

# NAZARETH ACADEMY

## NEAR KARIMGANJ, GAYA -823 001

### LKG ADMISSION 2025-26

Nazareth Academy is a Christian Minority Institution established and administered by the Sisters of Charity of Nazareth. The School is a unit of Gaya Nazareth Academy Society. It was started in the year 1951. It is a co-educational institution affiliated to CBSE, Delhi.

#### Admission Policy for LKG

**Total Seats: 120**

Please read the following instructions carefully.

1. Application form must be submitted online through the link given in the school website: [www.nazarethgaya.org](http://www.nazarethgaya.org).
2. The candidate must have completed Four Years as on 31st March 2025 for admission to LKG.
3. It is the responsibility of the parents to see that the Online Application Form is complete in all respect. Incomplete / illegibly written/over written/ lack of supportive documents or certificates will lead to rejection of Application Form. False documents/ incorrect information found at any time, even after admission, will disqualify the candidate from getting admission or pursuing studies.
4. The printed form of the application submitted online along with the photocopies of the required documents and acknowledgement slip need to be put in a **sealed envelope** and placed in the **drop box** available at the school gate within **03 days** of online submission.
5. **Cost of Application Form: 900/- (Online payment)** Application Form Fee will not be refunded in any circumstances
6. All the Original Documents / Certificates must be produced at the time of verification of the Application Form.
7. All documents submitted at any time will become the property of the school and will not be returned.
8. Selection of the candidates will be done by a committee using a random method. No correspondence will be solicited regarding selection and admission of candidate. Any recommendation, use of influence (direct or indirect), etc. will lead to the cancellation of the Application Form/ admission of the candidate.
9. Availing Application Form does not guarantee admission to Nazareth Academy, Gaya.
10. If the child is underage / overage the forms will be rejected. The Committee's decision will be final.
11. If selected, admission must be taken within the time given for admission. If not, the candidate will forfeit the chance for admission.
12. The list of selected candidates will be published on the school website.
13. School does not provide any transportation facility.

14. Preference will be given to the candidates of the following categories who fulfil the other eligibility criteria for admission: All Christian candidates and children of Nazareth Academy staff will be given preference.

15. Approximately 60% seats will be earmarked for girls.

Admission List will be prepared on the basis of the following parameters:

SL.	Particulars	WEIGHTAGE (MAXIMUM)
1.	Ward of Teacher/Staff	15
2.	Ward of NOSA Executive Members	05
3.	Ward of Managing Committee Member	05
4.	Submission of all documents	05
5.	Neighbourhood children (less than 4 kms)	05
6.	Birth Certificate obtained within 6 months of birth	05
7.	Parents Qualification (Graduation & above)	05
8.	Complete and Correct Information	05

**16. Requirements at the time of Document Verification** (Originals of the following)  
**Photocopies of these documents should be submitted along with the application form.**

1. Birth Certificate from Birth Registration Department (Government Department).
2. Immunization Card.
3. Residential proof of Candidate's parents.
4. Academic qualification certificates of Parents (Matriculation, Graduation etc.)
5. Parents' Annual Income Certificate.
6. If Christian, Baptism Certificate and Letter from the Parish Priest / Pastor.
7. Sibling Candidate's latest Fee Receipt & copy of school ID (for Nazareth Academy student)

**17. Publishing of provisional Merit list for Document Verification (first list): \_\_\_\_\_ at 05:00 p.m.**  
**(List will be available on website)**

**18. Verification of Documents: For Girls \_\_\_\_\_ & \_\_\_\_\_**  
**(Check the website for details) For Boys \_\_\_\_\_**

**19. Announcement of First Admission List: \_\_\_\_\_ Time: 03:00 pm (Check the website)**

**20. Payment date: \_\_\_\_\_**

21. Date of Admission: Girls: \_\_\_\_\_ }  
Boys: \_\_\_\_\_ } Time 10:00 a.m. to 02:00 pm.

22. Fees Structure:

Particulars	Amount in (Rs.)
Admission Fee	26,000.00
Tuition Fee	2400 X 12 = 28,800.00
Term Fee (Yearly)	6,000.00
Maintenance Fee (Yearly)	6,000.00
Activity Fee (Yearly)	3,000.00
Total	69,800.00

23. Please abide by the Fee Payment mode set by the school. No cash transactions.

24. Once Birth Date is recorded in the Admission Register, it will not be changed.

**Note:**

Beware of fraudsters who claim to ensure admission of your ward in Nazareth Academy, Gaya.

**You may seek admission only if you are satisfied with the above given admission policy and procedure.**

*Nigam*  
18/11/24

**The Principal**  
**Nazareth Academy**  
**Gaya**