



Janet T. Mills
Governor

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL
AND FINANCIAL REGULATION
BUREAU OF INSURANCE
34 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0034

Eric A. Cioppa
Superintendent

To: All Interested Parties

From: Producer/Adjuster Licensing Division

Date: March 25, 2020

RE: Licensing and continuing education updates related to COVID-19

The Maine Bureau of Insurance continues to monitor the COVID-19 situation and encourages providers and licensees to monitor www.maine.gov/pfr/insurance for periodic licensure updates.

All insurance continuing education (CE) courses previously approved for classroom delivery by the Bureau may be offered via webinar without the provider having to refile. However, providers are required to provide our office with a list of classroom courses that will be conducted via webinar and an explanation of how attendance will be monitored. This should be sent to insurance.pfr@maine.gov or to our CE coordinator Dawn Kilgore Dawn.Kilgore@maine.gov.

Currently, proctoring requirements for Maine are still in place for courses that require proctored exams. Please see [Maine Bureau of Insurance Rule Chapter 542](#), section 6 for more information. The use of tools such as Skype, Microsoft Teams, Zoom and other similar products will be allowed for remote proctoring.

Pearson VUE has suspended operations at all national testing centers, including all locations in Maine. Candidates requiring exams for new licenses or lines of authority will be unable to test at this time. Currently, there are no alternate examinations available. If alternate methods become available, we will post this information on our website. In the



PRINTED ON RECYCLED PAPER

OFFICES LOCATED AT 76 NORTHERN AVENUE, GARDINER, MAINE 04345
www.maine.gov/insurance

Phone: (207) 624-8475

TTY: Please call Maine Relay 711

Consumer Assistance: 1-800-300-5000

Fax (207) 624-8599

meantime, please check [Pearson Vue's](#) website for updates regarding when operations will resume.

All Maine licensed resident producers and consultants whose continuing education compliance period expires March 31, 2020 and April 30, 2020, will be granted an automatic extension until May 31, 2020. Continuing education fines will not be assessed if the license is renewed by May 31, 2020.

The affected licensees will receive email communications with this information directly to the primary email address associated with their license. While we are granting extensions, we encourage those who can complete their CE on time to do so.

If you have any questions, please send an email to insurance.pfr@maine.gov. Again, as a reminder, please check our website for periodic updates.

Sincerely,

Pamela Roybal
Licensing Division Supervisor