

**NOTICE OF REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES**

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act be advised that the Board of Trustees, governing body of the Town of Calumet, Oklahoma, shall conduct its REGULAR MEETING on November 4, 2021. Said REGULAR MEETING shall be held at 6:30 p.m., at the Calumet Town Hall, 118 W. Second Street. If you require special accommodations, please notify the Town Office at 893-2323.

**AGENDA:**

**Note:** The Board may discuss, vote to approve, vote to disapprove, vote to table, amend, or decide not to discuss any item on the agenda.

- 1. Meeting called to order and roll call.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken.**
- 3. Consideration of approval, rejection, amendment and/or postponement of the minutes for the Regular meeting held October 5, 2021, with action as necessary.**
- 4. Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of October 2021, with action as necessary.**
- 5. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Fire Department secretary, with action as necessary.**
- 6. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Police Chief, with action as necessary.**
- 7. Consideration of approval, rejection, amendment and/or postponement of report submitted by the Public Works Superintendent, with action as necessary.**
- 8. Consideration of approval, rejection, amendment and/or postponement of the addition of members on the Parks Committee, with action as necessary.**
- 9. Consideration of approval, rejection, amendment and/or postponement of the contract change for Next Level Lawn and landscape, with action as necessary.**
- 10. Consideration of Adoption, Rejection, Amendment, and/or Postponement of Resolution 2021-02, granting the mayor authority to sign all documents for the ARPA funds, with action as necessary.**

**11. Consideration of approval, rejection, amendment and/or postponement of entering into executive session for the purpose of the following:**

**Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S. 307 B (1)**

- a. Margaret Stratton**
- b. Jill Ray**
- c. Consideration of approval, rejection, amendment and/or postponement of the employment and hiring of a part-time IT employee for the Town of Calumet, including making an offer of employment and hiring an individual for the position of a part-time IT employee for the Town of Calumet and taking action as necessary for that purpose.**
- d. Consideration of approval, rejection, amendment and/or postponement of the employment and hiring of a Police Officer for the Town of Calumet, including making an offer of employment and hiring an individual for the position of Police Officer for the Town of Calumet, and taking action as necessary for that purpose.**
- e. Consideration of approval, rejection, amendment and/or postponement of the employment and hiring of Police Reserves for the Town of Calumet, including making an offer of employment and hiring an individual for the position of Police Reserves for the Town of Calumet, and taking action as necessary for that purpose.**
- f. Discussion concerning the purchase or appraisal of the following described real property pursuant to 25 O, S. Section 307 B (3): The tract of land in the Town of Calumet, Oklahoma, lying north of Jiffy Trip and south of 107 S. Calumet Road.**
- g. Consideration of approval, rejection, amendment and/or postponement of the employment and hiring of an Emergency Management Director for the Town of Calumet, Including making an offer of employment and hiring and individual for the position of Emergency Management Director for the Town of Calumet and taking action as necessary for that purpose.**

**12. Consideration of approval, rejection, amendment and/or postponement of reconvening into open session**

**13. Consideration of approval, rejection, amendment and/or postponement of taking action on the following:**

**Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S. 307 B (1)**

- a. Margaret Stratton**
- b. Jill Ray**
- c. Consideration of approval, rejection, amendment and/or postponement of the employment and hiring of a part-time IT employee for the Town of Calumet, including making an offer of employment and hiring an individual for the position of a part-time IT employee for the Town of Calumet and taking action as necessary for that purpose.**
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- f. Discussion concerning the purchase or appraisal of the following described real property pursuant to 25 O.S. Section 307 B (3): The tract of land in the Town of Calumet, Oklahoma, lying north of Jiffy Trip and south of 107 S. Calumet Road.**
- g. Consideration of approval, rejection, amendment and/or postponement of the employment and hiring of a Emergency Management Director for the Town of Calumet, Including making an offer of employment and hiring and individual for the position of Emergency Management Director for the Town of Calumet, and taking action as necessary for that purpose.**

**14. Consideration of approval, rejection, amendment and/or postponement of the items from the Calumet admin office to be placed in surplus to be destroyed, with action as necessary.**

**15. Consideration of approval, rejection, amendment and/or postponement of the approval of Scott Siler with Six M's Septic to use the lagoons as a dump site for his septic business, with action as necessary.**

16. Consideration of approval, rejection, amendment and/or postponement of installation/replacement of cellular dialer equipment for alarm system, with repair replacement of keypad in the police department, with action as necessary.
17. Consideration of approval, rejection, amendment and/or postponement of the approval for the 2022 meeting dates calendar, with action as necessary.
18. Consideration of approval, rejection, amendment and/or postponement of the Christmas bonus for employees, with action as necessary.
19. Consideration of approval, rejection, amendment and/or postponement of the stipend report for the fire department, with action as necessary.
20. Remarks and inquiries of the governing body members.
21. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary.
22. Adjournment.

Posted at the Calumet Town Hall on Wednesday November 3, 2021, at 12:00 pm.

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Jill Ray