

## **BOARD OF TRUSTEES**

**October 3, 2019**

**Members Present: Terry Brungardt, Lacey Rowell, Bruce Wallace, Mark Stanke and Steve Snow.**

**Members Absent: None.**

**Staff Present: Margaret Stratton, Treasurer; Joe Weaver, Town Attorney; Jill Ray, Town Clerk; Drayton Morgan, Officer.**

**Others Present: Charles Daughety; Kaci Snow; Dawn Morgan; Michael Taylor, Cowan Engineering; Dave, Tri-Star Utilities.**

- 1. Meeting called to order and roll call. Mayor Wallace called the Regular Meeting of the Board of Trustees to order. Clerk Ray called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on Wednesday October 2, 2019. Attorney Joe Weaver entered at 6:32.**
- 2. Public Comments – None.**
- 3. Consider approval or amendment of minutes of the Regular Meeting held September 5, 2019 with action as necessary. Trustee Snow made a motion to approve September 5, 2019 minutes. Motion dies after no motion to second. Trustee Stanke made a motion to approve the September 5, 2019 meeting minutes with changes discussed on items 5 & 11. Seconded by Trustee Brungardt. Roll Call vote: Trustee Rowell, abstain; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Wallace, aye; Trustee Stank, aye. Mayor Wallace declared the motion carried.**
- 4. Consider approval or amendment of minutes for the Special Meeting held September 25, 2019, with action as necessary. Trustee Stanke made a motion to approve the September 25,2019 minutes with the correction to item 1. Seconded by Trustee Rowell. Roll call vote: Trustee Brungardt, aye; Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.**
- 5. Consider approval of claims, checks, and warrants for the month of September 2019, with action as necessary. Trustee Rowell made a motion to approve the claims, checks and warrants for the month of September 2019. Seconded by Trustee Stanke. Roll Call vote: Trustee Rowell, aye; Trustee Brungardt, aye; Trustee Snow, aye; Trustee Wallace, aye; Trustee Stanke, aye. Mayor Wallace declared the motion carried.**
- 6. Consider and discuss report submitted by the Fire Department secretary, with action as necessary. Chief Brungardt advised that a helicopter will be landing in town on Monday night for training. 10/22 the fire department will be at the school for fire prevention awareness. The transfer case has been delivered and will be installed as soon as possible. No Action.**

7. Consider and discuss report submitted by the Police Chief, with action as necessary. Chief Huckabee was absent. No Action.
8. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary. Stephen Havener was absent. No Action.
9. Consider and discuss report submitted by the Planning Commission Administrator, with action as necessary. Kaci Snow advised that they have been working on getting information for the 5-year plan, looking at signage to promote Route 66. No action.
10. Consider and discuss report submitted by the parks committee, with action as necessary. Park Committee was not present. No Action.
11. Consider and discuss the Christmas party at the Elks Lodge, with catering from Alfredo's, with action as necessary. Trustee Rowell made a motion to approve the Christmas party at the Elks lodge with no bartender and catering from Alfredo's. Seconded by Trustee Stanke. Roll call vote: Trustee Snow, aye; Trustee Brungardt, aye; Trustee Stanke, aye; Trustee Rowell, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.
12. Consider and discuss changes that need to be made to the fine and schedules for the city court fines, with action as necessary. After discussion on the paperwork presented by the Attorney there will be an Ordinance on the next agenda. No Action.
13. Consider and discuss changes that need to be made to the employee's handbook regarding the drug and alcohol policy, with action as necessary. After discussion it was determined that the volunteers cannot be drug tested. No Action.
14. Consider and discuss the bidding process on the garbage service, with action as necessary. After discussion it was determined that it would be a conflict of interest for Attorney Joe Weaver to have anything to do with this process since he is also the attorney for OEMA. Mayor Wallace, Michael Taylor, Cowen Engineering and Clerk Ray will present the bidding packet and information when completed. No Action
15. Consider and discuss approval for purchase of transfer case for the engine truck, with action as necessary. Trustee Snow made a motion to approve the cost of the transfer case for the engine truck including the \$160.91 freight charge. Seconded by Trustee Stanke. Roll call vote: Trustee Stanke, aye; Trustee Rowell, aye; Trustee Snow, aye; Trustee Brungardt, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.
16. Consider and discuss the project update and changes to date with Michael, Cowan Engineering and Dave with Tri-Star Utilities, with action as necessary. This agenda item is on the CPWA meeting agenda and will be addressed in the CPWA meeting. No Action.

17. Consider and discuss the amendment to 7-107 from \$25,000.00 to \$50,000.00 per changes in state statute, with action as necessary. This item will be discussed with Michael Taylor, Cowen Engineering for the correct amount that should be placed on the amendment. No Action
18. Consider and discuss tabled from the September meeting the height regulations for C-A/R zoned property and what action needs to be taken to enforce the regulations, with action as necessary. Trustee Stanke made a motion to table for more information, the attorney did not have any additional information at this time. Seconded by Trustee Rowell. Roll call vote: Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye; Trustee Brungardt, aye; Trustee Wallace, aye. Mayor Wallace declared the motion carried.
19. Remarks and inquiries of the governing body members. None. No action.
20. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None. No action.
21. Adjournment. Trustee Rowell made a motion to adjourn. Seconded by Trustee Stanke. Roll Call vote: Trustee Rowell, aye; Trustee Stanke, aye; Trustee Snow, aye; Trustee Wallace, aye; Trustee Brungardt, aye. Mayor Wallace declared the motion carried.

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Bruce Wallace, Mayor

ATTEST:

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Jill Ray, Clerk