



VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Innsbrook Village Hall
1835 Highway F, Innsbrook, MO 63390
Tuesday, July 13, 2021, 5:00 PM

AGENDA

- 1) CALL TO ORDER
- 2) OPENING CEREMONY
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES:
 - a. Regular Meeting: June 08, 2021
- 6) PUBLIC COMMENT (Comments emailed to Village Administrator will be read at this time.)
- 7) COMMUNICATIONS/PETITIONS/PRESENTATIONS
- 8) BOARD OF TRUSTEES COMMENTS
- 9) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
- 10) DEPARTMENT REPORTS:
 - a. Financial Reports - June 2021
 - i. Bills of The Month
 - ii. Missouri LAGERS Cost Study
 - b. Administrator's Report
 - i. Second Quarter Building Permit Report
 - c. Planning & Zoning Commission
- 11) UNFINISHED BUSINESS:
 - a. **BILL NO. 284 - AN ORDINANCE OF THE VILLAGE OF INNSBROOK, MISSOURI ESTABLISHING A PROCEDURE TO REGULATE SHORT TERM RENTALS WITHIN THE VILLAGE OF INNSBROOK.**
- 12) NEW BUSINESS:
 - a. **RESOLUTION NO. 2021-3 - RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF INNSBROOK, MISSOURI, AUTHORIZING THE CHAIRMAN OF THE BOARD OF TRUSTEES TO ENTER INTO AN AGREEMENT FOR WORKERS COMPENSATION COVERAGE FOR THE VILLAGE OF INNSBROOK.**
- 13) EXECUTIVE SESSION - REAL ESTATE [Pursuant to Section 610.021(2), RSMo.]
- 14) EXECUTIVE SESSION - LEGAL COUNSEL [Pursuant to Section 610.021(1), RSMo.]
- 15) ADJOURNMENT

Unfinished Business/ Hold Items

- BHS/Zykan Landfill Area
 - Animal Shelter
 - Dry Hydrants
 - Village Cemetery
- (Next quarterly report Sept. 2021)

MINUTES

The July 13, 2021 regular meeting of the Village of Innsbrook Board of Trustees was held in person and via Zoom Video Conference, and called to order at 5:05 PM (CST) with Chairman Thomsen presiding. Trustees Trish Dunn, Dan Reuter, Ted Sator, Jeff Thomsen and Donna West were present in person. Others in attendance in person included Village Administrator/Clerk - Carla Ayala. Due to the COVID-19 Pandemic, other visitors attended this meeting via videoconference. Those attendees included Village Attorney - Nathan Bruns, Tracy Sator and Joan Biggs.

APPROVAL OF AGENDA

Motioned by Trustee Sator, seconded by Trustee Reuter, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 5 "Aye", 0 "No" vote.

APPROVAL OF MINUTES

Motioned by Trustee Sator, seconded by Trustee Reuter to approve the June 8, 2021 regular session meeting minutes. All Trustees present voted "Aye", motion passed and approved with a 5 "Aye", 0 "No" vote.

PUBLIC COMMENTS

Three comments were received prior to the beginning of this meeting and are attached to the official minutes. In response to those comments Chairman Thomsen stated the following:

A question was asked about the proper sales tax being collected on food purchased at the Innsbrook Resort Pool. The Village requests an annual report from the Department of Revenue when it is available after July 1. After the report is received the Village will know which vendors have paid sales tax within the Village.

A question was asked about business permits being issued.

Business permits are issued to businesses that have a physical location within the Village.

A request was made to add decibel levels of concerts, the number and names of businesses applying for permits and monthly sales tax revenue from the previous month to each month's agenda.

All records of the Village of Innsbrook are available via Sunshine request. These items will not be added to the monthly agenda for discussion each month.

COMMUNICATIONS/PETITIONS/PRESENTATIONS

None at this time.

BOARD OF TRUSTEES COMMENTS

Trustee West questioned the noise levels at the July 4th concert. A report was emailed to Chairman Thomsen and the recorded levels were below 85 DbA throughout the concert. Chairman Thomsen suggested adding the reports to the Village website and will speak to Charlie Boyce about possibly lowering the DbA level from 85 down a little.

CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS

None at this time.

DEPARTMENT REPORTS

- a. Financial Report - The June 2021 financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Reuter, seconded by Trustee Sator to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 5 "Aye", 0 "No" vote.
- b. Administrator's Report - Village Administrator/Clerk, presented a report to the Trustees. The Boonslick Regional Planning Commission Meeting was held on June 28, 2021. A representative from the Missouri Treasurer's office spoke about the stimulus funding, ARPA funds. Registration is now open for the 87th Annual MML Conference, September 26-29, 2021 in St. Louis, MO. Trustee Sator stated that he would like to review the policy on Trustee training expenses, would like 100% of training to be covered. The policy will be reviewed at the next meeting. Thirty one business permits have been approved to date. We are still waiting on a list from Innsbrook Corporation. Chairman Thomsen stated that Charlie Boyce is waiting until August 30.
 - i. Second Quarter Building Permit Report - 31 building permits were issued for the second quarter of 2021, broken down as follows: 5 new construction, 12 storage buildings, 9 additions and 5 docks/decks.
- c. Planning and Zoning Commission - The Commission held their last meeting on June 02, 2021. A meeting was not held in July.

UNFINISHED BUSINESS:

- a. **BILL NO. 284 - AN ORDINANCE OF THE VILLAGE OF INNSBROOK, MISSOURI ESTABLISHING A PROCEDURE TO REGULATE SHORT TERM RENTALS WITHIN THE VILLAGE OF INNSBROOK.** No discussion was held. Motioned by Trustee Dunn, seconded by Trustee Sator to postpone Bill No. 284 and keep as unfinished business on the August meeting agenda. By roll call vote, Trustee Dunn - "Aye", Trustee Reuter - "Aye", Trustee Sator - "Aye", Trustee Thomsen - "Aye", Trustee West - "Aye". With a 5 "Aye", 0 "No", 0 Abstain vote, motion passed and approved.

NEW BUSINESS:

- a. **RESOLUTION NO. 2021-3 - RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF INNSBROOK, MISSOURI, AUTHORIZING THE CHAIRMAN OF THE BOARD OF TRUSTEES TO**

ENTER INTO AN AGREEMENT FOR WORKERS COMPENSATION COVERAGE FOR THE VILLAGE OF INNSBROOK. Chairman Thomsen read Resolution No. 2021-3 by title only. Chairman offered discussion on Resolution No. 2021-3. There being none, motioned by Trustee Dunn, seconded by Trustee West to vote to approve Resolution No. 2021-3. By roll call vote, Trustee Dunn - "Aye", Trustee Reuter - "Aye", Trustee Sator - "Aye", Trustee Thomsen - "Aye", Trustee West - "Aye". With a 5 "Aye", 0 "No", 0 Abstain vote, motion passed and approved. Resolution No. 2021-3 is enacted as a Resolution of the Village of Innsbrook, Missouri.

VOTE TO ADJOURN INTO EXECUTIVE SESSION

Motioned by Trustee Dunn, seconded by Trustee Reuter, to adjourn the regular meeting and enter executive session. By roll call vote, Trustee Dunn - "Aye", Trustee Reuter - "Aye", Trustee Sator - "Aye", Trustee Thomsen - "Aye", Trustee West - "Aye". With a 5 "Aye", 0 "No", 0 Abstain vote, motion passed and approved. Meeting adjourned into executive session at 5:40 PM.

EXECUTIVE SESSION - LEGAL COUNSEL & REAL ESTATE

Pursuant to Section 610.021(1),(2),(3) RSMo, the Board of Trustees of the Village of Innsbrook, Missouri, subject to a motion duly made and adopted, may close the public meeting and hold a closed meeting for the purpose of dealing with matters (1) relating to legal actions, causes of action, litigation and privileged communications between the Village's representatives and its legal counsel; (2) relating to leasing, purchasing or sale of real estate; The Board of Trustees returned into regular session at 6:08 PM.

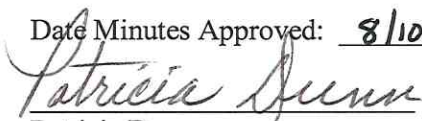
VOTE TO ADJOURN

Motioned by Trustee Reuter, seconded by Trustee Sator, to adjourn the regular meeting. All Trustees present voted "Aye". Motion passed and approved with a 5 "Aye", 0 "No" vote. Meeting adjourned at 6:08 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, July 13, 2021.

Carla Ayala, Village Administrator/Clerk

Date Minutes Approved: 8/10/21


Patricia Dunn,
Village Board Clerk
(seal)


Attest: Carla Ayala,
Village Administrator/Clerk

