

July 6th, 2022

The July meeting of the Board of Trustees of the Camanche Public Library was called to order by President Haines. Roll call was held and Trustee members present were Trustee Foster, Trustee Haines, Trustee McManus, Trustee Griswold, and Trustee Reuter, along with Librarian Evans and City Council Liaison Dave Bowman.

A motion to approve the agenda was made by Trustee Griswold. A second was made by Trustee Foster and all trustees were ayes. A motion to approve the minutes from the June 9th meeting with corrections (The sentence regarding Niche stating "He reported the program would increase resource usage and be used for staff development and training" should be "He reported the program would increase resource usage and be used for public training" and the sentence "Librarian Evans stated she is not getting her director's work done and would like to hire another part-time person" should be "Librarian Evans stated due to increase traffic into the library, Librarian Evans is completing non director activities as well as her own and feels another part-time person is required.") was made by Trustee McManus and a second was made by Trustee Foster. Trustees Foster, McManus, Haines, and Reuter were ayes, while Trustee Griswold was opposed. Financials for June 2022 were reviewed. A motion to approve the financials was made by Trustee Foster with a second made by Trustee Griswold. All present trustees aye. Trustee Griswold made a motion to approve the claims of \$3833.99 (bills/book orders) with Trustee McManus seconded the motion. Unanimous consent of the board members present was done through roll call.

Book orders in the amount of \$924.24 were approved to order from Ingram.

New Bills for July 2022 approved for payment:

- Amazon (part of this is magazines) \$1317.10
- MicroMarketing \$291.13
- Harlequin \$24.00
- Junior Library Guild (JLG) \$144.10
- Access \$185.25
- MidAmerica \$245.49
- Alliant \$47.52
- Culligan \$10
- PrestoX \$38.50
- Sparklean \$250.00
- Meraki Licence for 3 yrs (wipes hard drives on computers clean nightly) \$287.00
- Water bill \$69.66

Total of bills including Ingram: \$3833.99

Director's Report:

Financial: Librarian Evans stated she met with the Unique representative last week.

Personnel/Operational: no report given

Programming: Librarian Evans provided a copy of the circulation report and the board reviewed it. She also reported the painting classes are going well.

Collection Development: no report given

Facilities: no report given.

Summer Reading Program: Librarian Evans reported the summer reading program is going well and they have full participation in all activities.

Miscellaneous: no report given.

Old Business: Librarian Evans presented the updated Sex Offender Policy and a motion was made by Trustee Griswold to approve the sex offender policy sent out in June 2022. There was no second. A motion was made by Trustee McManus to approve the current sex offender policy handed out. A second was made by Trustee Foster and discussion was held. A new motion was made by Trustee Foster to approve the policy with the following change (The sentence "The Board of Trustees will no entertain any appeals of the Director's determination" will change to "The Board of Trustees will only entertain written appeals of the Director's determination.") and a second was made by Trustee Griswold. All trustees aye.

New Business: Librarian Evans updated the board as to the repairs to the handicap access door parts. The library will only be paying for the labor as they are taking the necessary parts from a unit at City Hall which is not needed. It should cost around \$400.

Liaisons Report:
No report

There were no public comments. President Haines adjourned the meeting.

The next meeting of the Camanche Public Library Board of Trustees will be held on August 3rd, 2022 at 4:00 pm at the Camanche Public Library

Respectfully submitted,
Janeen Reuter, secretary