15%
8243	Health Insurance	Employee Benefits	\$ 1,020,000.00	91,855.26	\$ 537,571.16	53%
8244	PERF 1977 Employer Contribution	Employee Benefits	\$ 370,440.00	59,194.30	\$ 232,122.94	63%
8245	Life Insurance	Employee Benefits	\$ 80,000.00	9,844.64	\$ 52,518.48	66%
8246	PERF Fund Employer Contribution	Employee Benefits	\$ 538,095.00	20,452.85	\$ 92,218.51	17%
8251	Volunteer Contract	Other Personal Services	\$ 75,000.00	-	\$ -	0%
8252	Length of Service	Other Personal Services	\$ 30,000.00	-	\$ 3,872.00	13%
8253	Medical Services	Other Personal Services	\$ 80,000.00	424.00	\$ 17,098.14	21%
		<b>Category Sub-Total</b>	<b>\$ 9,672,473.00</b>	<b>\$ 755,401.40</b>	<b>\$ 3,448,845.00</b>	<b>36%</b>
					<i>Combined FF Salaries</i>	43.3%
				<i>(\$53k H.S.A. Pd 1st half)</i>	<i>Health Insurance</i>	47.5%
					<i>Combined PERF Funds</i>	35.7%
3098	Voluntary AFLAC Insurance	Liability Account	Not Budgeted			
3097	Voluntary Cincinnati Life	Liability Account	Not Budgeted			
<b>Supplies</b>		<b>DLGF Budget Sub-Categories</b>				
8300	Office Supplies	Office Supplies	\$ 26,000.00	1,213.54	\$ 3,145.97	12%
8301	Operating Supplies	Operating Supplies	\$ 100,000.00	18,322.74	\$ 56,963.99	57%
8302	Vehicle Maintenance Supplies	Repair & Mnt Supplies	\$ 120,000.00	2,127.58	\$ 12,053.70	10%
8303	Promotional Supplies	Office Supplies	\$ 10,000.00	-	\$ 4,159.33	42%
8304	EMS Supplies	Operating Supplies	\$ 20,000.00	2,828.15	\$ 7,413.08	37%
8306	IVFA Dues	Operating Supplies	\$ 3,000.00	-	\$ -	0%
8307	Payroll Supplies	Office Supplies	\$ 2,500.00	-	\$ -	0%
8308	Fuel	Operating Supplies	\$ 90,000.00	7,904.48	\$ 27,161.84	30%
8311	Special Chemical Supplies	Other Supplies	\$ 5,000.00	4,800.00	\$ 4,800.00	96%
8312	Fire Prevention Education materials	Other Supplies	\$ 10,000.00	-	\$ 951.25	10%
		<b>Category Sub-Total</b>	<b>\$ 386,500.00</b>	<b>\$ 37,196.49</b>	<b>\$ 116,649.16</b>	<b>30%</b>
<b>Services &amp; Charges</b>		<b>DLGF Budget Sub-Categories</b>				
8341	Inspections/Investigations	Professional Services	\$ 7,500.00	150.00	\$ 150.00	2%
8351	Seminars/Training	Professional Services	\$ 60,000.00	1,153.67	\$ 13,282.32	22%
8352	Legal Counsel & expenses	Professional Services	\$ 30,000.00	4,216.75	\$ 26,337.81	88%
8353	Equipment test, certifications	Professional Services	\$ 30,000.00	-	\$ -	0%
8354	Computer technical support	Professional Services	\$ 60,000.00	4,030.81	\$ 41,161.50	69%
8355	Accounting Services	Professional Services	\$ 50,000.00	3,230.00	\$ 17,850.00	36%
8400	Telephone & Data Services	Communication & Transportation	\$ 40,000.00	3,459.96	\$ 20,439.41	51%
8401	Pager System	Communication & Transportation	\$ 5,000.00	-	\$ -	0%
8402	Postage, mail, supplies & fees	Communication & Transportation	\$ 2,500.00	-	\$ 363.45	15%
8403	Travel Expenses	Communication & Transportation	\$ 10,000.00	1,069.54	\$ 2,172.10	22%
8450	Legal Advertising	Printing & Advertising	\$ 1,000.00	91.23	\$ 381.76	38%
8451	Printing	Printing & Advertising	\$ 5,000.00	-	\$ -	0%
8500	General Liability insurance	Insurance	\$ 120,000.00	-	\$ 70,744.50	59%
8501	Worker's Comp Insurance	Insurance	\$ 120,000.00	-	\$ 49,713.00	41%
8550	Utilities	Utility Service	\$ 125,000.00	6,397.44	\$ 40,149.70	32%
8600	Building & equipment repairs	Repairs & Maintenance	\$ 150,000.00	6,733.59	\$ 34,884.37	23%
8675	Hazardous materials	Other Services & Charges	\$ 10,000.00	-	\$ -	0%
		<b>Category Sub-Total</b>	<b>\$ 826,000.00</b>	<b>\$ 30,532.99</b>	<b>\$ 317,629.92</b>	<b>38%</b>
		<b>General Fund Total</b>	<b>\$ 10,884,973.00</b>	<b>\$ 823,130.88</b>	<b>\$ 3,883,124.08</b>	<b>36%</b>

<b>Special CUM Fire - Fund 8691</b>			<b>Beginning Budget</b>	<b>Current Month Expenditures</b>	<b>YTD Expenditures</b>	<b>% Expended</b>
						<b>42%</b>
<b>Capital Outlays</b>		<b>DLGF Budget Sub-Categories</b>				
8779	Small Vehicles	<i>Machinery, Equip &amp; Vehicles</i>	\$ 100,000.00	- \$	-	0%
8780	Misc Equipment	<i>Machinery, Equip &amp; Vehicles</i>	\$ 156,000.00	2,486.91 \$	12,901.42	0%
8781	Gear	<i>Machinery, Equip &amp; Vehicles</i>	\$ 100,000.00	362.11 \$	18,738.60	8%
8782	Station 21 Mortgage	<i>Buildings</i>	\$ 200,000.00	- \$	-	0%
8784	PSLIT (Remodel 2020 \$)	<i>Buildings</i>	\$ 256,546.00	- \$	29,692.57	6%
8785	Rescue 11 (22) Replacement	<i>Machinery, Equip &amp; Vehicles</i>	\$ 100,000.00	- \$	40,170.41	40%
8788	Engine 22	<i>Machinery, Equip &amp; Vehicles</i>	\$ 100,000.00	100,000.00 \$	100,000.00	0%
8789	Quint 59	<i>Machinery, Equip &amp; Vehicles</i>	\$ 30,000.00	- \$	-	0%
<b>CUM Fund Total</b>			<b>\$ 1,042,546.00</b>	<b>\$ 102,849.02</b>	<b>\$ 201,503.00</b>	<b>19%</b>