

# **Facilities Assistant – Full Time Position**

This position is designed to provide assistance to the Facilities Department. This would include: drywall work; electrical, plumbing, woodworking, and mechanical work; supply pick-up and delivery; and assist with mowing, grounds keeping and snow removal. This is a full-time (12 months 40 hours/week) position.

## **Job Qualifications:**

In addition to the normal Cedar Ridge requirements the individual:

- 1) Must be 21 years of age or older
- 2) Must have high school diploma or equivalent - prefer vocational or specific job-related training.
- 3) Must have valid driver license, with good driving record.
- 4) A general knowledge and working ability in the following areas: Carpentry (finished and rough), plumbing, electrical, concrete work, dry wall, painting, minor auto repair and maintenance, and grounds keeping and the physical ability to do this kind of work over a long period of time.
- 5) Must be a team player, willing to work under a supervisor and with peers and others in the agency in a cooperative manner to accomplish tasks.
- 6) Must affirm Judeo-Christian values. This affirmation includes agreement with the Cedar Ridge statement of faith and behaviors consistent with traditional Biblical moral values:
  - i) The employee handbook further states that employees who engage in open, notorious immorality, including, but not limited to, violence, dishonesty or slander, sexual activity outside of marriage, theft, or conduct illegal under applicable local, state or federal law are subject to discipline up to and including termination of employment.
- 7) Must pass a detailed background investigation