

Inscription Canyon Ranch Sanitary District

PO Box 215

Chino Valley, AZ 86323

NOTICE OF MEETING

The Governing Board of the Inscription Canyon Ranch Sanitary District will meet in a Public Session on Friday, September 1, 2017, beginning at 9:00 am. The meeting will be held at 5360 W. Inscription Canyon Drive, Prescott, AZ. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. **CALL TO ORDER**

2. **ROLL CALL OF BOARD MEMBERS**

3. **CALL TO THE PUBLIC**

Those wishing to address the Inscription Canyon Ranch Sanitary District Board need not request permission in advance. The Sanitary District Board is not permitted to discuss or take action on any item not specifically identified on the agenda (A.R.S. 38-431.01(G)). However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda.

4. **POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION FOR:** discussion or consultation for legal advice with the attorneys of the Inscription Canyon Ranch Sanitary District pursuant to A.R.S. Section 38-431.03.(A)(3) and discussion or consultation with the attorneys of the Inscription Canyon Ranch Sanitary District in order to consider its position and instruct its attorneys regarding the District's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation pursuant to A.R.S. Section 38-431.03.(A)(4) re:

- A. Discussion and consideration of the employment agreement and status of the District Manager, including term of employment
- B. Discussion and consideration of Earned Paid Sick Time Policy for the District.
- C. Possible financing and repayment options for WWTP replacement and expansion.
- D. WWTP expansion project construction bidding and contract requirements.
- E. Request for Public Records – American Transparency

During the Executive Session, the public will be asked to leave the Board meeting room until the general session is re-convened

RECONVENE INTO PUBLIC SESSION

5. **REPORTS**

Report from District Manager

- Status of Plant Operations
- Plant treatment daily averages/Plant Capacity Chart
- WIFA Grant/Funding information
- Request for Public Records

6. **CONSENT AGENDA** (Routine items that may be approved by one motion)

Minutes of Meetings

Minutes of Hearings & Public Meeting of June 28, 2017
Executive Session Minutes of June 28, 2017

Reimbursement to District Manager for \$192.58

Registration Fee- Rural Water Association of Arizona Conference (\$170.00)
Walmart- copy Paper (\$9.65)
Office Max – colored office paper (\$12.93)

7. OLD BUSINESS - DISCUSSION & POSSIBLE ACTION RE:

- A. Possible financing and repayment options for WWTP replacement and expansion.
- B. Discussion and consideration of the employment agreement and status of the District Manager, including term of employment
- C. Setting a time and place for future meetings of the District Board.

8. NEW BUSINESS - DISCUSSION & POSSIBLE ACTION RE:

- A. Request for Public Records – American Transparency.
- B. Approval of Financial Reports for June and July, 2017.
- C. Discussion and consideration of Earned Paid Sick Time Policy for the District.
- D. Approval of Bid Package for the construction of Phase 1 Improvements to the WWTP, and the approval to proceed to obtain bids.
- E. Approval for District Manager to purchase and construct storage building for the WWTP in the amount not to exceed \$3,600. District Manager will be reimbursed for the actual cost of building and materials.
- F. Approval to share 50% of the cost to repair roadway in Talking Rock (Saloon Train). District share is estimated at \$5,000.
- G. Approval of one year Service Agreements with Empire Cat for servicing backup generators (\$1,187 each).
- H. Transfer of funds from District Restricted Capital Fund to the Operating Account in the Yavapai County Accounts in the amount of \$6,500 (refund of Developer Lot fees collected from Edmunds TRR).

9. ADJOURNMENT

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting District Manager Bob Busch at r.busch@icrsd.net calling 713-0548. Requests should be made as early as possible to arrange the accommodation.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at 14501 N. Talking Rock Ranch Road, Prescott, Arizona and at 5360 W. Inscription Canyon Drive, Prescott, Arizona on August _____, 2017 at _____ a.m. /p.m. in accordance with the statement filed by the ICR Sanitary District.

Dated this _____ day of August, 2017.

Print Name

Signature