

## LEGAL NOTICE

### OFFICIAL MINUTES OF THE REGULAR MEETING OF THE BOARD OF WESTON COUNTY COMMISSIONERS, WESTON COUNTY, WYOMING June 3, 2025

The regular meeting of the Weston County Board of Commissioners was called to order by Chairman Nathan Todd at 9:00 a.m. at the Weston County Courthouse. Commissioners Ed Wagoner, Marty Erman, Garrett Borton and Vera Huber, and Clerk Becky Hadlock were present. Commissioner Borton opened the meeting with prayer, and Clerk Hadlock led the Pledge of Allegiance.

#### APPROVAL OF AGENDA

Chairman Todd asked to add Conflict of Interest Form under Old Business. Clerk Hadlock let the Board know that Attorney Snulken would like to have the MOU w/ WVC Combined Communications Joint Powers Board/City of Newcastle/Weston County. Commissioner Erman would like to see this added to the next agenda under Old Business. Commissioner Borton moved to approve the agenda as amended; seconded by Vice-Chairman Wagoner. Carried.

Chairman Todd would like to have an Executive Session added to the next agenda.

#### AP VOUCHERS

Commissioner Borton moved to pull warrants #73926, 73930, 73933, 73953, 73979 and 73983 due to lack of Department Head's signature and warrant #73953 due to lack of receipt; seconded by Vice-Chairman Wagoner. Carried.

Vice-Chairman moved to approve the AP Vouchers; seconded by Commissioner Huber. Commissioner Erman and Borton abstained from voting. Carried.

#### PUBLIC COMMENT

Stanley Jasinski spoke during public comment.

#### MINUTES OF MAY 20, 2025

Commissioner Borton moved to approve the minutes of May 20, 2025, as amended; seconded by Vice-Chairman Wagoner. Carried.

#### PAYROLL AND VOUCHERS

Commissioner Erman moved to approve Payroll and Vouchers; seconded by Vice-Chairman Wagoner. Carried.

#### COLLECTIONS FOR COUNTY CLERK, DISTRICT COURT & PUBLIC HEALTH

Commissioner Erman moved to accept collections for County Clerk in the amount of \$10,474.20, District Court in the amount of \$1,489.10 and Public Health in the amount of \$220.00; seconded by Commissioner Huber. Carried.

#### CHAIRMAN'S SIGNATURE ON COMMERCIAL APPLICATION FOR MEMBERSHIP AND ELECTRIC SERVICE AGREEMENT & EASEMENT AND RIGHT-OF-WAY AGREEMENT WITH POWDER RIVER ENERGY CORPORATION

Vice-Chairman Wagoner moved to approve the Chairman's Signature on the Commercial Application for Membership and Electric Service Agreement & Easement and Right-of-Way Agreement with Powder River Energy Corporation; seconded by Commissioner Huber. Commissioner Borton abstained from voting. Carried.

#### BID OPENING CONTRACT GRAVEL HAULING 2025

Chairman Todd opened bids from Triple 7 Trucking LLC, TK Freight LLC, Iron Creek Services LLC, James Bau Services, West Side Services LLC, Kenny K. Trucking LLC, Farmworth Services Inc, Wade Regan Trucking, Timberline Services, Bill Haynes Trucking, Jeff Regan Trucking and Three Fingers Ranch. Discussion ensued on the set rate and how many trucks Road and Bridge Superintendent Jim Hansen needed. Vice-Chairman Wagoner moved to offer \$145 per hour to all interested parties contingent on proof of insurance; seconded by Commissioner Borton. Discussion ensued. Carried. No individual bid was awarded.

#### ROAD & BRIDGE

Road and Bridge Superintendent Jim Hansen let the Board know that an engineer gave an estimate of \$800,000 - \$900,000 per mile to reconstruct the Grieves Road. The Board would like Superintendent Hansen to build a plan on what needs to be done on parts of the road, and they will work on finding the funding. Superintendent Hansen also gave the Board an update on the Road & Bridge Department.

#### LIQUOR LICENSE TRANSFER DISCUSSION

Deputy County Clerk Amber Green explained to the Board that after visiting with the Liquor Division the transfer needs to be done after July 1st. Deputy Green needs to have a written withdrawal from Pizza Barn LLC so that they don't risk losing the license as well as a new transfer application. The new transfer will be added to the July 15th agenda.

#### HANGAR UPDATE/BUDGET

Airport Board members Bob Svava and Airport Manager Tuff Streeter came before the Board to give them an update on the Hangar project. It was also discussed about the possibility of the Airport Board having a reserve fund. Chairman Todd will discuss this with the County auditor.

#### LIBRARY UPDATE

Library Director Kathleen Kirk gave the Board an update on the library.

#### CHAIRMAN'S SIGNATURE AGREEMENT BETWEEN WY DEPARTMENT OF HEALTH, PUBLIC HEALTH DIVISION AND WESTON COUNTY

Weston County Nurse Manager, Angie Phillips explained to the Board that this is the grant that pays for the County Health Officer who is Kristen Kohlbrand. Vice-Chairman Wagoner moved to approve the Chairman's Signature on the Agreement Between the Wyoming Department of Health, Public Health Division and Weston County; seconded by Commissioner Borton. Carried.

#### OLD BUSINESS

#### CHAIRMAN'S SIGNATURE ON NON-CONCURRENCE LETTER TO WYOMING EARTHMOVING CORPORATION

Commissioner Erman moved to approve the Chairman's signature on the Non-Concurrence Letter to Wyoming Earthmoving Corporation; seconded by Commissioner Borton. Discussion ensued. Carried.

#### CHAIRMAN'S SIGNATURE ON NOTICE OF AWARD FY2025 CMAQ PROJECT CM25410

Commissioner Erman moved to approve the Chairman's Signature on the Notice of Award FY2025 CMAQ Project CM25410 to Timberline Services; seconded by Commissioner Borton. Carried.

#### CONFLICT OF INTEREST FORM

Clerk Hadlock gave the Board a copy of the Town of Upton's conflict of interest form for an idea. Commissioner Erman had a copy of Garden City Community College as well. This will be added under Old Business for the next meeting.

#### RABE ELEVATOR DISPUTE OF CHARGES

Attorney Michael Snulken joined the meeting to discuss how far the Board is willing to go with the dispute of charges with RABE Elevator. The Board would like Attorney Snulken to move forward with getting all the funds back.

#### MOU WITH WC COMMISSIONERS AND WC FAIR BOARD

Discussion ensued on the purpose of the MOU. Weston County is one of the last to have a Fair Board that handles more than just the week of the Fair. The Board chose to not move forward with the MOU at this time.

#### NEW BUSINESS

None

#### PUBLIC COMMENT

Stanley Jasinski, Attorney Snulken and Weston County Gazette Assistant Publisher/Editor Nick Trandahl spoke during public comment.

#### COMMISSIONER COMMENT

Commissioner Erman would like to know why the Board does not accept collections for the Sheriff and Airport fees. The Clerk will add these to the next agenda. Commissioner Huber asked how the Public Defender fees are being charged to come back to the County. Commissioner Borton offered condolences to the Shrader and Schuessler families.

#### VOUCHERS

060NCPERS, financial admin, \$240.00, AFLAC, payroll ded, \$3,855.90, Empower Trust CO LLC, deferred comp, \$840.00, New York Life, financial admin, \$512.59, WEBT, financial admin, \$90,116.75, Weston County Clerk, financial admin, \$53,260.27, WY Child Support Enforcement, payroll ded, \$550.00, WY Department of Workforce Services, payroll ded, \$2,261.70, WY Retirement System, payroll ded, \$41,004.01, A&E Embroidery, gen shar utl, \$173.00, AD Pro, gen crlsh jan supp, gen treas mlg, gen treas suppl, gen r&b suppl, gen pub hlt. Gen sheriff post, \$163.39, Advanced Communications, gen hmlnd sec, gen law enf tower rent, \$272.00, Amanda Mc dade, pub hlt em prep, \$319.20, Amber Green, gen crlsh other empl, \$745.00, Angela Phillips, gen pub hlt supp, \$20.86, AT&T Mobility, sheriff, maint, hmlnd sec, r&b communications, \$1,531.30, Becky Hadlock, gen election trainng, \$325.50, Betty Petranek, Gen 1% sis tax, \$56.70, Black Hills Energy, crlsh, law enf, r&b, hmlnd sec, annex, pub hlt, wic utl, \$3,863.76, Black Hills Plumbing, bldg/grnds, law enf repair, \$664.46, Bomgaars, r&b repair, \$286.08, Butler Machinery Co, r&b repair, \$3,675.83, Byrland Streeter, airport cntrct wages, \$1,731.71, Cambria Discount Drug LLC, law enf jail med, \$346.49, Cambria Supply, r&b repair, \$51.91, Cambria Co Health Ambulance, Q4FY25, \$7,762.50, Carmel Simon, pub hlt comm, \$468.54, City of Newcastle, crlsh, law enf, annex, pub hlt, wic, r&b utl, \$1,408.74, Cleaning with Kindness, misc emergency relief, \$2,128.60, Collins Communications INC, dist crt comm, \$110.00, ComTech, misc exp prchs, \$17,022.00, Culligan Water Conditioning, annex, r&b suppl, \$3,585, Deckers Market, custom wr, \$110.97, Danna Ewing, atty trial, \$134.95, Double D, r&b repair, \$519.30, Eastern WY Equipment Co, r&b repair, sheriff veh maint, \$65.22, Ed Wagoner, gen comm mlg, \$1,337.54, Erin Persche, ew 4H ed, \$40.60, First Northern Bank of Wyoming, voca funds, atty trial, r&b, sheriff, crlsh, hmlnd sec, law enf, \$2,661.21, Fisher Sand and Gravel, r&b rd mnt, \$45,671.42, Gillette Steel Center, gen r&b lmb/brdg, \$8,026.00, Golden West Tech, sheriff, pub hlt, annex, misc comp soft, \$7,643.59, Grimm's Pump & Industrial Supply, r&b maint, \$984.50, Howard White Construction, gen bldg/grnds, \$41,019.17, Humphrey Law LLC, dist crt spec atty, \$2,682.55, Jacqueline K Perli Reporting inc, dist crt spec atty, \$96.25, Jordan Pinckford, wic, \$11.05, Kayleigh Gould, annex cntrct wages, \$400.00, Kimberly Jenkins, tree mlg/trvl, \$40.60, Low's Service LLC, r&b cntrct, \$7,300.00, Marco INC, annex comp soft, \$474.46, Marty Borgialli, r&b mlg, \$203.00, Meridian Mortuary, coroner fees/trans, \$295.00, MG Oil Company, r&b oil/gas/lube, \$164.45, Minuteman Lube Center, sheriff veh maint, \$349.97, Mondell Heights LLC, misc co

ward, \$2,402.70, Motorola Solutions, SHSP, \$5,342.74, Motor Power Equipment, r&b repair, \$839.54, Motorola Solutions, shsp inter comm, \$5,342.74, Newcastle Ace Hardware, crlsh, bldg/grnds, r&b, law enf repair, \$381.71, News Letter Journal, treas, wic, misc, atty office suppl, \$1,137.25, NMS Labs, coroner autop, \$251.00, Pinney Bowes, gen crlsh, \$856.65, Pizza Barn, hist prs, \$378.00, Powder River Construction, hangar construction, \$341,142.83, Powder River Energy Corp, pub hlt, wic, hmlnd sec, r&b, airport, law enf utl, \$17,163.04, Powder River Heating & AC, gen bldg/grns, \$4,106.18, Power Plan OIR, r&b repair, \$2,600.00, R&S Northeast LLC, pub hlt immuniz, \$40.08, Range, airport, pub hlt, wic, assr, clerk, crlsh, tres, ext com, sheriff, dist crt, r&b, hmlnd sec, atty comm, \$2,646.14, Rashawn Ford, atty trial, \$639.00, Roadrunner Disposal service, airport utl, \$60.00, Self Storage LLC, elcm misc, \$300.00, Serrall, crlsh jan supp, \$87.69, Sheri L Not Help Him, dist crt special atty, \$2,641.40, Stephanie Marinette, atty office, \$239.00, Tammy Cleveland, treas mlg/trvl, \$40.60, Top Office Products, crlsh, ext copier, \$564.56, TruGreen, gen bldg/grnds, \$400.00, Upton Co-Op Assn, r&b oil/gas/lube, \$32,059.23, Upton Senior Center, Q4FY25, \$531.25, Visionary communications, annex comm, \$165.60, Voelkers Autobody, sheriff veh maint, \$2,500.00, WC Sheriff's S&R, coroner rent, \$2,072.51, Westend Water Dist, airport utl, \$60.00, Weston Co School Dist, #7, prevention manage, \$6,051.62, Weston County 4H Council, ext 4b supp, \$08.58, Weston County Gazette, rd fund, misc print, assr supp, dist crt supp, \$900.00, Weston County Health Services, r&b cntrct, gen law enf jail med, \$1,463.00, Weston County Road & Bridge, hmlnd sec, law enf, sheriff, maint veh maint, \$4,147.20, Weston County SR Services, law enf brd, \$2,928.00, Woodys Food Center, law enf brd, crlsh jan supp, \$184.91, WY Dept. of Health, pub hlt comm, \$21,950.23, WY Dept. of Transportation, r&b old hwy 85 proj, \$518.20, WY Machinery Co, r&b repair, \$3,789.40, WY Network, misc financial admin, \$270.00, WY office of Guardian Ad Litem, dist crt special atty, \$8,177.43, WyoHelp, Q4FY25, \$1500.00

With no further business, the meeting was adjourned at 12:53 p.m.

The Board went back into session at 2:00 p.m.

Commissioner Borton moved to approve warrant #73953 and warrants #73926, 73930, 73933, 73953, 73979 & 73983; seconded by Commissioner Erman. During discussion the Board is approving these as the Department furnished the missing receipt and the Department Head would be initialing the vouchers that were not. Carried.

With no further business, the meeting was adjourned at 2:01 p.m.

Nathan Todd  
Chairman

Attest: Becky Hadlock  
Weston County Clerk

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