

SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
TUESDAY, MARCH 24, 2026
HELD AT FALLIS HALL AND VIA ZOOM

	PRESENT	<p>Mayor: Bernie Poulin Deputy Mayor: Graeme Horne Councillor: Sherry Strong</p> <p>Wendy Wildman, Chief Administrative Officer (CAO) (via Zoom) Sandra Schneider, Administrative Assistant</p> <p>Public Works: Dustin Uhlman, Public Works Supervisor</p> <p>Attendee(s): Tony Sonnleitner, Development Officer (from 9:51 a.m. to 9:57 a.m.)</p> <p>Delegation(s): 10:00 a.m. –Michelle Gallagher, Patriot Law – to discuss Consolidated Lots and Assessment Sub Class Bylaw. This discussion will take place in Closed Session.</p> <p>Public at Large: 3 in-person / 0 via Zoom</p>
1.	CALL TO ORDER	<p>Mayor Poulin called the meeting to order at 9:00 a.m.</p> <p>The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.</p>
2.	AGENDA 51 -26	<p>MOVED by Deputy Mayor Horne that the March 24, 2026 Agenda be approved with the following additions:</p> <p>Under 7. Business: d) Snow Removal Policy e) RV Storage Lot</p> <p style="text-align: right;">CARRIED</p>
3.	MINUTES 52-26	<p>MOVED by Councillor Strong that the minutes of the February 27, 2026 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p>

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4.	DELEGATIONS	10:00 a.m. –Michelle Gallagher, Patriot Law – will be in attendance to discuss Consolidated Lots and Assessment Sub Class Bylaw. This discussion will take place in Closed Session.
5.	PUBLIC HEARINGS	n/a
6.	BYLAWS	n/a
7.	BUSINESS	<p>53-26 MOVED by Deputy Mayor Horne to accept the thank you and Ally Impact Report from Shock Trauma Air Rescue Service (STARS) Foundation for information and FURTHER THAT Summer Village of Silver Sands donate \$700.00 for 2026. CARRIED</p> <p>54-26 MOVED by Councillor Strong that the February 20, 2026 Alberta Community Partnership Gant Approval letter for the Regional Asset and Land Management Strategy be accepted for information and FURTHER THAT the project proceed with MPE Engineering. CARRIED</p> <p>55-26 MOVED by Deputy Mayor Horne that the Draft 2026 Operating Budget for the Summer Village of Silver Sands be approved as amended at meeting time, that Administration prepare the tax rate bylaw based on this budget as approved today, and that the 2026 Tax Rate Bylaw and minimum amount payable be brought back to the April Council meeting for consideration of all readings. CARRIED</p> <p>56-26 MOVED by Deputy Mayor Horne that Administration draft a policy for snow removal and bring to the next meeting for review. CARRIED</p> <p>57-26 MOVED by Councillor Strong that the discussion concerning the summer village renting RV storage lots be accepted for information AND FURTHER THAT Facebook be used to discern if there would be any interest in same. CARRIED</p>
8.	FINANCIAL	<p>58-26 MOVED by Councillor Strong that Council accept for information the income and expense statements, along with the related bank statement, as at February 28, 2026. CARRIED</p>

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9.	COUNCIL REPORTS	
	59-26	MOVED by Mayor Poulin to authorize Public Works Supervisor Uhlman to attend all Summer Villages Regional Emergency Management Partnership (SVREMP) and Emergency Management meetings, along with the Director of Emergency Management (DEM) and Deputy Director of Emergency Management (DDEM). CARRIED
	60-26	MOVED by Deputy Mayor Horne that the Council reports be accepted for information as presented. CARRIED
10.	ADMINISTRATION & PUBLIC WORKS REPORTS	
	Mr. Sonnleitner	Development Officer Tony Sonnleitner joined the meeting at 9:51 a.m.
	61-26	MOVED by Deputy Mayor Horne to defer the matter of tarp buildings to the next meeting. CARRIED
	62-26	MOVED by Councillor Strong that Council accept for information the Administration and Public Works report as presented. CARRIED
	Ms. Gallagher	Michelle Gallagher joined the meeting at 9:53 a.m. Tony Sonnleitner left the meeting at 9:57 a.m.
11.	OPEN GALLERY	n/a
12.	CLOSED MEETING	
	63-26	MOVED by Deputy Mayor Horne that pursuant to section 197(2) of the Municipal Government Act, Council go into a closed meeting session at 10:15 a.m. to discuss the following: a) Consolidated Lots and Assessment Sub Class Bylaw – Access to Information Act (ATIA) Section 32. CARRIED The closed meeting recessed at 10:16 a.m. to allow the public in attendance at this time to exit the meeting. The closed meeting re-convened at 10:19 a.m. The following individuals were present at the Closed Meeting:

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	64-26	<p>Bernie Poulin Graeme Horne Sherry Strong Wendy Wildman Sandra Schneider Dustin Uhlman Michelle Gallagher</p> <p>Michelle Gallagher left the meeting at 10:44 a.m.</p> <p>MOVED by Deputy Mayor Horne that Council return to an open meeting at 10:46 a.m.</p> <p style="text-align: right;">CARRIED</p> <p>The meeting recessed at 10:47 a.m. to allow the public to return to the meeting.</p> <p><i>(no public returned to the meeting)</i></p> <p>The meeting reconvened at 10:49 a.m.</p>
13.	<p>CORRESPONDENCE 65-26</p>	<p>MOVED by Councillor Strong that the following correspondence items be accepted for information as presented:</p> <ul style="list-style-type: none"> a) Association of Parkland County, Rod Shaigec, Mayor – February 11, 2026 – Response to request for Mutual Aid Agreement – Regional Emergency Services Collaboration. b) Village of Alberta Beach, CAO Kathy Skwarchuk – February 20, 2026 – Mutual Assistance Agreement – Emergency Services with Westlock County. c) Government of Alberta – February 27, 2026 - 2026 Education Property Tax Requisition Comparison Report. d) Matthewson & Company, Asset Management Planning, Anna Trippel – March 12, 2026 – February monthly progress report. e) 26DP04-31 – Renovation of an Existing Detached Dwelling and Construction of a two storey addition to the Dwelling and two decks – 13 Ash Avenue. f) 26DP05-31 – Operation of a Tourist Home – 9 Bay Drive. <p style="text-align: right;">CARRIED</p>

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14.	NEXT MEETING(S)	The next Regular Council Meeting is scheduled for Friday, April 24, 2026, at 9:00 a.m.
15.	ADJOURNMENT	The meeting adjourned at 10:55 a.m.

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman