

Regular Meeting Minutes

Tuesday December 17, 2024

The regularly scheduled Public Water Supply District #6 meeting was held on Tuesday, December 17, 2024, in the conference room of the district office, 6000 Kingsway Drive, House Springs, MO 63051. The meeting was called to order at 6:05 pm.

Roll call showed President Gary Goede, Director Angela Berga, Vice President James Lehnhoff, Director Paul Carr, and Tom Lammert were present.

Others present included were District Manager Kevin Ritz and Cochran Project Manager TJ.

Approval of Agenda: Director James Lehnhoff motioned to approve it, and Director Paul Carr seconded a motion to approve the agenda as presented. The motion passed unanimously.

Approval of Minutes: Tuesday, November 19, 2024. Director James Lehnhoff motioned to approve the correction of the loss ratio; Director Tom Lammert seconded a motion to approve the minutes. The motion passed unanimously.

Citizens to be heard: None

Update on Capital Improvement Projects:

Highway W Watermain Extension Project number 24-9945

- Cochran was authorized to begin work at the May board meeting.
- The topographic survey has been completed.
- Cochran is completing an additional topographic survey due to said alignment changes.
- Cochran has submitted easements to the district for acquisition.
- Targeting an early spring start date.
- Cochran will present 60% of the plans during the December meeting.

Managers Report:

Emergency Repairs

- 11/25/2024 replaced 5' of the 2" water main and repaired a 2" valve

Maintenance Repairs

- Repaired 4 old meter service

Other

- Flushing program and fire hydrant painting

Regulatory Compliance:

- Disinfection residuals averaged 1.0 mg/L free residual
- 8 Monthly routine Bacteriological (Bac-T) clean

Approval of Bills by Ordinance #2753: Director James Lehnhoff motioned to approve Ordinance 2753 in the amount of **\$78,201.81** and Director Paul Carr seconded the motion to approve. Motion passed unanimously.

Approval of Treasurers Report: Director James Lehnhoff motioned to approve the Treasurers report and Director Angela Berga seconded the motion to approve. Motion passed unanimously.

Old Business:

- 2025 Budget draft/resolution 142. Attached is the budget draft spreadsheet. Vice President James Lehnhoff motioned to approve the budget for \$1.6 million, and Director Angela Berga seconded the motion. The motion passed unanimously.
- District vehicles; trial period at manager discretion: A one-year trial period to allow an on-call employee to take the truck home. If the employee agrees, there will be a flat \$100 fee per month. Vice President James Lehnhoff motioned to approve, and Director Angela Berga seconded the motion. The motion passed unanimously.

New Business:

- There was a discussion at the district office on structure, materials, and County requirements. Kevin will follow up with Jefferson County to see if there are requirements for a public bathroom.

Closed Session: None

Motion to Adjourn: No other business appeared. Director Angela Berga motioned to adjourn. Seconded by James Lehnhoff. Motion passed. The meeting adjourned at 7:20 p.m.

Board President

Board Secretary