



Village of Milan
Regular Council Meeting
April 22, 2020

The April 22, 2020 Regular Meeting was called to order with the Pledge of Allegiance by Mayor Ben Smith

Roll call: Barber – yes, Crosby - yes, Jenkins – yes, Rospert – yes, Taylor – yes, Shafer - yes.

Also, present: Mayor Ben Smith, Fiscal Officer Scott Palmer, Administrator Brian Rospert, and Attorney Jim Barney.

Motion by Barber, seconded by Rospert to approve the Minutes of the March 25, 2020 Council Meeting. Roll Call: Crosby-yes, Jenkins-yes, Rospert-yes, Shafer-yes, Taylor-yes, Barber-yes. Motion passes.

Motion by Barber, seconded by Crosby to approve the Financial Report/Bank Reconciliation for the period Ending March 31, 2020. Roll Call: Taylor-yes, Barber-yes, Crosby-yes, Jenkins-yes, Rospert-yes, Shafer-yes. Motion passes.

Motion by Barber, seconded by Jenkins to approve the Council bills for the period of March 26th – April 22nd. Roll Call: Jenkins-yes, Rospert-yes, Shafer-yes, Taylor-yes, Barber-yes, Crosby-yes. Motion passes.

Motion by Barber, seconded by Shafer to approve the Utility bills for the period of March 26th – April 22nd. Roll Call: Rospert-yes, Shafer-yes, Taylor-yes, Barber-yes, Crosby-yes, Jenkins-yes. Motion passes.

CITIZEN PARTICIPATION

Mayor Smith will ask for a motion to suspend the rule to not allow Public Participation due to the current COVID-19 Virus

Motion by Rospert, seconded by Barber, to suspend the rule. Roll call: Crosby - yes, Jenkins - yes, Rospert - yes, Taylor - yes, Shafer - yes, Barber - yes. Motion passes.

Pam Crosby discussed the weekly car show and the annual antique show. The weekly car show has been put on hold due to the unknowns regarding the COVID-19 crisis. The annual antique show has been cancelled.

Mayor Smith discussed the Melon Festival in which the planning continues but whether or not the Festival will actually take place is still unknown.

Administrator Rospert spoke on behalf of Marci Reikowski from the Milan Library in regards to the Touch a Truck event. She would like council's approval to have the event on June 27th. The event will only take place if the restrictions on large gatherings is lifted by the Governor. After further discussion it was decided to table this until the May 27th council meeting.

Mayor Smith discussed the 3 anonymous letters that were received by the fiscal officer in the past few weeks. Council received copies of the letters for review. After discussion by Council, it was decided to not answer any anonymous requests.

Motion by Rospert, seconded by Barber, to no longer answer any anonymous correspondence. Roll Call: Taylor-yes, Barber-yes, Crosby-yes, Jenkins-yes, Rospert-yes, Shafer-yes. Motion passes.

Mayor Smith and Administrator Rospert discussed the proposed change in the Village's current payroll workweek. This will help eliminate overtime acquired by working over the weekends. Employees working on the weekend will be required to flex the weekend time acquired off during the week to maintain a 40-hour workweek.

Motion by Barber, seconded by Jenkins, to change the current work week starting at 12:01am Sunday and ending on Saturday at 12:00am to a work week starting at 12:01am Monday and ending on Sunday at 12:00am and to update the current employee manual Section IV, subsection 8 "Hours and Payroll Practices". Roll Call: Rospert-yes, Shafer-yes, Taylor-yes, Barber-yes, Crosby-yes, Jenkins-yes. Motion passes.

Administrator Rospert will not read through his Admin Report but members of council received the report via email prior to the meeting and if they have any questions, they should contact Mr. Rospert via phone or email.

Council Jenkins thanked Administrator Rospert for bringing in an additional dumpster for resident yard waste due to the fact that the COVID-19 crisis is not allowing for yard waste pick-up by the Village employees. Residents can bring their yard waste to the dumpster located at the Street barn at no cost. There will be some improvements to the dumpster to make it safer for residents to dump their waste.

Mayor Smith discussed the decision to bring back all employees to a full work schedule on May 4th and to strictly enforce the social distancing rules and any other requirements by the State. Employees out in the field will continue to split their time between different departments to mitigate the risk of two employees from the same department becoming sick at the same time. The Village is also in the process of getting a quote to cover the front utility window with glass to protect the employees once the office is able to open.

UNFINISHED BUSINESS

None

LEGISLATION

Ordinance – Next Number will be 774-04-20

Resolution - Next Number will be 606-04-20

AN ORDINANCE DECLARING A STATE OF EMERGENCY AS A RESULT OF THE WORLDWIDE PANDEMIC AND DECLARING AN EMERGENCY ORD #774-04-20

Motion by Jenkins, seconded by Shafer, to suspend the rules. Roll call: Crosby - yes, Jenkins - yes, Rospert - yes, Taylor - yes, Shafer - yes, Barber - yes. Motion passes.

Council Barber asked for clarification on section 4. He had concerns with the wording that the Administrator and the Mayor are authorized to take any and all steps necessary to maintain order and control in the Village. Jim Barney explained that these were only under extreme emergencies were decisions that had to be made immediately. The Council would be informed immediately so they can review any action that has been taken. Council Barber feels that Section 4 needs to be rewritten to mitigate the risks presented.

Motion by Rospert, seconded by Crosby, to adopt by title only. Roll call: Jenkins - yes, Rospert - yes, Taylor - yes, Shafer - yes, Barber - no, Crosby – yes. Motion passes.

MAYOR SMITH ASKED FOR A MOTION TO TABLE THE ORDINANCE AMENDING THE RATES TO BE CHARGED FOR MUNICIPAL WATER SERVICES FURNISHED BY THE VILLAGE OF MILAN

Motion by Barber, seconded by Crosby, to table the Ordinance Amending the Rates to be Charged for Municipal Water Services Provided by the Village of Milan. Roll Call: Jenkins-yes, Rospert-yes, Shafer-yes, Taylor-yes, Barber-yes, Crosby-yes. Motion passes.

EXECUTIVE SESSION

Motioned by Barber, seconded by Crosby, to enter into Executive Session to discuss pending litigation against the Village. Unknown action to be taken. Roll call: Jenkins - yes, Barber - yes, Crosby - yes, Rospert - yes, Taylor - yes, Shafer - yes.

Motioned by Rospert, seconded by Taylor, to close Executive Session and return to Regular Session. No action to be taken. Roll call: Rospert - yes, Taylor - yes, Shafer - yes, Barber - yes, Crosby – yes, Jenkins – yes.

QUESTIONS FOR THE NEXT MEETING

Council Rospert asked if there was interest in doing a virtual meeting as we move forward. This will be researched and discussed at a later time.

ADJOURNMENT

Motion by Barber, seconded by Crosby to adjourn tonight’s meeting.

Roll Call: Taylor-yes, Barber-yes, Crosby-yes, Jenkins-yes, Rospert-yes, Shafer-yes. Motion passes.



Dave Jenkins, Council President



Scott Palmer, Fiscal Officer