

Richwood Village Council Regular Meeting – Agenda 1/08/2024

1. Pledge of Allegiance 7:00 pm

2. Call to order and Roll Call

Reddy Brown Y Pat Morse Y Von Beal Y Donald Ridgeway Y Jackie Hamilton Y George Showalter A

3. Meeting Minutes from regular meeting 12/18/2023

Motion to approve Minutes:

Motion PM Second DR Vote: RB Y PM Y VB Y DR Y JH Y GS X

4. Warrants

Motion to approve Warrants

Motion VB Second RB Vote: RB Y PM Y VB Y DR Y JH Y GS X

5. Introduction of Visitors

6. Legislation

- Motion to enter into executive session to discuss employee compensation.

Motion VB Second PM Vote: RB Y PM Y VB Y DR Y JH Y GS X time: 7:04pm

- Motion to return to regular session.

Motion VB Second JH Vote: RB Y PM Y VB Y DR Y JH Y GS X time: 7:34pm

7. Mayor's Report:

8. Administration Report

- Street/Utility
- Police
- Finance
- Zoning

9. Old Business:

10. New Business:

11. Adjourn

Motion VB Second PM Vote: RB Y PM Y VB Y DR Y JH Y GS X Time: 8:03

Next Council meeting Monday, January 22nd @ 7:00 PM

December 18, 2023
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on December 11, 2023 at 7:00 pm.

Mayor Jerew called for attendance. Council members present were Reddy Brown, Pat Morse, Donald Ridgeway, Von Beal, and Jackie Hamilton. George Showalter was absent. Village Administrator Monte Asher, Police Chief Jim Hill, Zoning Officer Marion Bump and Sarah Sellers Fiscal Officer were present. Solicitor Julie Spain were present (virtual).

Pat Morse moved and Donald Ridgeway seconded a motion to approve the regular meeting minutes from 12/11/23. Motion passed unanimously.

Von Beal moved and Reddy Brown seconded a motion to approve the warrants dated 12/18/23. The motion passed unanimously.

Visitors:

Legislation:

- Resolution 11282023 2023 Temporary budget (third/final reading) was introduced by Mayor Scott Jerew. Reddy Brown moved and Pat Morse seconded a motion to approve. The motion passed unanimously.
- Resolution 12012023 approving installation of ADA accessible sidewalks on the north side of SR 47, along with other associated work within the Village limits was introduced by Mayor Scott Jerew. Von Beal moved and Pat Morse seconded a motion to approve. The motion passed unanimously.
- Resolution 12022023 Tax Levy to be added to the March Primary election was introduced by Mayor Scott Jerew. Von Beal moved and Reddy Brown seconded a motion to approve. The motion passed unanimously.
- Pat Morse moved and Donald Ridgeway seconded the motion to waive the 2nd reading of Ordinance 12022023 to amend Chapter 186 of the Codified Ordinances of the Village of Richwood regarding municipal tax.
- Von Beal moved and Reddy Brown seconded the motion to waive the 3rd reading of Ordinance 12022023 to amend Chapter 186 of the Codified Ordinances of the Village of Richwood regarding municipal tax.
- Pat Morse moved and Von Beal seconded the motion to approve Resolution 12182023 to proceed and submit the question of levying a tax outside the Ten-Mill limitation for the purpose of current operating expenses for the Village of Richwood, Union County Ohio, and directing the fiscal officer to certify and to file the necessary documents with the Board of Elections. Motion passed unanimously.
- Set 2024 council meeting dates

Mayor's report:

- Mayor Jerew has been working on the Capital Budget applications for the park Pickleball and Dog Park projects.

Street / Utility report read by Village Administrator Monte Asher. Bold items reported.

Police report read by Police Chief, Jim Hill Report attached.

Finance report: read by Fiscal Officer, Sarah Sellers. Report attached

Zoning report by Zoning Officer, Marion Bump. No new items to report this month.

Old Business:

New Business:

- Von Beal questioned occupancy on empty buildings downtown. Possible charges on real estate taxes, no use fees, or charging for water bills, progressive fees each year. After a brief discussion, Julie Spain is going to do research to see what we can do by the second meeting in January.
- Julie will be at the January 8th meeting in person
- Mayor asked Chief Hill to look into public parking ordinance and review if for language. See if we have regulations for leaving cars for weeks at a time.
- Reddy Brown discussed the Harwood Book, a community lead change. This business tells us how to start a chain reaction and then after 2 years, they leave. This is for public concerns, ideas and solutions to strengthen and grow culturally. Let Reddy know if you are interested in attending the lab for leaders with common goals in February
- Document shredding is almost done.

Pat Morse moved and Donald Ridgeway seconded a motion to adjourn at 7:44 pm. The motion passed unanimously.

Next meeting is Monday, January 8, 2024 at 7pm.

Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, read meters monthly, spray weeds, banners/flags, trimmed trees as needed replacing water meters as needed.
- 2) Working with EMA on Richwood Community Operation Plan 2024
- 3) **Windows will be ordered paperwork sent to PEP**
- 4) **Files shredded completed By Marca**
- 5) **Catch basin fixed of N. Franklin Street**
- 6) **Scape file cabinets**
- 7) **Installed public parking signs on all lots**
- 8) **Christmas lights are all down**
- 9) **Meet with our insurance for public risk assessment. Sign for splash pad was ordered.**
- 10) **Appraisal of N. franklin lot is complete**
- 11) **See updated project report attached**

Village of Richwood

Planned Projects for 2023

Date 8th of January 2024

- 1) Electric Shelter house **Done waiting on coin operation**
- 2) New Water Plant **Bid opening Jan. 11th**
- 3) SRTF 47 sidewalk **will be install July**
- 4) New Well **waiting on EPA for test drills**
- 5) Sewer Plant Up Grade **Bidding 2025**
- 6) Franklin Street Phase 3 **Bid opening Feb. 7th**

Richwood Police Department/Council Report 01/08/2024

- Annual 2023 PD report distributed.**
- Participated in LEGO lovers event at library with Union County S.O. and North Union Fire/EMS.**
- AED's had annual inspection.**
- Attended meeting for planning, and preparation, of 2024 Total Solar Eclipse on April 8th, 2024.**

Village of Richwood
Finance Report: 1/08/2024

- Payroll (biweekly 1/05; biweekly/monthly 01/19)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- Working on 2018 and 2019 audit (on-going)
- StarOhio: December interest: \$9,050.38 YTD \$96,389.60
- Year-end work (on-going)
- **November bank reconciliation**
- **December bank reconciliation**
- **Reminder water rates go up 2% (annual increase): previous rate is \$24.47, now 24.96 for water. This makes the minimum bill go from \$49.48 to \$49.97 (increase of \$0.49)**