

Town of Parsonsfield
 Selectmen June 28, 2016, Minutes

1. Approval of June 28, 2016 agenda /Selectmen reviewed and approved
 2. Approval of June 21, 2016 minutes /Selectmen reviewed and approved/signed
 3. Review and approve bills to be paid July 5, #27A 15/16 Budget Year #27/Selectmen reviewed and approved/signed.
 Review and approve bills to be paid July 5, #1 16/17 Budget Year #27 /Selectmen reviewed and approved/signed.
 4. Review ads- Winter Road Maintenance Ad placed.
 5. Town Clerk's Office, CEO, Sheriff, ACO,
 - (1) Town Clerk Report – out of office
 - (2) CEO Report – Discuss Assessing records availability for assessing agents-continue Revise Soil Waste contract wording. Offer to build a website for Parsonsfield. Porter letter regarding aquifer concerns with Westward Shores Camping Resort. /Selectmen reviewed/changes made to Solid Waste Contract
 - (3) York County Sheriff Report-3rd Tuesday of each month
 - (4) Animal Control Officer – see email
 6. Selectmen's review and signatures of approval.
 - (1) Financials –Review Financials. Dan Flints email on wastewater costs/Dan will meet with Selectmen.
 - (2) Robinson Mill – Set time for **Workshop- Discussion on leasing/renting, utilities etc.**
 - (3) Discuss contracting out cemetery maintenance /**continue**
 7. Road Commissioner–Road work by Town Crew –
NEW ITEMS–(1) June 27 to July 3 work plan/POs. /Selectmen approved
 RC is got paving quote from FR Carroll for Mudgett Rd. **Selectmen want RC to provide them a memo on who else was contacted for prices for paving.**
 - (a) **New-Contracting out for Road Maintenance and Repairs**
 - (b) Mark Foye request to purchase culvert –/ Selectmen said to stockpile until decision can be made for it's use. /Culvert has not been moved/Foye still interesting in placing a bid on the culver. /Assistant to check laws. **New** information on bids for Town property.
 - (c) **Top of the Hill will pick up full cost of moving gate from Stewart St. to installing at Sand/Salt Shed entrance.** Need to provide gate key to Selectmen. /Continue
 - (d) Will provide costs for Kezar Mountain Bridge repairs /**Second/Third/fourth request made to RC**
 Selectmen will go out to Bid-need plans and estimated costs from RC.
 - (e) RC list of roads for maintenance /RC will workshop with Selectmen 5/10/16 2 @2:30PM Do 5 year Analysis on roads and bridges-revisited with RC for 5 roads. Discussed Capital Road Reserve account.
- OLD ITEMS-**
 RC said he would provide a list of roads due for road maintenance -Pictures to be coded to go with road list of repairs needed in 2016/2017, and list of estimated costs for each project by order of priority. Equipment charged for actual work.
8. Selectmen update:

Don Murphy_ Discussed Roof Bids, Solar Proposals/ and the sale of Town Assets.
 Ed Bower Jr – Discussed Roof Bids, Solar Proposals/ and the sale of Town Assets
 Douglas Hawkins-.not present
 9. Meeting Calendar.
 10. Workshop items:
 - (1) CMP Street light bulb replacement/costs /Selectmen will workshop-continued from 8/11/2015
 - (2) Action needed on MMA Risk Management Consultant's Report/Assistant has sent email to EMA Officer Matt Cama. Form has been sent to State Fire Marshal asking to remove exit sign. EMA Officer sent questions working on. /Request sent to State to remove one exit. /continue
 - (3) Selectmen Assistant action items
 - (4) **Winter Road Maintenance 3 year contracts Bid due July 19, 2016 by 4pm.**

Respectively Submitted

Approved:

 Debra Taber, Selectmen's Assistant

 Donald C. Murphy, Selectman Chairman

 Edward I. Bower Jr., Selectman

 out
 Douglas W. Hawkins, Selectman