

BARRINGTON TOWNSHIP
MINUTES OF THE BOARD OF TRUSTEES

STATE OF ILLINOIS

COUNTY OF COOK

TOWNSHIP OF BARRINGTON

The Board of Trustees met on Tuesday, August 10th, 2021, at the office of the Town Clerk, located at 602 South Hough Street, Barrington, Illinois.

Supervisor Alberding called the meeting to order at 7pm.

PRESENT: Supervisor, D. Robert Alberding

Trustee, Edgar Alvarado

Trustee, Helen Edwards

Trustee, Fritz Gohl

Trustee, Linda Post

PLEDGE OF ALLEGIANCE: Lead by Trustee Post.

ELECTORATE PRESENT: Kimberly Saunders, Executive Director of BACOG.

MINUTES:

Trustee Gohl moved to approve the minutes of the July 13th, 2021, Township meeting. Trustee Post seconded. Those attending the July meeting voted in favor. Motion carried.

PUBLIC COMMENT PERIOD: None

BILLS:

Trustee Edwards moved for the payment of the bills for July 14, 2021, through August 10, 2021, as presented, Trustee Gohl seconded. All in favor. Motion carried.

Town Fund	\$ 46,424.39
General Assistance	\$ 525.00
TOTAL	\$ 46,949.39

APPROVE AUDIT REPORT FOR FY 2020:

Supervisor Alberding provided copies of the audit covering the period of March 2020 thru February 2021. Trustee Post moved to approve the Audit as presented. Trustee Gohl seconded. Discussion ensued. Supervisor Alberding stated that no significant findings were found within the audit report. Trustee Alvarado brought up that the exception of Cash Basis was noted in the audit and would like to explore moving to GAPP accounting procedures instead of a Cash Basis. Supervisor Alberding stated that he will explore the cost effectiveness of moving into GAPP accounting. Supervisor Alberding concluded remarks by stating that this being the last contracted year for the current auditors, he would explore other options for auditors going forward. Following discussion, the vote was taken. All were in favor. Motion was carried.

CONSIDER IN-KIND FOOD PANTRY CONTRIBUTION TRACKING:

Supervisor Alberding opened discussion for the board to consider In-Kind food pantry contribution tracking. Discussion ensued and the Board was in agreement that Supervisor Alberding would administrate the exploration of a software program that would complement our food pantry in the areas of current need and effective accounting reports would be available for auditing purposes.

REVIEW THE TOWNSHIP’S CASH RESERVE REQUIREMENT:

Supervisor Alberding presented a letter from Evans Marshall and Pease who has reviewed and reported where the township stands regarding the Cash Reserve State requirements. Supervisor Alberding provided an informational sheet of our Town Fund and General Assistance Funds according to the cash reserve state requirements. He reported that the Town Fund is within the state requirements and supported no change would be needed. He reported that the General Assistance needs to be brought into accordance with the state requirements and that he would be implementing, with the guidance of the Township Attorney, an abatement of funds in order to bring the General Assistance in line with the state requirements. More details on how this will be implemented will be brought to the board at the November meeting when the tentative Levy will be presented to the Board.

BACOG MONTHLY REPORT:

Kimberly Saunders, who is the Executive Director of BACOG was in attendance to introduce the vision for BACOG in 2021. She explained the new efficient operations, focused work program initiative, and explained the value of BACOG memberships for the area residents and the power of regional cooperation. Regional cooperation included the monitoring of legislative issues, proposed developments in the neighboring communities and the regional opportunities that arise. The new Water Resource Initiative has been implemented with Janet Agnaletti’s expertise at the helm. Janet served as the previous Executive Director of BACOG with extensive knowledge of our water resource. Looking further into the future, Kimberly went over the importance of private well water testing and the monitoring of wells. She concluded with stating that BACOG is an excellent resource for residents who need to gain knowledge of well and septic maintenance. The BACOG August monthly report was included in the packet.

SUPERVISOR’S REPORT:

Barrington Bank and Trust	An Interest–Bearing Account
Year to Date Balance	\$ 23,049.80

Supervisor Alberding addressed the board on the following items:

- Building maintenance project involving the kitchen sink drainage problem. Repairs initiated and completed at the end of July.
- Unincorporated area Road Maintenance Projects completed: 1) ROW signage in the “College Streets” area completed for traffic control. 2) ROW required trimming completed. 3) Drainage control at the corner of Prairie and Harvard completed. 4) Pothole patching throughout the area completed.
- The Township office has not received any calls to report to BACOG resulting from residential wells going dry due to our extended drought in the area.
- Township Committee Chairpersons were instructed to formulated their committee operation plans and prepare for future reports to the Board.

- Lake County has mandated that all government buildings institute a masking requirement for employees and visitors. To date, Cook County has not imposed a similar requirement. The Township will continue its current masking directive until any change is directed by the state or county.
- The Board was directed to reference the distributed Meeting Schedule to reinforce the dates of significant business impact and importance.
- The state has lifted the gubernatorial disaster proclamation of virtual meetings for Government entities. All of our Township meetings must now be in person.
- Committee operations and reports to the Board will begin next month. It was noted by the Supervisor, reasonable and clear goals should be the focus of each committee. It was stated that the chair of each committee has the option to include other members of the Board as members.
- Barrington Giving Day Organization has been working with our Food Pantry Coordinator to gain exposure to those in need in our community. A back to school event will be happening on Saturday August 14th at 10am for those in need. Barrington 220 has established for Barrington Giving Day a listing of those families that are eligible for the free lunch program. These families were invited to participate in the Back to School Event by registration. Our food pantry will be represented, and will be giving pens/pencils and a shopping list pad along with our information on our food pantry services.

MONTHLY ACTIVITY REPORT:

RTA/Metra Passes	2
Disabled Placards Issued	3
Food Pantry Assistance	25
Voter Registration	0
Emergency Assistance	3
Notaries	2
Taxi Tickets	0

ASSESSOR’S OFFICE REPORT:

Full report is included in the meeting packet. Trustee Post questioned Assessor Stephens in regards to the second installment tax bill. Assessor Stephens reported that tax bills will be arriving late August with a new due date of October 1, 2021.

COMMITTEE REPORTS: None available

COMMENTS AROUND THE TABLE: None provided

OLD BUSINESS: None

NEW BUSINESS: None

ADJOURNMENT:

With no further business before the Board, Trustee Edwards moved to adjourn the meeting. Trustee Alvarado seconded. All in favor. Motion carried. Meeting adjourned at 8:23pm, in the dark. A storm had come through the area, mid meeting and the final business of the meeting was concluded by candle light in the final business.

Respectfully submitted,

Jacqueline Stephens – Township Administrator/Assessor

~in proxy for Clerk Daniel Fitzgerald

D. Robert Alberding

Edgar Alvarado

Helen Edwards

Fritz Gohl

Linda Post
