

NOTIFICATION OF JOB VACANCY

Posting Date: 05/17/2018

Department: Dietary

Position: Cook/Cook Helper

Shift: Per Diem

MHHS Description: Minnie Hamilton Health System (MHHS) is a Federally Qualified Health Center (FQHC) that owns and operates a Critical Access Hospital with 18 Acute Care/Swing Beds, 24 Long Term Care (Nursing Home) Beds, a Level IV Trauma Emergency Department, Rural Health Clinic, Primary Care practices, and a Dental practice, serving nearly 20,000 residents in central WV.

Job Duties:

- Is responsible for the timely preparation of meals for the patients/residents.
- Is responsible for following sanitation and safety regulations.
- Follow standardized recipes, portion control standards.
- Follow cleaning procedures.
- Complete records.
- Set up patient/resident trays.
- Work in cafeteria.

Specific Requirements:

- Must be able to read, write and understand written and oral English instruction.
- Work in varied temperatures.
- Stand and walk for long periods.
- Must be able to lift at least 50 pounds.
- Have a Food Handlers card.

Submit application/resume mailing to: Minnie Hamilton Health System
Attn: Human Resources Department
186 Hospital Drive
Grantsville, WV 26147

Email to: shelia.gherke@mhhs.healthcare

Submit on-line application at: <https://www.mhhs.healthcare/employment-application.html>

Last day to apply for position: May 25, 2018