

9th Episcopal District Joint Annual Conferences and Mid Winter Reporting COVID Guidelines

OVERALL

- Beebe Memorial Cathedral CME is monitoring all CDC guidelines and will remain in compliance
- **We will require proof of vaccination by showing your Vaccination Card!**
- Strict social distancing with a minimum of 6 ft. should be maintained at all times
- **Masks must be used by all (no mask, no entry)**
- If anyone in the congregation tests positive, becomes ill, goes into quarantine or self-quarantine personal information will not be disclosed with the church congregation, unless written permission has been given.

INDIVIDUAL INFECTION CONTROL

- Avoid touching your face, including your nose, mouth, and eyes
- All individuals who are displaying symptoms should **NOT** leave their homes and will not be able to enter church buildings.
- Hand hygiene
 - wash your hands frequently thoroughly with soap and water for at least 20 seconds
 - application and/or use of hand rubs, gels, foams, or pre-moistened towelettes with 60%-95%alcohol.
- Cough etiquette
 - Cover your mouth and nose with a tissue when you cough, sneeze, or into your upper sleeve, not into your hands.
 - Put used tissues directly into the wastebasket.
 - Clean your hands after coughing or sneezing. Wash hands with soap and water for at least 20 seconds and/or use 60%-95% alcohol-based hand cleaner.
- Routinely clean frequently touched surfaces and objects
- Maintain healthy habits and eating

PRE-ENTRY BUILDING CLEANING / STANDARDS

- The entire building will be professionally deep cleaned prior to conference. Utilize the CDC guidance for instructions, this will include but not limited to: shampooing carpets, sanitizing pews, chairs, altar railings, bathrooms, doorknobs, light switches, and microphones.
- Cleanings will take place prior and after each service
- Water fountains will be disabled.
- All Bibles, hymnals, books, hardcopy material, bulletins, laminated bulletins/materials routinely distributed, pens from pews and other public areas, and information cards will be removed and not permitted to be brought in. Do not bring pocketbooks and other external material into the building.
- Hand sanitizer stations will be set up throughout the church
- A station with mask, and gloves will be made available to those in need
- Cleaning supplies will be made available upon request (i.e Lysol wipes)
- Signage will be posted that reminds everyone:
 - Non-contact greetings (no handshaking, hugs, etc.)
 - Those with symptoms (fever, cough, shortness of breath and other symptoms as they are added) to NOT enter
 - Those who are high risk to strongly consider staying at home
 - At the entrance, a warning sign will be posted. "Although as much has been done as

possible, there is no guarantee that the building is COVID-free. If you enter, you acknowledge the personal risk.

INDIVIDUAL INFECTION CONTROL

- **Mask must be worn by ALL, except those under 2 years old**
- Areas of the church will be blocked off / closed to ensure social distancing (6-13 feet using diamond spacing)
 - No person-to-person contact.
 - Separate doors will be used for entrance and exit.
 - Exception: Persons who live in the same household may sit together.
- All temperatures will be checked via a non-touch or infrared thermometer. Names and temperatures will be recorded. Only those with temperatures less than 100.4 degrees F (38 degrees Celsius) should be admitted.
- Bathrooms will be monitored closely and will be sanitized and cleaned following (?)

- A limited number will be allowed in the building. This will increase over time based on indications in the above section.
- Records of attendance and location of seating maps will be maintained
- No congregational singing (to prevent aerosol spread)
- Doors will be propped open to avoid contact with handles.
- Dismissal from worship, will be done via a processional at the direction of the Pastor
- Please do not approach the altar
 - There will still be time designated for prayer but this will occur while in your seats (standing or sitting).
- **Worship through giving**
 - The leadership will no longer be shaking hands and collecting offering via our baskets.
 - Boxes/stations will be created where you may drop your offering (**DO NOT** hand to an usher or other leader), and/or
 - Use an alternate giving options - via Givelify or mailing directly to the office.
- **Children**
 - No gathering of small children will be permitted
 - Children should remain with their household only. They should not be gathered with family and/or others who do not reside in their household.
 - Remember that children under 2 years of age should not wear masks or face coverings
- **Fellowship Moments**
 - Maintain 3 -6 feet physical distancing.
 - Do not hug or embrace.
 - Do not hold hands.
 - Use other non-contact means of greeting, Examples:
 - Verbal greeting.
 - Waving.
 - Placing the hand over the chest while facing the other person.
 - Head nod with or without a slight bow.