

IRWA Region 3 – Leadership Group Conference Call

Conference Call Minutes
Taken by Carrol D. McCracken

January 10, 2020



The meeting was called to order by Dan Leshar, Vice-Chair. Those in attendance:

Penny Rolf, Region Chair - Absent	Chapter 37: Teresa McClure
Dan Leshar, Region Vice-chair	Chapter 41: Amanda Vande Voorde
Carrol McCracken, Region Sec./Treasurer	Chapter 72: Absent
Chapter 5: Martha Long and Natalie Meighan	Chapter 78: Joel Walker
Chapter 20: Ben Barker and Mindy Leadholm	IEC: None

- 1) Chapter Chapter Attendance by Reg. Chair/Vice Chair
 - a) Please let Penny and Dan know about upcoming chapter meetings and events as they will try to schedule attendance by one of them at those events.

- 2) Financial update – Carrol McCracken
 - a) Region Checking: \$2,666.43
 - b) YP Balance: \$1,685.36
 - c) Region Money Market: \$4,155.78
 - d) Total: \$8,507.57

- 3) Reg. 3- Education Report – Dan Leshar as vice chair, just had a conference call. Before end of year, spreadsheet went out. Will be reaching out to education chairs for scheduled courses, not much on the schedule for 2020. New CHIP program starting in July. Will discuss the details again at the spring forum. Make sure we schedule courses and get them on our schedule.

- 4) 2020 Conference Presentation submittal – any info on approved submissions by our region. Submission deadline for conference presentations was in October. Will be determining which ones are offered by the end of the month. This may help determine when volunteers are available.

- 5) Nominations
 - a) POTY nominations – received 5 applications
 - i) Dan and Carrol are in process of judging. Award will be presented at the Spring Forum. To be completed by end of January.
 - ii) Can then decide if want to forward for Balfour
 - iii) Other award applications due by February 1.

- IEC Nomination Form
 - SARPA Scholarship
 - W. Howard Armstrong Instructor of the Year
 - Frank C. Balfour Professional of the Year
 - Young Professional of the Year
 - Regional Professional of the Year
 - Website of the Year
 - Employer of the Year (Govt' Agency, under 20 ROW Prof, over 20 ROW Prof.
 - Newsletter of the Year
 - Chapter of the Year
- b) Secretary/Treasurer position candidates
- i) No one has expressed an interest yet
 - ii) Officer duty- 2-year commitment for Secretary/Treasurer
 - iii) After the 2-year term, there would be elections for Vice Chair and then Chair positions – each office is a 2-year commitment
 - iv) Election would happen at the Spring Forum in Minneapolis. – 2020.
- 6) YP Report
- a) Reg. 3 Scholarships
 - i) Is the application ready? Nothing on this yet
 - b) Spring Forum –
 - i) What is the YP event – this should get added to the flyer? Planning – professional soccer game, maybe be looking for sponsors due to event cost.
 - c) YP Representatives from each chapter – didn't cover this on this call
 - d) Set up Reg. 3 YP conference call – not set up yet
- 7) Spring Forum –
- a) Minneapolis – March 15-16
 - i) \$50 for Forum – PayPal link on flyer. There was a question if it applied to the forum if someone wasn't attending the Monday night event. The fee still applies
 - ii) \$153 /night with Code – ROW – Blocks held until Feb. 14th
 - b) Course 901 on March 17th
- 8) 2020 Conference activity update for Ch. 20 –Mindy/Dan. They are having more conference calls with International and all is going well. There was a question about room availability. Dan will check with Jade to see the status. It sounds like IRWA has most of the hotel in a block. Not sure if there are arrangements with satellite hotels.
- 9) 2020 Conference Incentives – by our Chapters
- a) Ch. 20 – 5 scholarships
 - b) Ch. 41 – 2 sponsorships for our directors
 - c) Chapter 37 – sponsorships for directors

- d) YP – scholarships undetermined at this time.
- e) 78 – up to 10 volunteers, registration reimbursed. Chapter policy anyone attending spring or fall forum, \$100 for expenses. Directors have expenses reimbursed for forums and conferences.

10) Membership renewals and incentives-

- a) Updates from Chapter on their renewal %'s.
 - i) Ch. 5 – Not known the moment
 - ii) Ch. 20 – about 80%
 - iii) Ch. 37 – Not known at the moment
 - iv) Ch. 41 – steady at 98 or so members
 - v) Ch. 72 – No one on call
 - vi) Ch. 78 – not known at the moment

11) Other business –

- a) IGC Mtg – Feb. 27-29 (Will talk about Retired member dues tripled if they are a leader)

12) New Conference Call Info –

- a) Converting to “Zoom” and will need to cancel the current “Blue Jeans” meetings and set up as “zoom” meetings. This will start February 14.