

**Written Minutes for the  
Tax Increment Reinvestment  
Board of Directors Meeting  
Held on August 10, 2017  
6:30 PM  
Elmendorf City Hall  
8304 FM 327  
Elmendorf, Texas 78112**

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At any time during the TIRZ Board of Directors Meeting, the Board may meet in executive session for consultation concerning attorney-client matters (real estate, litigation, contracts, personnel, and security).

**I. The Board of Directors will convene for a Tax Increment Reinvestment Zone Meeting at the Elmendorf City Hall at 6:30 pm August 10, 2017.**

**Call to Order**

The meeting is called to order at **6:30 PM** By Director Manuel Decena

**Pledge of Allegiance**

**Roll Call**

|                  |                   |         |
|------------------|-------------------|---------|
| Director Place 1 | George Dziuk      | Present |
| Director Place 2 | Angie Mojica      | Present |
| Director Place 3 | Peggy Stephens    | Present |
| Director Place 4 | Michael Hyatt     | Present |
| Director Place 5 | William Lloyd     | Present |
| Director Place 6 | Manuel Decena     | Present |
| Director Place 7 | Deborah Korinchok | Absent  |

Also, present City Secretary Roxanne De Leon and City Attorney Mike Guevara.

**Citizens Participation**

**No comments for participation.**

**II. General Business**

1. Adoption and approval of the Reinvestment Zone Number One minutes from May 14, 2015.

City Secretary Roxanne De Leon advises the board that those minutes are not drafted as an audio recording was not available.

No action taken.

2. Approval of the Annual Reports for Fiscal Year 2014 – 2015 and Fiscal Year 2015 – 2016.

Director Dziuk asks who audits the receipts submitted for this report. Scott Bean, of Hawes Hill, LLP is the city's consultant for TIRZ management.

Director Stephens motions to approve the Annual Reports for Fiscal Year 2014 – 2015 and Fiscal Year 2015 – 2016. Director Hyatt seconds and a vote is called.

Yay

Nay

Abstain

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Director Dziuk  
Director Mojica  
Director Stephens  
Director Hyatt

Director Lloyd

Director Decena

The motion to approve the Annual Reports for Fiscal Year 2014 – 2015 and Fiscal Year 2015 – 2016 is passed on a majority vote with 5 directors in favor and 1 abstained. Director Lloyd abstains from this vote.

3. Discuss and possible action regarding approval of reimbursable expenses for Butterfield Unit 2.

City Administrator Cody Dailey received backup documents for the reimbursement claim and prepared a report by verifying each expense qualifies. Director Dziuk asked what determines the eligibility for reimbursement. Mr. Guevara states Mr. Dailey confirms that the receipts account for expenses made to improve on properties within the city's jurisdiction.

Director Stephens motions to approve the reimbursable expenses for Butterfield Unit 2. Director Mojica seconds and a vote is called.

| Yay               | Nay | Abstain |
|-------------------|-----|---------|
| Director Dziuk    |     |         |
| Director Mojica   |     |         |
| Director Stephens |     |         |
| Director Hyatt    |     |         |
| Director Lloyd    |     |         |
| Director Decena   |     |         |

The motion to approve the reimbursable expenses for Butterfield Unit 2 is passed on a unanimous vote with all six (6) directors in favor.

**III. Adjournment**

Director Hyatt motions for adjournment of the TIRZ Board of Directors Meeting. Director Decena seconds, and a vote is called.


| Yay               | Nay | Abstain |
|-------------------|-----|---------|
| Director Dziuk    |     |         |
| Director Mojica   |     |         |
| Director Stephens |     |         |
| Director Hyatt    |     |         |
| Director Lloyd    |     |         |
| Director Decena   |     |         |

The motion to adjourn the TIRZ Board of Directors Meeting is passed on a unanimous vote with all six (6) directors in favor.

TIRZ Board of Directors Meeting is adjourned at: **6:55 PM**

The minutes were passed and approved on:

October 12, 2017

  
\_\_\_\_\_  
*Director Mojica*

Attest:

  
\_\_\_\_\_  
*City Secretary Roxanne De Leon*