

**Clarion County Career Center  
Joint Operating Committee  
Minutes  
August 7, 2018**

The regular scheduled July 23, 2018 meeting of the Clarion County Career Center Joint Operating Committee was cancelled due to lack of agenda content.

A special meeting of the Clarion County Career Center Joint Operating Committee was called to order on August 7, 2018 at 7:00 p.m. by Terry Rush, Chairperson. Members present were: Jim Beary, Jill Foys, Hugh Henry, Susan Marron, Bob McGinnis, Donald Nair, Terry Rush, Dwayne VanTassel and Braxton White (alternate for Clarion Area). Members Todd Bauer, Linda Feringer, Roger Powell, James Shaftic, Lee Stewart and Adam Vogle were absent.

Administration present were: Kirk Atwood, Director of Career and Technical Education, Steve Young, Superintendent of Record and Linda Skelley, Board Secretary/Confidential Secretary.

On a motion by Hugh Henry, seconded by Jill Foys with all members voting in the affirmative, **IT WAS RESOLVED** to approve the agenda of the August 7, 2018 meeting.

***Public Comment Period:***

No members of the public were present.

***Executive Session:***

An executive session was held to discuss personnel issues.

***Personnel:***

*A second interview was conducted for the Construction Technology/Building Trades Instructor position candidate from 7:17 p.m. until 7:38 p.m. The candidate prepared a 10-15 minute lesson on measurements and presented the lesson for the attending board members.*

On a motion by Donald Nair, seconded by Bob McGinnis, with all members voting in the affirmative, **IT WAS RESOLVED** to A. approve hiring Benjamin Black as the Construction Technology/Building Trades Instructor at Step 1 (\$43,257), with full benefits effective September, 2018, pending receipt of all clearances.

On a motion by Donald Nair, seconded by Bob McGinnis, with all members voting in the affirmative, **IT WAS RESOLVED** to **B. POSTPONE** hiring a Lead Custodial Maintenance employee at a rate of \$\_\_\_\_, with an increase of .25 after 90 days probation with full benefits effective September, 2018, pending receipt of all required clearances.

*Mr. Beary expressed a concern that the interviews for the Lead Custodial Maintenance position were conducted only by Kirk Atwood. He felt there should be a least 2 people conducting interviews. After discussion among the attending members, the motion to postpone the vote until the next meeting was made to allow time for second interviews to be conducted with Kirk Atwood and Steve Young.*

***Old Business:***

Kirk Atwood, Director stated that the profit from the surplus equipment auction held on July 21, 2018 netted the school \$27,892.00 (after all costs).

Hugh Henry stated that Braxton White, who was serving as an alternate board member, is interested in being a part of the Joint Operating Committee, but is not able to attend the Monday night meetings. Kirk Atwood said Hugh had spoken to him about this before and he believes Tuesday evenings could be an option to conduct the JOC meetings.

Mr. Henry also asked if a policy change was needed to handle situations where there are not enough board members in attendance to have a quorum. Kirk Atwood said there is case law that states if you have the person (board member to achieve quorum) on the phone and they can hear everyone in the room and everyone (board members in attendance) in the room can hear the person on the phone that a quorum would be reached and a vote can be taken. Mr. VanTassel stated possibly adding a sub-section of the policy could be added that a call-in vote can be used. Steve Young stated that the Career Center could refer to Clarion Area's policy. Kirk said he will reach out to the sending districts to see what their policies are and go from there.

***Adjournment***

On a motion by Dwayne VanTassel, seconded by Jill Foys, with all members voting in the affirmative, **IT WAS RESOLVED** to adjourn the meeting at 7:49 p.m.

Respectfully submitted,

Linda Skelley  
J.O.C. Secretary