



202 Main St. ~ PO Box 7 ~ Westmoreland, Kansas 66549
Phone (785) 457-3361 ~ Fax (785) 457-3708

Request for Special City Council Meeting

Westmoreland, Kansas

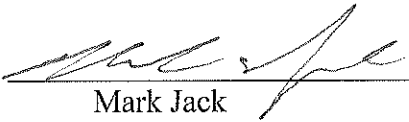
Dated: March 12, 2020

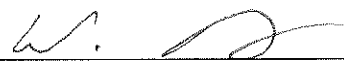
To: Mark A. Goodenow
Mayor of Westmoreland

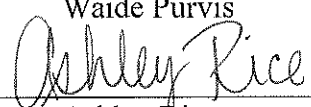
We, the undersigned, Council members of the City of Westmoreland, Kansas, hereby respectfully request you to call a Special Meeting of the Council for the object(s) and purpose(s) of:

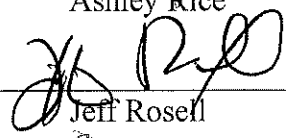
To hold a meeting regarding the 2020 pool season and for goal setting. ^{Postponed} Procedures for pandemic for closing of City Hall to the public and payment of wages, if applicable, etc.
This meeting will take place at the Community Center on April 2, 2020

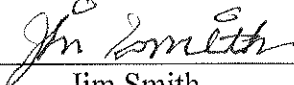
at 7:00 PM.

Signed:  Council member
Mark Jack

 Council member
Waide Purvis

 Council member
Ashley Rice

 Council member
Jeff Rosell

 Council member
Jim Smith

Westmoreland City Council
Special Meeting Minutes
April 2, 2020

The Westmoreland City Council held a special meeting at the Westmoreland Community Center on April 2, 2020 for the purpose of discussing the pool 2020 season opening and the procedures for the city during the COVID-19, commonly known as coronavirus.

Governing Body members present: Mayor, Mark Goodenow; Councilmember, Mark Jack, Jeff Rosell, Waide Purvis and Ashley Rice.

Governing Body members absent: Councilmember Jim Smith.

City Staff present: Pool manager, Amber Krohn; City Maintenance Supervisor, Robert Krohn; City Treasurer, Teri Varriale and City Clerk, Vicki Zentner.

Due to Executive Order by the Governor of Kansas limiting social gatherings to a maximum of ten (10) person, there was no public in attendance.

There being a quorum present, Mayor Goodenow declared the special meeting in session at 7:00 PM.

Discussion on the 2020 pool season:

Mayor Goodenow stated that even if the city did not receive official notice that the city pool could be open, he felt that the pool manager and staff should plan as if the pool was to open on time.

Amber said she would like to offer swimming lessons sessions for two (2) weeks instead of six (6) weeks as has been offered in the past. She would like to offer one morning session and two (2) evening session at 6:00 PM- 7:00 pm and 7:00 PM – 8:00 PM.

Mayor Goodenow stated he wasn't against having night lessons, but that there were residents that wanted water aerobics in the evenings and thought that perhaps two (2) morning session and one (1) evening session would work better to accommodate those that wished to do water aerobics.

Amber informed the council that she had received three (3) applications for the assistant manager position and asked that Councilmembers Rice (liaison for the pool) and Rosell sit in on the interviews with her and the applicants. The council was in agreement to this request.

Amber gave an update on the price of a POS (point of sale) system that would allow the pool to keep track of individual items sold better as well as allowing the use of credit/debit cards.

The price for a square reader would cost \$299.00 and there would be a transaction fee of 2.6% plus \$0.10 per card swiped. This does not include the Ipad to run the point of sale.

The council instructed city staff to contact Verizon, as the city uses this service for cell phones, to see what they could do for the cost of an Ipad and adaptation for the square reader.

Amber asked the council to allow closing the pool, provided it will be open this season, the Sunday before school starts in August and not be open on weekends, once again provided that school will open, as surrounding city pools have done.

Councilmember Rosell stated that if the city did not open the pool until July, he would like to see the pool stay open a little later. He said that the uncertainty of what will happen with the COVID-19, the city needed to be open to adapt accordingly.

Certifications and any re-certifications for the lifeguards should be done as soon as possible as well.

Amber would like to send out pool flyers by May 1st. The council requested that there be language added that dates and times may change due to the COVID-19.

Councilmember Rice informed Amber of a few things that the council and city auditors would like to be implemented for tracking of deposits, purchases of pool passes, swim lessons, pool parties, etc. They also requested that Amber continue to clock in and out when at the pool as well as logging time spent at home for work schedules and when she picks up items/concessions for pool outside of Westmoreland.

Councilmember Rosell informed Amber that the council would like her to make out work schedules that they be given to the guards and city hall the Wednesday prior to the following week's work. He said this would allow parents and guards to be able to schedule things around their schedule. Amber stated she would do her best.

Passing of Ordinance #575: City Clerk Zentner presented Ordinance #575 for the council to approve. She stated that the Ordinance had been reviewed by the city attorney as well. The Ordinance appropriates the accounts set up in each fund the city's budget for the remainder of the fiscal year 2020 for the payment of all claims and charges against each fund.

Councilmember Rosell stated that the purchase of the new city truck may have to be cancelled due to the COVID-19.

Clerk Zentner informed the council that the League was predicting that there might be a 25% decrease of sales tax funds to the city and 15% decrease of personal property tax funds due to the COVID-19 and the amount of unemployed workers at this

time, and the League was cautioning cities to watch their spending, thus one of the reasons for Ordinance #575 being presented.

Councilmember Jack moved to approve Ordinance #575 as presented. Councilmember Rice seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Smith being absent.

Passing of Resolution #01-20: Zentner presented Resolution #01-20 for the council to approve. The resolution declares a local state of emergency; temporary expanding the authority of the Mayor to act on behalf of the city and ratify previous decisions regarding the COVID-19 emergency.

Once again, the resolution had been provided to the city attorney for review.

Councilmember Purvis moved to approve Resolution #1020 as presented. Councilmember Rice seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Smith being absent.

Purchase of Zoom program for council meetings: Zentner informed the council that the Kansas League of Municipalities, as well as the Kansas Attorney General, have stated that city councils still must meet for regular meetings and must provide some kind of access by the public to the meetings.

She stated that the program used by other cities and the school district, Zoom, would cost \$14.99 per month and it would allow the public to access via internet or phone the council meetings.

After some brief discussion, Councilmember Rosell moved to purchase the Zoom program at a cost of \$14.99 per month for as long as the COVID-19 restrictions were in place. Councilmember Jack seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Smith being absent.

City-wide spring clean up day: In light of the COVID-19, Councilmember Rice moved to not hold a city-wide spring clean up day for the residents. Councilmember Jack seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Smith being absent.

There being no further business for the special meeting, Councilmember Purvis moved to adjourn the meeting. Councilmember Jack seconded the motion. The motion passed four (4) ayes to zero (0) nays with Councilmember Smith being absent.

Mayor Goodenow declared the special meeting adjourned at 7:40 PM.



Vicki B. Zentner

Vicki B. Zentner, City Clerk

Signed: *Mark A. Goodenow*

Mark A. Goodenow, Mayor