

VILLAGE OF CAROLINE

VILLAGE COUNCIL

Minutes of the Special Meeting of Village Council, Province of Alberta, held on Wednesday, January 23, 2018 in the Village of Caroline Administration Office, 5004-50 Avenue, Caroline, Alberta.

---

- Present: Mayor John Rimmer; Councilors: Corby Parsons, Bill Sumyk, Mary Bugbee; Kim Ceasor; Chief Administrative Officer, Melissa Beebe; Assistant Administrator Lyndsay Hindbo.
1. Call to Order Mayor call the meeting to order at 1:05 pm.
2. Adoption of Agenda Motion 22 01 18  
Moved by Councilor Bugbee to adopt the special meeting agenda as presented.  
CARRIED
3. New Business 3.1. Councillor Remuneration – Member of Council Policy HUM-17-001  
Councillor Sumyk opened discussions regarding remuneration of Council for time being spent in regards to attending meetings, etc. Councillor Ceasor requested vote be recorded and reflected.  
Motion 23 01 18  
Moved by Councillor Sumyk to have administration amend the Member of Council Policy HUM-17-001 Schedule A to reflect as follows: a \$100.00 honarium for each council member and for the Mayor honarium to go from \$200.00 to \$300.00 and bring back revised policy to next meeting.  
CARRIED  
(4-1)  
(In Favor: Mayor Rimmer, Councilor(s): Parsons, Sumyk, Bugbee – Against: Councilor(s): Ceasor)
- 3.2. Stronger Together Partnership Cost Sharing  
Council discussed whether council should open this discussion up prior to the completion of the new legislative requirements of ICF, IDP and MDP or wait until these things are completed.  
Motion 24 01 18  
Moved by Councillor Ceasor to accept as information and for Administration to work through the legislative requirements of the ICF's and bring back results of the information gathered to council once completed.  
CARRIED
- 3.3 In Camera Personnel CAO Review  
Motion 25 01 18  
Moved by Councillor Parsons to go in camera at 2:05 pm to discuss Personnel CAO Review.  
CARRIED
- Motion 26 01 18  
Moved by Councillor Bugbee to come out of camera at 2:21 pm.  
CARRIED
- Motion 27 01 18  
Moved by Councillor Sumyk to approve an annual salary increase for the CAO in the amount of a \$6,000.00 dollars for the 2018 budget year.

CARRIED

3.4 2018 Draft Operating Budget

Council reviewed the final adjustments to the 2018 Draft Operating Budget with the following amendments that included: council remuneration policy change; CAO salary change; Personnel policy change to include cell phones, RV park policy operation changes and the Community Grants to Non-Profit organizations policy.

The draft estimated budget is as follows:

Estimated Revenue: \$1,085,272  
Estimated Expenses: \$1,077,029

Motion 28 01 18

Moved by Councillor Ceasor to approve the 2018 Draft Operating Budget as amended.

CARRIED

4 Adjournment

Motion 29 01 18

Moved by Councilor Ceasor to adjourn the meeting.

CARRIED

Time of Adjournment: 3:37 pm

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

APPROVED