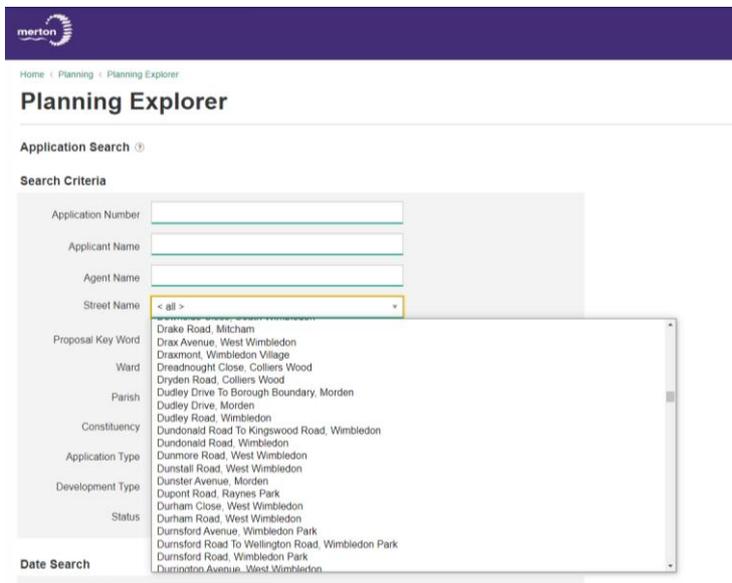


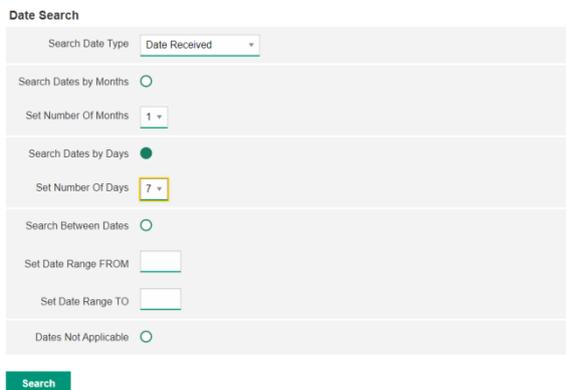
1. Consider offering to monitor your own street and one, two or three others.
2. Send your offer to FoWTC, so that we can map coverage – email us at friends@wimbledontowncentre.com
3. Start monitoring your streets as follows:
 - a) Decide whether to monitor weekly or fortnightly.
 - b) Set aside 10-20 minutes to go to the Council’s Planning Explorer at <https://planning.merton.gov.uk/Northgate/PlanningExplorerAA/GeneralSearch.aspx> and
 - c) Select one of your streets from the alphabetical drop-down list:



The screenshot shows the 'Planning Explorer' interface. Under 'Application Search', the 'Search Criteria' section has a 'Street Name' dropdown menu open. The dropdown list contains the following items:

- Drake Road, Mitcham
- Drax Avenue, West Wimbledon
- Draxmont, Wimbledon Village
- Dreadnought Close, Colliers Wood
- Dryden Road, Colliers Wood
- Dudley Drive To Borough Boundary, Morden
- Dudley Drive, Morden
- Dudley Road, Wimbledon
- Dundonald Road To Kingswood Road, Wimbledon
- Dundonald Road, Wimbledon
- Dunmore Road, West Wimbledon
- Dunstable Road, West Wimbledon
- Dunster Avenue, Morden
- Dupont Road, Raynes Park
- Durham Close, West Wimbledon
- Durham Road, West Wimbledon
- Durnsford Avenue, Wimbledon Park
- Durnsford Road To Wellington Road, Wimbledon Park
- Durrington Avenue, West Wimbledon

4. Scroll down to date search, select ‘Set search by days’, set the number of days to 7 or 14.



The screenshot shows the 'Date Search' section with the following settings:

- Search Date Type:
- Search Dates by Months:
- Set Number Of Months:
- Search Dates by Days:
- Set Number Of Days:
- Search Between Dates:
- Set Date Range FROM:
- Set Date Range TO:
- Dates Not Applicable:

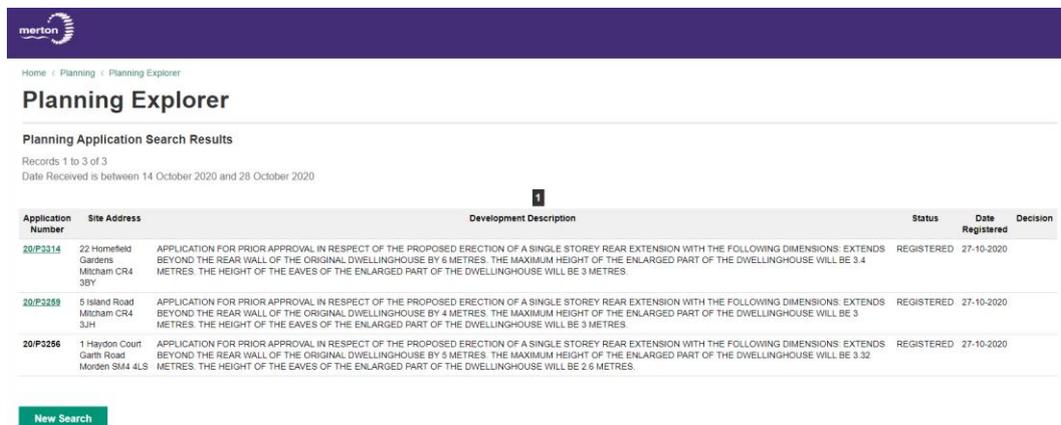
A green 'Search' button is located at the bottom of the form.

5. Click on ‘Search’ at the bottom of the page. Now go to the next page of this help-sheet.

- You may find that there have been no new planning applications for the street in question during the chosen time period:



- Now you can make a fresh search for your next street by following steps 5 to 8 again.
- If your other street searches give a nil return, your job is done until next time.
- However, if you do find that there has been a planning application for a property in your street, you will see a screen that looks like this:



- Read the development description. If the proposal appears not to present a threat to the character of the area or its quality of life, no further action is needed.
- If the description indicates a development that might present a threat to the character of the area or its quality of life, click on the application number in the left hand column.
- On the next page, look at the description of the development. Scroll down to 'View related documents' and click on it.
- The most important 'related documents' are probably the 'Proposed Elevations'. Compare these with the 'Existing Elevations.' This comparison will give you a give idea of the appearance, scale, height and density of the proposed development.
- At this point, you may have no concerns. If you do have concerns about the proposal, they need to be expressed in the terms that are consistent with what the planning authority (Merton Council) can control – see the next page.

15. You can find on our website <http://www.wimbledontowncentre.com> two resources for the planning application taskforce members:
 - a) A PDF document entitled 'Objecting to Planning Applications' and
 - b) A Word template for sending to Friends of Wimbledon Town Centre information about the planning application in question.
16. Please use the information document to help you to fill in the template. It is important to raise the issues. If you can provide some detail, that's great, but not necessary.
17. Send the completed template to friends@wimbledontowncentre.com
18. Send the completed template to as many of your friends and neighbours as you can, and encourage them to send in their objections to planning.representations@merton.gov.uk You and your friends should give your own name and address, without which your objections will not be considered. You need also to give the planning application reference number (eg 20/P2020) and the address of the proposed development.

If you join this taskforce, you will make a significant contribution to the work of Friends of Wimbledon Town Centre. At the moment, the couple of people who are trying to do the work we describe above don't represent a big enough resource. The taskforce will increase our capacity to make representations about planning applications that may threaten the character of our area and its quality of life.