

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20_____

MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

REGULAR MEETING

July 10, 2019

Chairman William Spellman called the July 10, 2019 regular meeting of the Ellsworth Trustees to order at 7:00 pm. A roll call was taken to establish a quorum: Trustee Robert Toman - present, Vice Chairman Fred Houston - present, Chairman William Spellman – present. Also present were Fiscal Officer James DeCenso, Zoning Inspector Wayne Sarna, Maintenance Supervisor Matt Stroney and Fire Chief Ted Smith. The Pledge of Allegiance was recited.

MINUTES: Fiscal Officer DeCenso presented the minutes from the last regular meeting held June 19, 2019. No one in attendance requested that the minutes be read. Trustee Houston made a motion to accept the meeting minutes. Trustee Toman seconded the motion. The roll call vote was all in favor.

FISCAL REPORT: Fiscal Officer James DeCenso reported that June's receipts were \$36,672.67 and expenditures were \$49,899.44. Receipts in June included the State of Ohio's 1st Half Property Tax credit payment of \$15,786.07. Extraordinary expenses included the \$14,444.00 OTARMA insurance payment approved the prior month. For the six-month period ending 6/30/2019, receipts were \$242,442.64 and expenditures were \$269,681.67. Mr. DeCenso's report included a fund balance decrease of \$13,226.77 in June and a decrease of \$27,239.03 through 6/30/19. The fund balance as of 6/30/19 was \$581,879.72 minus the encumbrances as of June 30 of \$151,230.73, for a net balance of \$430,648.99. The current unencumbered balance; less the SIB ODOT Loan balance of \$115,939.94 was \$314,709.05. Mr. DeCenso then discussed the invoice from PERSO, in the amount of \$4,680.41, for the legal defense of the Township in the Radosh matter. He also presented an invoice IN THE AMOUNT OF \$320.00, to renew membership in the Regional Chamber of Commerce. The membership includes a discount towards health insurance of approximately 2%. Trustee Houston made a motion to approve \$5,000.41 for the PERSO invoice and to renew the Chamber of Commerce membership. Trustee Toman seconded the motion. The roll call vote was all in favor. The Fiscal Officer then distributed a list of open projects with current amounts encumbered. He asked that it be reviewed so that any completed projects can be cancelled and any encumbered amounts be returned to the appropriate fund. Mr. DeCenso and the Board then discussed the appropriateness to have inurnment pricing for a second urn to be placed in a niche after the original urn was placed. Mr. DeCenso will gather more information to determine if another urn could be placed in the same niche without the prior approval of the niche owner. The Fiscal Officer then advised the Board that he had received communication from the County Prosecutor regarding the School Resource officer. The Ohio Revised Code now regulates legal training requirements for a School Resource Officer, in addition to any law enforcement training. Mr. DeCenso also advised the Board that the County Prosecutor is reviewing a suitable replacement for the Youngstown Vindicator. The Township uses the Vindicator for legal notices and bid notifications. The Vindicator is scheduled to close August 29th.

MAINTENANCE REPORT: Mr. Matt Stroney reported that there were two burials and two inurnments in Ellsworth Cemeteries last month. He advised the Board that he had researched purchasing a sign, regarding the availability of the Niches, for approximately \$100.00. He discussed with the Board the deteriorating fence on the west side of the Cemetery. The question remains as to who owns the fence. The Board discussed the appropriateness to have the property line surveyed. Mr. Stroney will continue to research. He then requested approval to purchase 40' of pipe for behind the pond for \$1,306.80. He also discussed the ability to apply for a grant from NOPEC for new lighting in the parking lot. Mr. Stroney also advised that he would be getting a quote for crack sealing of the Township roads. He then requested approval to replace the south-side man door to the fire station radio room. He also discussed the Town Hall project and is obtaining quotes for exterior painting. At that time, Trustee Houston made a motion to approve up to \$100.00 for the Cemetery Sign and approve \$1,306.80 for the pipe. Trustee Toman seconded the motion. The roll call vote was all in favor. Trustee Toman then made a motion to approve up to \$1,500.00 for a new exterior man door replacement and installation from AM Door, to the radio room. Trustee Houston seconded the motion. The roll call vote was all in favor. Mr. Stroney also advised the Board that he plans to install the gas burner at the Town Hall in the near future. He would then need to pull the old fuel tanks, which may require an EPA permit.

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Regular Trustee Meeting July 10, 2019 Continued

The Board then recognized Paul Hendricks from the Ellsworth Historical Society. The discussion centered on the repairs currently underway at the Town Hall. Mr. Hendricks felt that the Township is handling the repairs and ventilation, as originally proposed by his consultants' years ago. The discussion then centered on the ability to receive grants for future repairs, once the building can be placed on the Ohio Historical Registry. Mr. Hendricks offered to have the Historical Society submit the application to the Ohio Historical Registry. After discussion regarding the pros and cons of having the Town Hall registered, Trustee Houston made a motion to authorize the Ellsworth Historical Society to make application to the Ohio Historic Preservation Office, for the Ellsworth Town Hall. Trustee Toman seconded the motion. The roll call vote was all in favor. The Board thanked the Historical Society for all their hard work.

ZONING REPORT: Wayne Sarna reported that he had issued two permits since the last meeting. One was for a fence and patio on Diehl Lake Dr; another for a deck on Diehl Lake Dr; and had also received a written application for a family dwelling on Western Reserve Rd. That permit is in process and would be issued once the living area is determined and the fee is paid. He reported that he is still working with the County Prosecutor on a tax foreclosure on the property at 6446 Elk Rd. He reported that the Mahoning County Planning Commission wrote a new replat on Palmyra Rd property due to Health Dept Issues. He also reported about a complaint he received regarding tall grass on a Leffingwell Rd. property. He had sent a letter on June 27th and will follow up on the 30-day notice. He once again communicated with the owner of the mobile home at 9914 W Hill about the demolition of the home. Mr. Sarna reported that he attended the Zoning Commission meeting held on July 10th. Fee adjustments were discussed at that meeting. He would like to see a fee for a business site plan review and also a fee for replats. Another potential area is a fee for any new PUD. At that time, the Board recognized Dee Tripp, from the Zoning Commission who presented the Commission's recommendation to charge a new Planned Unit Development (PUD) application of \$100.00 per new building area with a minimum flat fee of \$1,500.00. The Commission also proposed a \$50.00 fee for plats, replats, and plans and a \$250.00 fee for Business site plan reviews. After discussion regarding comparative fees from surrounding areas, Trustee Toman made a motion to accept the fee recommendations of the Zoning Commission. Trustee Houston seconded the motion. The roll call vote was all in favor.

FIRE DEPARTMENT: Fire Chief Ted Smith reported that there were 26 calls in June, including 13 EMS calls with nine transports of which the Township transported eight. The Chief discussed the work of Chief Blosser to upgrade the lights on Engine-41. He has received a quote from HKG Enterprise, LLC for \$7,276.00. Also a new stoplight is needed on E-41 for a cost of \$130.00. Chief Smith announced that drills are now being held on Monday nights and Wednesday mornings. This gives firefighters who work shifts to be more available. The Chief commented on the ongoing application for the Ohio BWC grant of \$40,000.00 towards the purchase of a power cot for the ambulance. He had to mail additional information to the BWC. He did receive a response on AED grant applications for the VFW and local churches. We may be able to receive \$300, but until then he is applying to other foundations. He then reported that the Township is on a list for a Lucas with University Hospital, now that we are on their protocol. The UH protocol will require any new monitor to be a LifePak 15 with breathing monitoring abilities. A new unit with the breathing monitoring is \$35,000 and refurbished units may be available for \$20,000. He will continue to work with UH for other grant opportunities. He suggested that the Department would need to review the ability to maintain two squads in the Township. The Chief then discussed with the Board that there is some equipment out with individuals who have left the department. Letters should go out to these individuals to return the Township property. Trustee Houston then made a motion to approve the expenditures of \$7,406.00 from the One-Mill Apparatus Fund, including the \$7,276.00 for the lighting upgrade by HKG Enterprises LLC to E-41 and the stoplight replacement for \$130.00. Trustee Toman seconded the motion. The roll call vote was all in favor.

COMMITTEE REPORTS:

Trustee Toman reported the efforts to find a painting contractor for the Town Hall. There was also some discussion about some burglaries in the Township.

Trustee Houston reported about a proposed ad in the Round-Up for the Township Cemetery Niches. The Board thought that a good idea and suggested that he go forward.

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Regular Trustee Meeting July 10, 2019 Continued

Trustee Spellman discussed some up coming road closures and the effects to the Fire and EMS Departments. He also discussed the display for the Canfield Fair and would like to add some updated pictures. He also reported some discussions he has had with the County Engineer about the poor county road conditions in the Township.

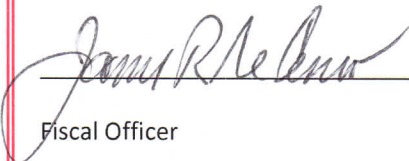
The next meeting will be held Tuesday August 20, 2019 at the Fire Hall.


At 9:19 PM, Trustee Spellman made a motion, pursuant to ORC 122.2(g)(1) to enter into executive session to discuss personnel issues. Trustee Houston seconded the motion. The roll call vote was all in favor.

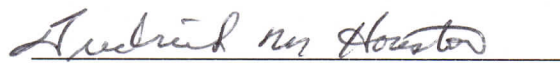
At 10:30 PM, Trustee Houston made a motion to return to regular session. Trustee Toman seconded the motion. The roll call vote was all in favor.

Trustee Toman made a motion to accept the resignation of Ryan Engelhardt as an alternate of the Zoning Commission and to appoint John Paine to that position. Trustee Houston seconded the motion. The roll call vote was all in favor.

At 10:35 PM, Trustee Toman made a motion to adjourn. Trustee Houston seconded the motion. The roll call vote was all in favor.


Fiscal Officer


Chairman


Trustee


Trustee