

HIGHVIEW FIRE PROTECTION DISTRICT

7308 Fegenbush Lane

Louisville, KY 40228

March 13, 2023

The meeting was called to order at 18:59 with the following members present: Kenny Craigmyle, Dale Nason, Paul Weber, Denise Drexler, and Nate Ingersoll. Guests were Chief Dwyer, Deputy Chief Shaun Carta, Attorney Richard Head, and Joyce Shelton.

Nate Ingersoll made a motion to accept the minutes from the February Board of Trustee Meeting. Motion seconded by Paul Weber. Motion carried.

Nate Ingersoll made a motion to accept the February Financials. Motion seconded by Dale Nason. Motion carried.

At 7:01 Nate Ingersoll made a motion to go into Closed Session. Motion seconded by Dale Nason. Motion carried.

At 7:07 Open Session resumed. It was stated that there will be no action taken.

Old Business

Update was given on the merger.

The new CAD system begins roll out at 03:00 March 14, 2023.

Discussion held/update given regarding the new numbering system.

Chief's Report

Deputy Chief Report was given.

EMS Chief Report was given.

New Business

Nate Ingersoll made a motion to adopt the SOPs of Fern Creek Fire Protection District as the SOPs of Highview Fire Protection District (this excludes EMS Protocols) and make effective March 13, 2023. Motion seconded by Dale Nason. Motion carried.

Denise Drexler made a motion to purchase nozzles and hoses for #1131 and #1134 as budgeted with additional for both vehicles, not to exceed a total of \$10,000. Motion seconded by Paul Weber. Motion carried.

Discussion held regarding Finance Meetings between Highview and Fern Creek Staff regarding Debt Reduction Plan for combined departments and recommendations were made.

Nate Ingersoll made a motion to approve the recommendation of paying off the balance of the two Ford Explorers, currently #1101 and #1103. Motion seconded by Denise Drexler. Motion carried.

Related to the above, discussion held regarding prepayment of expenses.

Nate Ingersoll made a motion to prepay the audit firm Mountjoy Chilton and Medley for the 2022-23 FY audit and Jim Jennings through the end of the calendar year 2023. Motion seconded by Denise Drexler. Motion carried.

Denise Drexler made a motion to destroy documents according to the Kentucky Department of Libraries and Archives record retention schedule as needed. Motion seconded by Nate Ingersoll. Motion carried.

Discussion held regarding PTO and medical time off accruals. Beginning March 1, 2023, any and all new hires will fall under the FCFPD accrual system.

Nate Ingersoll made a motion to accept the resignations of EMT-A Rachel Whitaker, without continuing with a PRN status, Volunteer FF Jakob Gordon, and Paramedic Lucas Widman (PRN). Motion seconded by Dale Nason. Motion carried.

It is noted that invoices have been reviewed and there have been no unauthorized payments.

Nate Ingersoll made a motion to approve the payment of bills. Motion seconded by Denise Drexler. Motion carried.

Nate Ingersoll made a motion to adjourn. Motion seconded by Dale Nason. Motion carried.

The meeting adjourned at 20:17.



Cheryl Hogan, Secretary of the Board of Trustees
Highview Fire Protection District

Respectfully prepared and submitted by Joyce Shelton, Recording Secretary

Documents referenced in these minutes are kept at District Headquarters and are available for viewing and copying during regular business hours in accordance with Kentucky laws regarding Open Records and Record Retention.