



Part-Time Teachers' Attendance at Pro-D Activities: Request for Pay Form

If a part-time teacher chooses to attend a Professional Development (Pro-D) activity on one of their non-teaching days, they may pay themselves the current TTOC rate for that day from their Professional Development fund. To qualify, the activity must occur on a day when school is in session.

*If a part-time teacher is explicitly requested by their principal/supervisor to attend a Professional Development or in-service activity on one of their non-teaching days, please refer to Article C.23.9.a in the Collective Agreement.

Submit this completed form to the Pro-D treasurer for your school site.

Name: _____

Dept: _____ FTE: _____
NWSS only

Pro-D activity attended: _____

Date of Pro-D activity: _____

☐ All Day ☐ Morning Only ☐ Afternoon Only
☐ Other _____

Location of Pro-D activity: _____

Signature: _____ Date: _____

PRO-D COMMITTEE USE ONLY

Cheque #: _____ Cheque Amount: \$ _____

Date Processed: _____ Applicant's Account Balance: \$ _____