

City of Summerset

12150 Siouxland Rd.  
 PO Box 783  
 Summerset, SD 57718

Phone: 605-718-9858  
 Fax: 605-718-9883

# Employment Application

**Personal Information**

Last		First	MI	SSN#	Email	
Street Address		City	St	Zip	Home Phone	Mobile Phone
Are you entitled to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No			Are you 18 or older? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, Date of Birth	
Have you been convicted of a felony or been incarcerated in connection with a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No			If yes, please explain:			
Military Service? <input type="checkbox"/> Yes <input type="checkbox"/> No			Branch		War	
Are you a veteran? <input type="checkbox"/> Yes <input type="checkbox"/> No						
What position are you applying for?			How did you hear about this position?			
Expected Hourly Rate	Expected Weekly Earnings		Date Available			

**Previous Employment**

	Current or Most Recent	Prior	Prior
Employer			
Address			
Phone			
Name of Immediate Supervisor			
Position/Job Title			
Dates of Employment	From To	From To	From To
Pay			
Reason for Leaving			
May We Contact For Reference?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Education**

	Name/Location	Last Year Complete	Did you graduate?	Degree
High School		9 10 11 12	<input type="checkbox"/> Yes <input type="checkbox"/> No	
College/University		1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Trade School			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other			<input type="checkbox"/> Yes <input type="checkbox"/> No	
List any applicable special skills, training or proficiencies.				

**Professional References**

	Reference 1	Reference 2	Reference 3
Name			
Relationship/Company			
Address			
Telephone			

Disclaimer - By signing, I hereby certify that the above information, to the best of my knowledge, is correct. I understand that falsification of this information may prevent me from being hired or lead to my dismissal if hired. I also provide consent for former employers to be contacted regarding work records.	Signature	Date
--	-----------	------