

Minutes (Public Meeting)

General Meeting

SMRC for Adult Education Meeting		
1.30.25	2:30 pm – 4:00 pm	SMC Bundy Campus & Zoom
Meeting called by	Patrick Miller	
Type of meeting	Consortia Meeting	
Facilitator	Scott Silverman	
Note taker	Lorena Martin	
Timekeeper	Saman Mehrazar	
Attendees	Audra Wells (SMC), Fernando Henriquez (SMC), Liz Koenig (SMC), Lorena Martin (SMMUSD), Luis Jauregui (SMC), Maria Barajas (SMMUSD), Michelle Newsom (Hospitality Training Academy), Natalie Gonzalez (SMC), Olga Saucedo (Enrollment, Adult Education Center), Patricia Hernandez (SMMUSD), Patrick Miller (SMMUSD), Ricardo Alfaro (Chrysalis), Saman Mehrazar (SMC), Scott Silverman (SMC)	
Review/Approval of Minutes	N/A	

Welcome and Ice Breaker		
2:30 - 2:45 pm	Scott Silverman, Patrick Miller	
Discussion	Welcome, and introductions.	
Conclusions	The attendees introduced themselves, shared their affiliations, and participated in an icebreaker activity.	
Action Items	Person Responsible	Deadline
None		

District Updates – SMMUSD and SMCCD	
2:45 - 3:00 pm	Scott Silverman, Patrick Miller
Discussion	Brief District updates for each program.

SMC

- Immigration Policy: Santa Monica College will provide staff training on current immigration policies. Staff should be directed to the campus legal department's established protocols, particularly regarding interactions with ICE, and should contact campus counsel and campus police if such interactions occur. The college is committed to student safety and privacy, ensuring that student information is not released, and has procured "red cards" in seven languages for student use. Consistent collaboration and coordination among all departments are crucial during this time.
- New programs: Enrollment numbers are crucial. There has been a recent drop, but we expect to know if there will be a bounce back within the next couple of weeks.

SMMUSD

- Immigration: SMMUSD will disseminate information to the community, emphasizing that enrollment requires no documentation and that schools are safe havens for all children. The Board of Education will update the 2016

NEXT MEETING: April 1, 2025 - Details forthcoming.

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<p>resolution, and school administration maintains strict protocols against sharing student data, including responses to ICE-related inquiries. Committed to providing community resources and reaffirming that enrollment is open to all at the Adult Education Center, while acknowledging and addressing community concerns regarding ICE and sensitive settings.</p> <ul style="list-style-type: none"> • Mental health support and departmental focus on fires. Support for the departments, schools, staff, and students. • Enrollment open for 2526 • Bond measure for facilities (SM & Malibu) passed 		
Conclusions	SMMUSD and SMCCD District updates were presented.	
Action Items	Person Responsible	Deadline
None		

AEC Updates		
3:00 - 3:20 pm	Patrick Miller	
Discussion	Brief updates for the Adult Education Center program.	
<ul style="list-style-type: none">• Spring enrollment will be starting in two weeks.• Olympic High School will be relocating over the summer and will be sharing space with the adult education program after the move.		
Conclusions	The group was provided an opportunity to ask questions and give input.	
Action Items	Person Responsible	Deadline
None		

SMC Noncredit Updates			
3:00 - 3:20 pm		Luis Jauregui	
Discussion		Brief updates for SMC Noncredit program.	
Student and Faculty Survey Takeaways <ul style="list-style-type: none">● Potential survey biases reviewed. The survey was sent only through email.● SMC NC website is an important resource for prospective students, as nearly half of them (47%) first learn about SMC through the website. Word-of-mouth is also a significant factor, with 38% of students hearing about SMC from others.● Partner collaboration is essential to connect job seekers with career opportunities, as students primarily seek employment.● Students would benefit from resources such as job search assistance, Wi-Fi access, and meal/food assistance.● The demographic data review showed that the Santa Monica and Malibu communities are the primary areas served by SMC.			
New Acute Care CNA Certificate Program <ul style="list-style-type: none">● This program is starting soon and is for current CNAs with 6 months of experience.● The first cohort has a maximum of 20 students.			
On-Campus Events <ul style="list-style-type: none">● The Spring semester begins on February 18.● "How to Establish Residency at SMC for Tuition Purposes" event on Zoom on February 5, from 11 am - 12 pm.● "Navigating the Admissions Process at Santa Monica College" event on Zoom on February 5, from 5 pm - 6 pm.● "Transition to Credit Workshop" in person in Budny 212 from 12:45 pm to 1:45 pm.● There will also be Spring Field Trips and a Spring Graduation Ceremony.			
Conclusions		Insights were shared with group members. Members were provided the opportunity to give input and ask questions.	
Action Items		Person Responsible	Deadline
None			

Partner Presentation: Los Angeles Hospitality Training Academy		
3:20 - 3:35 pm	Michelle Newsome	
Discussion	Program services and updates were shared with the group.	

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Michelle Newsome, Santa Monica Employment Specialist

- LAHTA offers comprehensive training programs, job placement support, and personalized career services to connect students with rewarding hospitality careers.
- Office Location: Virginia Avenue Park Center
- Contact Information: (213)-286-5549, michelle.newsome@lahta.org
- Services Provided:
 - Free Hospitality Training:
 - Comprehensive training programs at no cost
 - Equips individuals with skills and knowledge for hospitality careers
 - Training areas may include food service, hotel operations, customer service, and more
 - Partnership with Local 11 Union:
 - Creates a direct pathway for program graduates to secure quality hospitality jobs
 - Jobs often include competitive wages and benefits packages
 - Free Services for Santa Monica Residents and Students:
 - Resume Assistance, Job Skills Training, and Interview Preparation

Responses to Questions:

- The Job Fair is open to all SMC students, and students seeking hospitality jobs are encouraged to attend. There are no specific exclusions for any job types.
- Students can find contact information on flyers located at the back table. These flyers will also include QR codes for easy access to additional resources.
- We are currently confirming whether students can begin the work permit process before the Job Fair. More information will be provided soon.
- If you know a student who would benefit from this opportunity, please email our contact person or scan the QR code on the flyer to initiate the referral process.

Conclusions	The group was provided information regarding services available and an opportunity to ask questions.		
Action Items	Person Responsible	Deadline	
Share LAHTA PowerPoint	Saman Mehrazar	ASAP	

Community Partner Announcements

3:35 - 3:45 pm	Open
Discussion	Request for public announcements.

SMC: Scott Silverman

- The Emeritus program is available both online and on 2nd Street. Brochures are available on the table, and more information can be found at smc.edu/emeritus. The program is designed for people 55 and older but is open to anyone 18 years or older with a CA address.
- LACE: If you know of any potential employers or partners, please send their information to us and we will invite them to our meetings.

Community Partner: Our Community LA (WIN App) - Chrystal

- The WIN App, a free and comprehensive mobile application developed by Our Community LA, was created to serve the residents of Los Angeles County. The app provides instant access to a wide range of essential services and critical information, connecting users with a vast network of local community resources. These resources include vital emergency services, such as shelters and fire departments, as well as various other support services that cater to the diverse needs of the LA community.

Community Partner: Chrysalis

NEXT MEETING: April 1, 2025 - Details forthcoming.

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<ul style="list-style-type: none"> The contact information for the new director is available at the information table. The director has requested to be invited to future meetings. 			
Conclusions		Group members shared program information and shared resources.	
Action Items		Person Responsible	Deadline
Share Community Partner Program Fliers to SMRC		Saman Mehrazar	4/1/25

Public Comments			
3:45 - 3:50 pm		Scott Silverman, Patrick Miller, All Participants	
Discussion		Closing remarks.	
<div><ul style="list-style-type: none">An invitation will be sent out soon for the next SMRC meeting on April 1st.</div>			
Conclusions		Next Meeting: April 1st	
Action Items		Person Responsible	Deadline