

REGULAR MEETING, TOWN OF RANDOLPH, December 11, 2024

A regular meeting of the Town Board of the Town of Randolph, County of Cattaraugus and the State of New York was held at the Municipal Building, 72 Main Street, Randolph, NY on the 11<sup>th</sup> day of November 2024.

PRESENT:     John Hale                         ----- Council Member  
              Tim Beach                         ----- Council Member  
              Loni Nagle                         ----- Council Member  
              Bob Learn                         ----- Council Member  
              Gretchen Hind                    ----- Clerk  
              Cody Uhl                         ----- Superintendent of Highways

ABSENT:     Bridget Marshall             ----- Attorney  
              Dale Senn                        ----- Supervisor

OTHERS PRESENT:   Jason Beaver and Brett Payne -Water Dept; Elise Gorth and Dan McLaughlin- Register Graphics; Harry Uhl; Nick Pezzino

Harry Uhl opened the meeting with prayer.

**CALL TO ORDER**

Deputy Supervisor Beach called the meeting to order with the Pledge of Allegiance.

**PUBLIC PARTICIPATION:**

Nick Pezzino, B&L, discussed the Sewer Project and additional grant money the Town has been notified of its award.

RESOLUTION 150-2024

**MEETING MINUTES**

On a motion of Councilmember Learn, seconded by Councilmember Hale, the following resolution was

ADOPTED     Ayes    4            Hale, Beach, Nagle, Learn  
              Nays    0

Resolved that the Board approves the meeting minutes from November 6, 2024 as submitted.

**REPORT OF TOWN OFFICIALS**

**TOWN JUSTICE**- No Report

**CODE ENFORCEMENT**

November 2024 reported submitted. 1 permit and 1 renewal issued for \$60.

**RACDC**- Report provided to the Board

**Monthly Report of the Supervisor** - The November 2024 Financial Report was submitted to the Board from BLB.

TOWN BOARD MEETING

December 11, 2024

2 | Page

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CLERK Clerk Hind submitted the monthly report for November 2024 to the Board. The local shares were Town-\$520.00; Supervisor - \$200.77.

SUPERINTENDENT OF HIGHWAYS

Cody Uhl reported monthly work for November 2024.

Attorney Marshall entered the meeting at 7:45PM.

WATER/SEWER

Jason Beaver reported monthly activities to the Board for November.

SAMPLE HILL

No activity

ER / RANDOLPH CEMETERY

Reports provided by the Cemetery Associations

B&L

An update on the Sewer Project was submitted to the Board.

COMMUNICATIONS

Communication was received notifying the Town they received a \$50,000 grant for a Water Study.

A complaint was received from a resident regarding the lack of communication from DCO, Sam Smith.

OLD BUSINESS

BI-CENTENNIAL

A committee meeting will be held on the third Wednesday of every month beginning again in January.

RESOLUTION 151-2024

ARPA EXPENDITURE: CONTRACT WITH LANDSCAPE STRUCTURES FOR PLAYGROUND EQUIPMENT AT WEEDEN PARK

On a motion of Councilmember Hale, seconded by Councilmember Learn, the following resolution was

ADOPTED	Ayes	4	Hale, Beach, Nagle, Learn
	Nays	0	

Resolved that the Board authorizing entering into contract in the amount of \$61,885.38 with Landscape Structures for the purchase of new playground equipment. All remaining ARPA funds are to be utilized.

RESOLUTION 152-2024

BAR APPOINTMENT

TOWN BOARD MEETING

December 11, 2024

3 | Page

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On a motion of Councilmember Learn, seconded by Councilmember Hale, the following resolution was

ADOPTED     Ayes    4            Hale, Beach, Nagle, Learn  
                 Nays    0

Resolved that the Board appoint Kay Wade to the Board of Assessment Review for a five-year term.

**RREMS CORPORATION:** Contract tabled until Attorney Marshall communicates changes with RREMS Attorney.

RESOLUTION 153-2024

**KENNEL AGREEMENT**

On a motion of Councilmember Hale, seconded by Councilmember Nagle, the following resolution was

ADOPTED     Ayes    4            Hale, Beach, Nagle, Learn  
                 Nays    0

Resolved that the Board approved the Kennel Agreement after any “FELINE” wording is removed.

RESOLUTION 154-2024

**HEALTH INSURANCE**

On a motion of Councilmember Nagle, seconded by Councilmember Hale, the following resolution was

ADOPTED     Ayes    4            Hale, Beach, Nagle, Learn  
                 Nays    0

Resolved that the Town Employee Health Insurance remain unchanged utilizing Independent Health.

**EMPLOYEE MANUAL:** Board members are currently working on amending and will present an updated version at a later date.

**NEW BUSINESS**

RESOLUTION 155-2024

**SEWER PROJECT: PAY APP #5 – H&K Services**

On a motion of Councilperson Learn, seconded by Councilperson Hale, the following resolution was

ADOPTED     Ayes    4            Hale, Beach, Nagle, Learn  
                 Nays    0

Resolved that the Town authorizes payment of Pay App #5 in the amount of \$100,320.00 to H&K for construction work on the Sewer Project.

TOWN BOARD MEETING

December 11, 2024

4 | Page

---

RESOLUTION 156-2024

**GENERAL FUND LOAN TO SEWER PROJECT**

On a motion of Councilmember Hale, seconded by Councilmember Learn, the following resolution was

ADOPTED      Ayes    4            Hale, Beach, Learn, Nagle  
                     Nays    0

Resolved that the Board authorizes an additional interfund loan from General Fund to the Sewer Project in the amount of \$140,000 at 4.75% interest.

RESOLUTION 157-2024

**AUTHORIZING ADVERTISING FOR RFQ'S FOR ENGINEERING SERVICES FOR THE WATER STUDY**

On a motion of Councilperson Learn, seconded by Councilperson Hale, the following resolution was

ADOPTED      Ayes    4            Hale, Beach, Learn, Root  
                     Nays    0

Resolved that no quotes were received from the July 2024 advertisement making it necessary to readvertise: the Town of Randolph approves advertising for RFQ's for engineering services related to the Water Study.

RESOLUTION 158-2024

**SEWER TRAINING AND TRAVEL**

On a motion of Councilmember Learn, seconded by Councilmember Hale, the following resolution was

ADOPTED      Ayes    4            Nagle, Hale, Beach, Learn  
                     Nays    0

Resolved that the Town Board approves Jason Beaver and Brett Payne attend Sewer training in Niagara Falls 2/24 through 3/7 with lodging and class expenses paid. Employees are to come home for weekend.

RESOLUTION 159-2024

**BUDGET TRANSFERS & MODIFICATIONS**

On a motion of Councilperson Nagle seconded by Councilperson Hale, the following resolution was

ADOPTED      Ayes    4            Hale, Beach, Nagle, Learn  
                     Nays    0

Resolved that the Town approves the following budget transfers:

**GENERAL FUND:**

**Budget Transfers:**

TOWN BOARD MEETING

December 11, 2024

5 | Page

---

\$300 FROM A1460.1 - RECORDS MANAGEMENT - PERSONAL SERVICES  
\$300 TO A1460.4 - REOCRDS MANAGEMENT - CONTRACTUAL

\$593 FROM A7110.2 - PARKS - EQUIPMENT  
\$593 TO A7110.4 - PARKS - CONTRACTUAL

\$141 FROM A7110.2 - PARKS - EQUIPMENT  
\$141 TO A7410.4 - LIBRARY - CONTRACTUAL

**Budget Modification:** We resolve to increase the General Fund Town Wide 2024 expenditure budget by \$4,877 due to the use of ARPA Funds for the Toshiba Printer purchased. This will increase accounts A3989.49 - PUBLIC SAFETY - ARPA and A4089 - ARPA REVENUE.

**STREET LIGHTING:**

**Budget Modification:** We resolve to increase the Street Lighting 2024 expenditure budget by \$338. This will increase account SL5182.4 - STREET LIGHTING - CONTRACTUAL and APPROPRIATED FUND BALANCE.

**REFUSE AND GARBAGE:**

**Budget Modification:** We resolve to increase the Refuse & Garbage 2024 expenditure budget by \$2,560. This will increase account SR8989.1 - MISC. HOME & COMMUNITY SERVICE - PERSONAL SERVICES by \$2,374, SR9030.8 - EMPLOYEE BENEFITS - SOCIAL SECURITY by \$186 and APPROPRIATED FUND BALANCE by \$2,560.

**WATER:**

**Budget Modification:** We resolve to increase the Water Fund 2024 expenditure budget by \$14,571. This will increase accounts SW8310.4 - WATER ADMINISTRATION - CONTRACTUAL by \$88, SW8320.1 - SOURCE SUPPLY - PERSONAL SERVICES by \$1,516, SW8320.4 - SOURCE SUPPLY - CONTRACTUAL by \$12,967 and APPROPRIATED FUND BALANCE BY \$14,571.

**SEWER:**

**Budget Transfers:**

\$920 FROM SS8120.2 - SEWER COLLECTION - EQUIPMENT  
\$920 TO SS8110.1 - SEWER ADMIN - PERSONAL SERVICES

RESOLUTION 160-2024

**ENTER INTO EXECUTIVE SESSION**

On a motion of Councilperson Nagle seconded by Councilperson Hale, the following resolution was

ADOPTED	Ayes	4	Hale, Beach, Nagle, Learn
	Nays	0	

Resolved that the Board enter into Executive Session at 8:30PM to discuss a particular employee wage and responsibility.

RESOLUTION 161-2024

**ENTER INTO EXECUTIVE SESSION**

TOWN BOARD MEETING

December 11, 2024

6 | Page

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On a motion of Councilperson Nagle seconded by Councilperson Hale, the following resolution was

ADOPTED     Ayes    4            Hale, Beach, Nagle, Learn  
                  Nays    0

Resolved that the Board return to Regular Session at 8:46PM

RESOLUTION 162-2024

**BRETT PAYNE: WATER OPERATOR WAGE INCREASE**

On a motion of Councilperson Hale seconded by Councilperson Learn the following resolution was

ADOPTED     Ayes    4            Hale, Beach, Nagle, Learn  
                  Nays    0

Resolved that the Board authorizes a wage increase to \$23.00 per hour for Brett Payne as a Water Operator.

RESOLUTION 163-2024

**AUDIT OF BILLS**

On a motion of Councilman Learn, seconded by Councilmember Hale, the following resolution was

ADOPTED     Ayes    4            Hale, Beach, Nagle, Learn  
                  Nays    0

The Town authorizes payment of bills on ABSTRACT #12 as follows:

General Fund	No. 289-312	\$10,301.24
Street Lighting District		3,543.47
Refuse District		0
Fire District		0
Snow Removal		784.00
Highway Fund	No. 191-216	24,176.00
SEWER CAPITAL PROJECT	No. 18-21	131,762.84
Sewer Fund	No. 107-117	6,174.13
Water Fund	No. 181-199	59,219.92

With no further business, on a motion from Councilman Nagle, seconded by Councilman Nagle the meeting was adjourned at 8:48PM. Carried unanimously.

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Gretchen Hind, Town Clerk