

SC SACM Job Descriptions

Apparel:

- Assist SC SAC in establishing Apparel Guidelines for SC athletes and coaches
- Assist SC SACC in selection of apparel items for SC athletes and coaches
- Apparel sizing, ordering, and distribution for all SC athletes and coaches
- Provides financial statements and information to SC SACC

Awards:

- Orders SC State Meet medals and athlete gifts
- Assist SC SAC in selecting SC State Meet medal and/or gift as necessary
- Coordinates distribution and collection of medals & gifts before and after SC State Meets
- Provides invoices to Meet Directors & SC SACC and financial information to SC SACC

Communication:

- Assist SC SAC to provide important information to the SC USA Gymnastics Members
- Update SC USA Gymnastics Handbook, Calendar, Club Directory, etc.
- Assist SC SAC with Regional Commitment Forms and/or process
- Assist SC SACC & SAC to determine best practices to communicate to the SC USA Gymnastics Members

Compulsory Clinic Coordinator:

- Coordinate, organize & be the primary host of the Compulsory Training Camp
- Obtain & share ideas with Optional & XCEL Clinic Coordinators, Technical/Education Resource, TOPS & NAWGJ Representative in planning the training camps
- Research all aspects of the SC Training Camp and present information to the SC SAC for approval
- Obtain ideas and feedback from SC coaches regarding SC Training Camps

Development Member At Large:

- Help SC SACC obtain information regarding SC athletes, coaches, and clubs.
- Assist in assimilating information to help SC SAC plan educational opportunities, events, etc
- Provide SC SAC with questions, concerns, suggestions from the SC USA Gymnastics members
- Assume additional responsibilities at the request of the SC SACC

NAWGJ Representative:

- Provide the SC SAC with updated information from NAWGJ and SC NAWGJ
- Working with the SC NAWGJ Assignor, provides SC Judge availability and slates for SC State Meets
- Assist SC SACC in selecting the SC State Meet Referees
- Assist Compulsory, XCEL & Optional Clinic Coordinators with ideas for SC Training Camps in regards to the judging community

Optional Clinic Coordinator:

- Coordinate, organize & be the primary host of the Optional Training Camp
- Obtain & share ideas with the Compulsory & XCEL Clinic Coordinators, Technical/Education Resource, TOPS & NAWGJ Representative in planning the training camps
- Research all aspects of the SC Training Camp and present information to the SC SAC for approval
- Obtain ideas and feedback from SC coaches regarding SC Training Camps
- Participate on subcommittee to provide information to SC coaches regarding Women's and Acro College Programs

Secretary:

- Takes minutes at each SC SAC meeting
- Provides a copy of minutes to the SC SAC for edits and approval
- Responsible for providing information from prior approved minutes to the SC SAC when needed and assist SC SACC in research of previous decisions made by the SC SAC
- Provides a list of petitioned athletes to the SC SAC
- Responsible for ensuring the minutes are posted and correct on the SC Gymnastics website
- Collects information for Graduating Seniors, provides information to SC SACM & Meet Directors of SC State Meets

Technical/Educational Resource:

- Serve as technical/educational resource to coaches, judges and athletes
- Works with Development & XCEL Members At Large, SACC, Communication and Webmaster to provide information to SC USA Gymnastics Members
- Assist SC SAC in creating educational opportunities at SC Training Camps, events, clinics, webinars, etc.
- Participate on subcommittee to provide information to SC coaches regarding Women's and Acro College Programs
- Assists in developing ideas for SC State Congress

TOPS Representative:

- Provides information, guidance and assistance to SC coaches and athletes regarding the TOPS program
- Collects nominations and applications for Spirit of Pam and Louise Peck Scholarship
- Provides information, voting guidelines, and collects votes from the SC SACM for the Spirit of Pam and Louise Peck Scholarship
- Work with Optional, Compulsory & XCEL Coordinator & Representatives, Technical/Education Resource & NAWGJ Representative to assist SC SAC plan training camps

XCEL Clinic Coordinator:

- Coordinate, organize & be the primary host of the XCEL Training Camp
- Obtain & share ideas with the Optional & Compulsory Clinic Coordinators, Technical/Education Resource, TOPS & NAWGJ Representative in planning training camps
- Research all aspects of the SC Training Camp and present information to the SC SAC for approval
- Obtain ideas and feedback from SC coaches regarding SC Training Camps

XCEL Member At Large:

- Help SC SACC obtain information regarding SC athletes, coaches, and clubs.
- Assist in assimilating information to help SC SAC plan educational opportunities, events, etc
- Provide SC SAC with questions, concerns, suggestions from the SC USA Gymnastics members
- Assume additional responsibilities at the request of the SC SACC

Webmaster/Athlete Tracking:

- Maintaining & updating SC USA Gymnastics website
- Oversees all aspects of athlete tracking and athlete mobility between levels
- Assist SC SACC with SC State Meet schedules, athlete numbers, qualified athletes for RACC, SC State Meet configurations, etc.
- Includes stipend from SC USA Gymnastics for athlete tracking