

**WOODWIND LAKES HOMEOWNERS, INC.**

**Resolution Establishing Grounds Committee**

STATE OF TEXAS           §  
  §  
COUNTY OF HARRIS       §

WHEREAS, the Association of Woodwind Lakes Homeowners, Inc. (hereinafter the "Association"), a Texas nonprofit corporation, is the governing entity for Woodwind Lakes Section I, Woodwind Lakes Section II, Woodwind Lakes Section III and Woodwind Lakes Section IV, collectively known as Woodwind Lakes (hereinafter the "Subdivision"), a subdivision in Harris County, Texas, according to the maps or plats thereof, recorded in the Real Property Records of Harris County, Texas, under Clerk's File Nos. N6577441, P539473, R268003 and R555814, respectively, along with any additions, amendments, supplements, replats and annexations; and

WHEREAS, the Association is governed, in part, by Bylaws recorded in the Real Property Records of Harris County, Texas, under Clerk's File No. U153406 (the "Bylaws"); and

WHEREAS, Section IX, "Committees" of the Bylaws grants the Association Board of Directors with the authority to appoint other committees as deemed appropriate in carrying out its purpose; and

WHEREAS the Association Board of Directors desires to establish a Grounds Committee, pursuant to this Resolution;

NOW THEREFORE, pursuant to the foregoing, and as evidenced by the Certification hereto, the Association establishes the Grounds Committee as follows:

**PURPOSE:**

The purpose of the Committee is to advise and assist the Board by promoting, preserving and enhancing the aesthetic appeal of the common areas owned and maintained by the Association and encouraging the highest level of maintenance of the Association's physical assets.

**GUIDELINES:**

The Committee:

- Will serve and report to the Association Board of Directors;
- May receive information related to the Association business, information/decisions shall be held confidential between the Committee and the Board;

- Evaluate the current landscaping conditions and make appropriate recommendations to the Chair for review, comment and approval; and
- Will work with the Board, other Committees, and Management on any issues that may arise.

**CHAIR GUIDELINES:**

**The Committee Chair:**

- Will serve and report to the Association Board of Directors;
- Will preside over Committee proceedings and upon consulting with Committee members will coordinate meeting schedules, agenda, and assign tasks and responsibilities;
- Review the landscape maintenance specifications and make recommendations for changes and adjustments on an annual basis;
- Evaluate the current landscaping conditions and make appropriate recommendations to the Board for review, comment and approval;
- Identify any deficiencies in the current landscaping or ground maintenance;
- Make recommendations to the Board regarding planting projects, walkway additions and annual landscape maintenance and improvement projects and other enhancements to common areas;
- Shall be available to the Board and be email proficient;
- Will fully share his/her personal contact and other relevant information with the Board and Committee; and
- Review and report quality control of irrigation systems to the Board and/or Management for repairs.

**AUTHORITY:**

The Committee is authorized to research and obtain information relevant to Landscaping conditions and projects. While this committee has no authority to make policy or final decisions on landscaping, it is expected to recommend specific decisions to the Board. The Committee shall not and has no authority to authorize any additional expenditures without the approval of the Board.

**[CERTIFICATION AND ACKNOWLEDGMENT FOLLOW ON SUBSEQUENT PAGE]**

**[REMAINDER OF THIS PAGE INTENTIONALLY BLANK]**

**CERTIFICATION ESTABLISHING GROUNDS COMMITTEE**

"I, the undersigned, being the President of the Association of Woodwind Lakes, Homeowners, Inc., hereby certify that the foregoing was approved by at least a majority of the Directors on the Association's Board of Directors at an open meeting for which proper notice was given and at which a quorum was present."

By: Mendi Strnad . President

Print Name: Mendi Strnad

**ACKNOWLEDGEMENT**

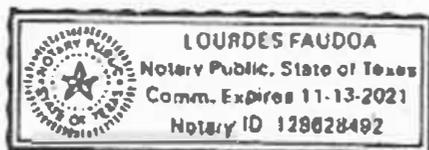
STATE OF TEXAS

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§  
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COUNTY OF HARRIS

BEFORE ME, the undersigned authority, on this day, personally appeared Mendi Strnad . President of the Association of Woodwind Lakes Homeowners, Inc., the person whose name is subscribed to the foregoing instrument, and acknowledged to me that they executed the same as the act of the Association for the purpose therein expressed and in the capacity therein stated.

Given under my hand and seal of office this 19<sup>th</sup> day of February, 2020.



Lourdes Faudoa  
Notary Public, State of Texas