

**Notice of Board Meeting
Regular Meeting
Stilwell Utility Department
925 West Hickory, Stilwell, Oklahoma
Tuesday, June 11, 2024
5:00 P.M.**

Upon the commencement of this meeting, swearing in of Rhonda Hummingbird.

I. Call Meeting to Order

The agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Regular Meeting Minutes: May 08, 2024
- c. Approval of Payment of Purchase Order Invoices for the Month of May 2024: \$649,892.28
- d. Financial Reports for the Month of April 2024

III. Regular Agenda

1. Construction projects update.
2. Discussion and possible action to approve, approve with modifications, or deny Pay Application #3 from Walters-Morgan in the amount of \$239,796.67, a copy of which is attached.
3. Discussion and possible action to approve, approve with modifications, or deny Pay Application #1 from Cook Consulting LLC in the amount of \$124,796.03, a copy of which is attached.
4. Discussion and possible action to acknowledge, the receipt of permit number SL000001231048 from DEQ for the construction of a sanitary sewer line located on Hickory Street, a copy of which is attached.
5. Discussion and possible action to acknowledge the receipt of permit number WL000001231056 from DEQ for the construction of a water line located on Hickory Street, a copy of which is attached.
6. Discussion and possible action to elect SUD/SADA Officers for the 2024-2025 fiscal year.
7. Discussion and possible action to approve or not approve the Budget and Salary Plan for FY 2024-2025, a copy of which is attached.
8. Discussion and possible action to approve or not approve Annual and Monthly Blanket Purchase Orders for FY 2024/2025, a copy of which is attached.

9. Discussion and possible action to accept, accept with modifications, or deny engagement letter from Mike Green in connection with the audit for fiscal years ending June 30, 2024, a copy of which is attached.
10. Discussion and possible action to approve, approve with modifications, or deny renew/retain contract with SUD/SADA CPA, Robert St. Pierre for FY 2024-2025, a copy of which is attached.
11. Discussion, consideration, and possible action to renew/retain, or not renew/retain contract with SUD/SADA Interim General Manager, Larry Eagleton for FY 2024-2025, a copy of which is attached.
12. Discussion and possible action to approve, approve with modifications, or deny renew/retain contract with SUD/SADA attorney, Grant T. Lloyd for FY 2024-2025, a copy of which is attached.
13. Discussion and possible action to approve, approve with modifications, or deny contract for grant writing services from Shelldon Miggetto for FY 2024-2025, a copy of which is attached.
14. Discussion and possible action to approve, approve with modifications, or deny Workers Compensation Insurance provided by OMAG for a term starting 07-01-2024 and ending 07-01-2025, for an amount not to exceed \$28,094.00, a copy of which is attached.
15. Discussion and possible action regarding the interest we will be drawing on SADA'S CDs, a copy of which is attached.
16. Update on the golf course which the majority of the board voted to donate the \$150,000.00 to build.
17. Discussion and possible action to enter into an agreement for a rate study.
18. Status report by Larry Eagleton.
19. Status report by Joe Miller.
20. Status report by Dewayne Palmer.

IV. Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)

V. Adjournment

Posted: 2:00 P.M. June 07, 2024
925 West Hickory-Utility Office
20 South First-City Hall
SUD Board Chairman, Vice-Chairman, Secretary, or Vice-Secretary





Notice of Board Meeting
Regular Meeting
Stilwell Area Development Authority
925 West Hickory, Stilwell, Oklahoma
Tuesday, June 11, 2024
5:00 P.M.

Upon the commencement of this meeting, swearing in of Rhonda Hummingbird.

I. Call Meeting to Order

The agenda for this meeting of the Stilwell Area Development Authority is identical to the Agenda for Stilwell Utility Department. Consideration will be given to combining the agendas for both meetings, and conducting the meetings for both, jointly.

II. Consent Agenda

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Regular Meeting Minutes: May 08, 2024
- c. Approval of Payment of Purchase Order Invoices for the Month of May 2024: \$649,892.28
- d. Financial Reports for the Month of April 2024

III. Regular Agenda

1. Construction projects update.
2. Discussion and possible action to approve, approve with modifications, or deny Pay Application #3 from Walters-Morgan in the amount of \$239,796.67, a copy of which is attached.
3. Discussion and possible action to approve, approve with modifications, or deny Pay Application #1 from Cook Consulting LLC in the amount of \$124,796.03, a copy of which is attached.
4. Discussion and possible action to acknowledge, the receipt of permit number SL000001231048 from DEQ for the construction of a sanitary sewer line located on Hickory Street, a copy of which is attached.
5. Discussion and possible action to acknowledge the receipt of permit number WL000001231056 from DEQ for the construction of a water line located on Hickory Street, a copy of which is attached.
6. Discussion and possible action to elect SUD/SADA Officers for the 2024-2025 fiscal year.
7. Discussion and possible action to approve or not approve the Budget and Salary Plan for FY 2024-2025, a copy of which is attached.
8. Discussion and possible action to approve or not approve Annual and Monthly Blanket Purchase Orders for FY 2024/2025, a copy of which is attached.

9. Discussion and possible action to accept, accept with modifications, or deny engagement letter from Mike Green in connection with the audit for fiscal years ending June 30, 2024, a copy of which is attached.
10. Discussion and possible action to approve, approve with modifications, or deny renew/retain contract with SUD/SADA CPA, Robert St. Pierre for FY 2024-2025, a copy of which is attached.
11. Discussion, consideration, and possible action to renew/retain, or not renew/retain contract with SUD/SADA Interim General Manager, Larry Eagleton for FY 2024-2025, a copy of which is attached.
12. Discussion and possible action to approve, approve with modifications, or deny renew/retain contract with SUD/SADA attorney, Grant T. Lloyd for FY 2024-2025, a copy of which is attached.
13. Discussion and possible action to approve, approve with modifications, or deny contract for grant writing services from Shelldon Miggetto for FY 2024-2025, a copy of which is attached.
14. Discussion and possible action to approve, approve with modifications, or deny Workers Compensation Insurance provided by OMAG for a term starting 07-01-2024 and ending 07-01-2025, for an amount not to exceed \$28,094.00, a copy of which is attached.
15. Discussion and possible action regarding the interest we will be drawing on SADA'S CDs, a copy of which is attached.
16. Update on the golf course which the majority of the board voted to donate the \$150,000.00 to build.
17. Discussion and possible action to enter into an agreement for a rate study.
18. Status report by Larry Eagleton.
19. Status report by Joe Miller.
20. Status report by Dewayne Palmer.

IV. Consideration, discussion, and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)

V. Adjournment

Posted: 2:00 P.M. June 07, 2024
925 West Hickory-Utility Office
20 South First-City Hall
SADA Board Chairman, Vice-Chairman, Secretary, or Vice-Secretary



Deag Lumbung