



## Early Learners Centre Pre School

# NEWSLETTER

## March 2015

I would like to welcome all the new parents and children to our new pre-school. Please feel free to come and talk to the staff or myself if you have any questions.

### Staff:

**Director** - Charanjit Chaggar

*Owner*

**Teacher-** Jagdeep Chaggar

**Pre-School Manager** - Sorriya Memon

*NVQ level 3 Children's Care Learning and Development*

*EYFS degree*

*Safeguarding Officer*

*Paediatric First Aider*

**Pre-School Deputy** - Reema Rahman

*BTEC National Certificate Level 3 Health and Social Care*

*CACHE Level 3 Children and Young Peoples Workforce*

*Paediatric First Aider*

*SEN Lead*

*Safeguarding Officer*

**Pre-School Senior Assistant- Jasminder Bhamra**

*CACHE Level 2 Certificate in Pre School Practice*

*CACHE Level 3 Certificate in Children's Care, Learning and Development*

*Promoting Positive Behaviour in Early Years Settings*

**Pre- School Senior Assistant-Youvina Dussaruth**

*CACHE Level 3 in Children's Care, Learning and Development*

*Resources Manager*

*Health & Safety Lead*

**Pre-School Assistant-Rehana Sultana**

*CACHE Level 3 Childcare and Education*

*Currently studying EYFS Degree*

**Pre-School Assistant - Jade Robinson**

*BTEC Level 3 in Health and Social Care*

*HABC Level 2 in Paediatric First Aid*

**Pre-School Assistant- Carolina Campos**

*Level 3 in Childcare (Spanish)*

**Pre-School Assistant -Curtis Hudson**

*NVQ Level 2 in Children's Care, Learning and Development*

**Pre- School Assistant-Mohima Begum**

*Level 3 in Children's Care, Learning and Development*

**Pre-School Assistant/Apprentice - Saniya Akhtar**

*CACHE Level 2 in Childrens Care, Learning and Development*

**Pre-School Assistant/Apprentice - Juneece Forde**

*CACHE Level 2 in Children's Care, Learning and Development*

**Pre-School Assistant/Apprentice- Yasmin Sarkar**

*CACHE Level 2 in Children's Care, Learning and Development*

**Pre- School Assistant/Apprentice - Rhia Darcheville**  
*CACHE Level 2 in Children's Care, Learning and Development*

**Meet our Staff** - Parents will have the opportunity to meet and talk to all our staff when they drop and collect their child from the pre-school.

- **Drop in sessions** - Parents are more than welcome to stay with their child for a session and experience the unique learning experience of the pre-school for themselves. They will also get the opportunity to meet their key worker and see the special relationship they have with their child.
- **Mums & Dads Day** - Please see dates further on in the newsletter for mums & dad's day. This is a unique chance to experience the learning environment of the pre-school and also get involved in your child's learning

**Pre-School Outing** - As part of the curriculum, children are taken on regular visits to the local park, we would like parents to provide children with appropriate clothing due to change of weather.

The pre-school will be organising trips for this year. Parents are more than welcome to give us ideas.

**REMINDER!! Interactive Progress Reports** - The pre-school has introduced interactive observations for each child in our pre-school using the EYFS software 2simple. This allows our staff to carry out observations in line with the EYFS in more detail and accuracy to significantly

increase the level of learning and progress of every child in the pre-school as well as the interaction between the pre-school and the parents in regards to your child's learning. This software enables the pre-school to send weekly reports of observations of your child's progress to parents. In order to receive these reports, **please** provide your e-mail address to your key worker. Once we have your e-mail address you will then receive an e-mail from *2simpletobuildaprofile* the link from this email has to be accepted in order for us to start sending you observation/reports on your child. Please see your **inbox** and **junk inbox** for your e-mail. For further information please ask our staff.

**Weekly Reports** - All Children should be receiving their reports every Fridays. If you have not received your reports please ask a member of staff.

**Newsletters** will also be sent to parents via email. For those that do not have an email address will get a copy from the pre-school. Newsletters will also be put on the pre-school website in the near future.

## Dates for your diary -

Monday 16<sup>th</sup> March- Mums day

Wednesday 18<sup>th</sup> March- Dads day

Friday 20<sup>th</sup> March- Mums and Dads day

- Book Fair is open on - Mon 30<sup>th</sup> March, Tues 31<sup>st</sup> March Wed 1<sup>st</sup> April. Letters will be sent to confirm timings.
- Parents day- Thursday 2<sup>nd</sup> April- Normal sessions will **NOT** be running on this day.
- We will be closed for **Easter Holidays** from Friday 3<sup>rd</sup> April till Monday 20<sup>th</sup> April. Children will return on Tuesday 21<sup>st</sup> April
- Pyjama and Movie day- Wednesday 1<sup>st</sup> April

## Annual Trip

The Pre-School is planning a trip to Colchester Zoo on the 17<sup>th</sup> July 2015. Please see the letter attached for more information.

## **Collecting your child**

Please could you remember the pre-school times for the morning children to be collected is 11:45am, afternoon times are 3:15pm. Please inform a member of staff if you are going to be late or if someone else will be picking up your child. For Children that attend pre-school for a full day, lunch club timings are as follows 11:45-12:15. Please provide your child with a healthy lunch.

Parents that wish to change their child's session please speak to the manager in advance.

Please could you remember to bring in a photo of the adults you have nominated to pick up your child.

## **Belongings**

Can I please ask all parents to label their child's coats and bags. We have had incidents where coats and bags were going home with the wrong child. It will also prevent it from getting lost and will also make it easy for staff to recognise your child's belongings.

## **Late Collection**

Any persons arriving late to pick up their child will be charged the late fee which is £1 a minute as there has been too many late pick-ups recently.

## **Lunch Club**

Lunch Club is now full. The full day option is currently unavailable

## Change of Clothes

Please can all parents remember to put a change of clothes in your child's back pack e.g. trousers, t-shirt, jumper, socks, underwear as we do a lot of messy and wet play at the pre-school and also for those that are potty training. Can all parents bring in a rain coat and a pair of wellington boots clearly labelled for your child. Outdoor play is a requirement of the EYFS framework and the pre-school will encourage outdoor play and activities in all weather conditions. It is important for children to get regular and frequent opportunities to enjoy the outdoor environment. Can I please ask parents to label their child's coats and bags from preventing it from getting lost.

## Importance of Outdoor Play

The Early Years Foundation Stage Curriculum which became statutory in September 2008 places a strong emphasis on the importance and value of children's outdoor experiences. Being outdoors has a positive impact on children's sense of well-being and supports all aspects of their development. It allows children to have first-hand contact with weather, seasons and the natural world. It is important to note that the outdoor environment offers children with the freedom to explore; use their senses and be physically active.

*If you would like more information about the learning environment please refer to the (Early Years Foundation Stage (2008) Principles into Practice Card 3.3)*

### **Sickness/illness**

We would like to request parents to bring in a signed sick note when their child is unwell so we can keep a track of their absence due to illness in our registers.

### **Chicken Pox**

Chicken pox is a contagious disease commonly seen in school-aged children. Symptoms usually appear 10 to 12 days after exposure (most commonly from 14 to 16 days after exposure). Symptoms to watch for include sudden onset of mild fever, feeling tired, and an itchy skin rash characterized by raised spots that contain fluid.

If your child develops any of these symptoms, please contact your doctor for appropriate treatment. You must keep your child at home until all lesions have crusted and the child has been approved by his or her health care provider for return to school.

### **Head-Lice**

We have been informed that there is a case of head lice going around. Therefore we would like to ask parents to check and provide appropriate treatment in necessary. If your child has head lice they are unable to attend pre-school till it has been treated completely.

## **Holidays**

Parents should try and keep holidays outside Pre-School term dates. This will ensure that your child receives their full pre-school education that they are entitled too and also ensures that children are not upset when they are away from their friends at the pre-school. However if you have booked holidays within term dates, please simply provide us with a letter telling us when you are going and when you will be coming back.

## **Contact Details**

Can I also ask parents to inform the preschool immediately when contact details have been changed so we can put it in to our system in case of an emergency and we need to get in contact with you.

## **Themes & Focus Activities**

Please feel free to see our daily planning on themes and focus activities. The daily/weekly planning is displayed on the notice board in the hall. Please feel free to ask our staff more information about the themes above.

We welcome our parents to contribute to themes and focus activities that we set in the pre-school. Please feel free to contribute with a theme or focus activity you think the pre-school could do and our staff will review it.

This month we will be focussing on Transport  
The children will be looking at all the different ways they travel to pre school. They will also be focussing on the different transports from around the world.

The Children will also learn **Key Words** such as Bus, Car, Aeroplane, Helicopter, Hovercraft, Rickshaws, Gondolas, Tuk Tuks, Trams, Skidoos, Sea Plane,

They will participate in making models of planes using lolly sticks and recycling boxes to make cars and lorries. They have been doing circle sponge painting to count the wheels. The children made a tally chart of how the travel to pre-school.

Children observe the outdoor area to see how many different types of transports they see.

**Stratford ELC Pre-School**- Our Stratford pre-school is now open and successfully running. The pre-school is situated 5 minute walk from Westfield Shopping Centre. Please see below for the address:

ELC Pre School  
Bryant Street Community Centre  
Bryant Street  
Stratford  
E15 4RU  
0208 555 5424

We are located next to the Stratford Police Station and have our own car park

Parents from our Walthamstow branch are more than welcome to visit and stay at our Stratford branch. We would welcome if you can pass our details to any parents who are looking for places in this area.

The Stratford Branch will also be running an after school club until 6pm Mon-Fri from January 2015. Parents from our Walthamstow branch are welcome to use our afterschool club.

### **Parents Suggestions & Comments**

The pre-school would welcome any suggestions or comments parents have in all aspects of the pre-school. You can make your suggestions or comments known in the following ways:

- Speak to our staff
- Suggestion box in our reception area
- Suggestion book in our reception area
- E-mail your suggestions or comments to our e-mail address [elcpreschool@yahoo.co.uk](mailto:elcpreschool@yahoo.co.uk)
- Phone us on the following numbers
  - 07572504852 - Director
  - 0207 041 9934 - Landline Number for the Pre-School
  - 07432289005 - Pre School Manager

**Remember this is your pre-school and we will ensure that the pre-school continues to provide the highest childcare provision possible. We are continuously evaluating our processes and refreshing our resources to ensure we continue to improve all the time. We really appreciate your recommendations and we welcome any suggestions or recommendations that you may have, no matter how big or small as our goal is to give your child the best pre-school education and experience they could possibly get.**

Thank you  
ECL Pre School

