

Richwood Village Council Regular Meeting – Agenda 02/24/2025

1. Pledge of Allegiance 7:00 pm

2. Call to order and Roll Call

Reddy Brown Y Pat Morse Y Von Beal Y Donald Ridgeway Y Jackie Hamilton Y Brad Plotner Y

3. Meeting Minutes from Public Hearing and regular meeting on 02/10/2025

Motion to approve Minutes:

Motion RB Second BP Vote: RB Y PM 1 VB Y DR Y JH Y BP Y

4. Warrants and electronic payments

Motion to approve Warrants

Motion VB Second PM Vote: RB Y PM Y VB Y DR Y JH Y BP Y

5. Introduction of Visitors

6. Legislation:

- **Ordinance 25-01262025** Amending the Official Zoning Map of the Village of Richwood, Ohio to rezone certain parcels in the Village of Richwood, Ohio. (third/final reading)

Motion RB Second DR Vote: RB Y PM Y VB Y DR Y JH Y BP Y

- **Resolution 25-01302025** to amend Rules of Council (amended – third/final reading)

Motion RB Second PM Vote: RB Y PM Y VB Y DR Y JH Y BP Y

- **Resolution 25-02252025** to amend **Ordinance 951.02** Richwood Park Rules. (first reading)

Motion VB Second PM Vote: RB Y PM Y VB Y DR Y JH Y BP Y

- Waive the 3 - reading rule for resolution 25-02242025 to refer certain zoning fees to Planning Commission for review. Due to time restrains / meeting scheduled.

Motion RB Second PM Vote: RB Y PM Y VB Y DR Y JH Y BP Y

- **Resolution 25-02242025** to amend fee provisions contained within the Village of Richwood’s Ordinances and refer certain zoning fees to Planning Commission for review and recommendation before final Council action.

Motion VB Second BP Vote: RB Y PM Y VB Y DR Y JH Y BP Y

7. Mayor’s Report:

8. Administration Report

- Street/Utility
- Police
- Finance
- Zoning

9. Old Business:

10. New Business:

11. Adjourn

Motion PM Second RB

Vote: RB \_\_\_\_\_ PM \_\_\_\_\_ VB \_\_\_\_\_ DR \_\_\_\_\_ JH \_\_\_\_\_ BP \_\_\_\_\_ Time: 7:49 pm

Next Council meeting Monday, March 10th at 7pm

**February 10, 2025**  
**RICHWOOD VILLAGE COUNCIL**

**Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Council President, Reddy Brown on February 10, 2025 at 7:00 pm.**

Council President Reddy Brown called for attendance. Council members present were, Donald Ridgeway, Brad Plotner, Von Beal, Jackie Hamilton and Reddy Brown. Sarah Sellers Fiscal Officer, Julie Spain Solicitor (virtual), Zoning Officer Marion Bump and Police Chief Jim Hill. Mayor Scott Jerew, Monte Asher Village Administrator and Council member Pat Morse, absent.

Von Beal moved and Brad Plonter seconded the motion to approve the Public Hearing meeting and regular meeting minutes dated 01/27/2025. Motion passed unanimously.

Von Beal moved and Brad Plonter seconded the motion to approve meeting minutes for the Emergency Meeting for Renewal of Operating Levy due to time restraints meeting on 01/30/2025. Motion passed unanimously.

Von Beal moved and Donald Ridgeway seconded a motion to approve the warrants. The passed with Brad Plotner abstaining.

Visitors: N/A

Legislation:

- Von Beal moved and Donald Ridgeway seconded the motion to approve **Ordinance 25-01262025** to Amend the Official Zoning Map of the Village of Richwood, Ohio to Rezone Certain Parcels in the Village of Richwood, Ohio as modified. Motion passed as modified unanimously.
- Donald Ridgeway moved and Von Beal seconded the motion to approve **Resolution 25-01302025** to amend Rules of Council. Motion passed unanimously.

**Mayor's report:** - N/A

**Street / Utility report:** Administrator, Monte Asher report attached

**Police report:** Police Chief, Jim Hill report attached

**Finance report:** Fiscal Officer, Sarah Sellers. Report attached

**Zoning report:** Zoning Officer, Marion Bump. Report attached

**Old Business:**

- Fee Schedule was proposed for review. Looking for a way to update fees without changing ordinances constantly. Taking the fees out of the ordinances and adding a fee schedule will allow for changes to be made easier and also, easily found for employees and residents. The village currently does not have a fee for a 4" in our ordinance. This has been reviewed and new tap rates for water connections are addressed in the new fee schedule from 3/4" lines up to 8" lines.

**New Business:**

- Brad Plotner reported the chimney on shelter house 2 at the park needs repaired. Plonter will get a quote for repair costs.
- Will get quote for flooring for admin building.

Von Beal moved and Jackie Hamilton seconded a motion to adjourn at 7:47 pm. The motion passed unanimously.

Next meeting is Monday, February 24th, 2025 at 7pm.



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Mayor



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Fiscal Officer

Village of Richwood  
153 N. Franklin Street  
Richwood, OH 43344  
740-943-3315



## Case Activity Report

Date from: FEB 10 2025 To: FEB 24 2025

1)	Pending Cases	<u>10</u>
2)	Active Cases	<u>6</u>
3)	Completed Cases	<u>5</u>
4)	Cases on Hold	<u>3</u>
5)	Zoning Applications	<u>2</u>
6)	Zoning Permits	<u>2</u>
6)	Demolition Application	<u>0</u>
7)	Demolition Permits	<u>0</u>
8)	Tree Permit Application	<u>0</u>
9)	Tree Permit	<u>0</u>
10)	Zoning Complaints	<u>0</u>
11)	Record of Complaint	<u>0</u>
12)	Cases Referred to Solicitor	<u>0</u>
13)	Inspections	<u>12</u>
14)	Letters Sent	<u>0</u>
15)	Certified Letters Sent	<u>6</u>
16)	Clean up Due	<u>1</u>
17)	Clean up Completed	<u>0</u>
18)	Clean up Billed	<u>0</u>
19)	Unlicensed Vehicles Removed	<u>2</u>

Marion Bump Zoning Enforcement Officer



## **Village Services**

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, replacing water meters as needed.
- 2) **Clock tower needs 220 service to be ran to the tower for clock to strike**
- 3) **Street Light at Franklin & Gill Street up and working.**
- 4) **Light on back of Admin building is working.**
- 5) **Have received estimate for moving power box to the building. See attached**
- 6) **Fishers Excavating hauled sludge to dump 9 Loads**
- 7) **Pump in lift station on Edgewood has been pulled out.**
- 8) **Water sale AQ Matic Valve froze and broke. Got the Value in, putting in this week.**
- 9) **March 10<sup>th</sup> meeting with Craig Mescher and ODOT REF: ST.RT. 47 We will be discussing the Large tile that runs across West 47 that must be replaced.**
- 10) See updated project report attached

## Village of Richwood

### Planned Projects for 2025

Date 02-24-2025

- 1) Sewer Plant Up Grade Bidding 2025
- 2) Uptown parking lot. Access is working with union county for grant our cost will be \$22,733
- 3) North Franklin Street Phase #4 waiting funding
- 4) New Water Plant it's getting close
- 5) Pickleball court going in this spring

Village of Richwood  
Finance Report: 2/24/2025

- Payroll: biweekly 2/14; biweekly and monthly 2/28)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- Working on year end, Annual financial report, and closing out 2024 on UAN - **completed**
- **Working on February bank reconciliation**
- Working on posting all ordinances / resolutions / and meeting minutes to the web (**Web updating is ongoing**) – sent to Eric Kincaid
- **Working on final budget due to county end of March – need meeting with finance committee soon**

**Reports attached:**

- **Fund Balance**
- **Appropriation status**

Star Ohio: January interest: \$8,155.50 YTD interest: \$8,155.50 Rate: 4.60%

Bulk Water: YTD revenue: \$40.00