

**NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL
GENERAL MEETING MINUTES of May 20, 2021; 9:00 am**
Tele/videoconference

Members Present: Michelle Armstrong, Gina Brandl, Allyssa Busse, Dr. Michael Clark, Cathy Connor, Dr. Trina Daniels, Robbie Deede, Nicole Dekan, Audrey Evens, Margaret Finco, Sarah Hofer, Del Horn, Jason Keffeler, Christopher Keller, Don Kimlicka, Erin Klarr, Scott Langa, Brenda Maier, Autumn Marcis, Kathy Palm, Katie Prather, Dr. Jennifer Roberts, Mark Schroeder, Tina Stephanus, Carmen Viegut, Linda Vollmar, Daniel Wall, Shirley Wiesman

Chairperson: Sara Steen

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Sara Steen welcomed attendees.
Spirit Award	Matt Thompson and Ted Ryan presented Michael Fraley with a Spirt Award.
Mar Meeting Minutes	Motion by Horn to approve the Mar 18, 2021 meeting minutes as posted. Second by Keffeler. Unanimously approved.
Correspondence	None
Fiscal Report	<p>Michael presented the budget and expenses to date.</p> <p>The Quarter 4 project grants awarded were:</p> <ul style="list-style-type: none"> • Wisconsin Rapids FD – Hemorrhage control manikin and Pedi ALS manikin - \$1,750 • Price Co Emergency Management – Stop the Bleed kits for law enforcement and schools - \$4,025 • Aspirus Wausau Hospital – Stop the Bleed kits for schools - \$2,500 • Marshfield Medical Center – ATV/UTV helmets/goggle for safety classes - \$1,725 <p>Group directed Sara and Gina to work with Michael to spend the remainder of this year’s funds as they see appropriate with a priority on trauma registrar training.</p> <p>Michael announced that the budget for next year will remain the same at \$29,411.33.</p>
Executive Council Elections	<p>Nominations we received for:</p> <ul style="list-style-type: none"> • Sara Steen • Gina Brandl • Dr. Jennifer Roberts • Penny Radlinger • Jeff Nuernberger • Daniel Wall <p>Motion by Horn to close nominations and cast a unanimous ballot for the six nominees. Second by Brandl. Unanimously approved.</p>

HERC Board Appointments	Discussion about NCW HERC board representation. Motion by Nuernberger to appoint Del Horn and Dr. Michael Clark as EMS representatives and Jason Keffeler and Gina Brandl as trauma representatives to the NCW HERC Board. Second by Dr. Roberts. Unanimously approved.
HERC Update	<ul style="list-style-type: none"> • Burn surge plan and annex are in place. HERC will be offering seats in the online ABLS Now course. • The NCW HERC is now incorporated as an organization and will be offering fiscal agent services to the NCRTAC as our current fiscal agent is ceasing operations. • The preparedness and response plans have been submitted and accepted.
State Trauma/ STAC	<ul style="list-style-type: none"> • Margaret Finco, State Trauma Coordinator and Katie Prather, State Trauma Registry Data Manager, were introduced. • The DHS trauma epidemiologist position has been filled by William Koehne. • The next STAC meeting will be June 2 and online only. Margaret will be sending the agenda and Zoom link. • Dr. Jennifer Roberts and Gina Brandl have been appointed to STAC. • DHS 118 <ul style="list-style-type: none"> ○ Rule goes into effect 10/1/21 ○ Trainings for trauma program managers have been conducted by each region. Ours is recorded and available. ○ Facilities that do not meet the ATLS requirements will be given a conditional approval until 6/30/22 allowing them to get the training done by 7/31/22. <ul style="list-style-type: none"> ▪ Discussion about ATLS classes. MMC will look into scheduling more offerings.
State EMS Update	<ul style="list-style-type: none"> • New statewide protocol template has been approved. It has been sent to service directors and medical directors and will be posted to the DHS EMS website soon. • DHS 110 is still working its way through DHS • Recommend looking at state bills 89 and 90 as they may have a big impact on EMS • FAP forms will be posted as soon as the budget is approved • Amanda Bates has started as the State EMS Section Chief
RTAC Coordinator Report	<ul style="list-style-type: none"> • Hoping to get travel and county EMS visits started again soon
Process improvement committee	<p>Reviewed one year of ED LOS delay data. Would like to know more about MOI and primary injuries. What did the patients look like when they came in? How is the "order written" time being documented? Is it a good reflection of when the decision to transfer was made? For September, we will ask the Level II centers to look more at request times.</p>
Definitive Care Committee	No meeting.
Out of Hospital Committee	<p>No meeting. Another supply of tourniquets is available. We have a few SMART triage packs available and lots of replacement tags.</p>

Injury Prevention Committee	Collaborated with the ADRC-Central WI and ADRC-Portage Co to set up to online presentations for seniors and caregivers about fall prevention. Twenty-six people attended the caregiver version and 51 were in the session aimed at the older adults. Group is already planning another session for the Fall.
Conference Planning Committee	<p>The NCRTAC Trauma Conference 2021 went very well. The day started with 314 attendees logged in and ended with 245 attendees in the closing session. There were 314 evaluations submitted.</p> <p>All sessions were recorded and available on the website for on-demand viewing. CEUs are not available for on-demand viewing.</p> <p>We are beginning to look forward to next year and will consider in-person and hybrid formats. We will need to consider other venues as the Westwood Center is no longer available for conferences.</p>
Fiscal Agent	The NCRTAC's current fiscal agent is discontinuing offering that service. The NCW HERC is now an incorporated entity and is offering to provide fiscal agent services to the NCRTAC. A draft agreement has been provided to the Executive Council. Motion by Nuernberger to enter into an agreement with the NCW HERC to provide the NCRTAC with fiscal agent services. Second by Dr. Roberts. Unanimously approved.
Other business	None
Future Agenda Items	None identified.
Announcements/ Training	<p>MMC is working on a Rural Trauma Symposium. NCW HERC will offer a Recovery Workshop July 14.</p> <p style="text-align: center;">See Calendar at NCRTAC-WI.org for more events and details</p>
Adjournment	Meeting adjourned by Steen.

Next Meeting:
 Thursday, July 15, 2021
 9:00 am – Noon
 Ascension St. Michael's Hospital