

Town of Howey in the Hills

Permit Checklist

Doors and Windows Permit

- 1. COMPLETED PERMIT APPLICATION
- 2. COPIES OF LICENSE AND INSURANCE
- 3. NOTICE OF COMMENCEMENT FOR JOBS VALUED AT OVER \$2,500
- 4. PROPERTY RECORDS CARD SHOWING THE OWNER MATCHES THE OWNER ON THE APPLICATION.
- 5. PRODUCT APPROVAL WORKSHEET.
- FLOOR PLAN SHOWING THE LOCATION OF THE NEW INSTALLATIONS.

UPLOAD ALL APPLICATION PACKAGES TO THIS ADDRESS: https://www.alpha-

inspections.net/upload-plans.html

REQUEST INSPECTIONS AT THIS ADDRESS: https://www.alpha-

inspections.net/inspections.html

To Schedule	An Inspec	tion Email:	3	HOWE	Y-IN-THE	E-HILLS	Perr	nit Number
inspectioreque			HOWEY-IN-THE-HILLS	PERM	IT APPLIC	CATION		
Alternate Key Nun	nber	Pa	rcel Number	Project Addre	ess		•	
				Project Desc	ription			
Owner's Name		Mailing Addres	s	City, State,	Zip		Т	elephone
						I		
Email Address	:	1		ı			I	
Fee Simple Titleho	older's Name	Mailing Addres	S	City, State,	Zip		Т	elephone
General Contracto	or	Mailing Addres	S	City, State, 2	Zip		Т	elephone
Email Address: Construction Cont	ractor	Mailing Addres	e	State License City, State, 2			l т	elephone
- Construction Cont	idetoi	Maining / Idures		Oity, Otato,	Liβ	l	<u>'</u>	Cicpitoric
						I		
Email Address:				State License	e Number:			
Electrical Contract	tor	Mailing Addres	ss	City, State, 2	Zip		Т	elephone
						.		
Email Address:				State License	e Number:			
Plumbing Contrac	tor	Mailing Addres	S	City, State,			Т	elephone
Email Address:				State License	e Number:			
HVAC Contractor		Mailing Addres	ss	City, State,	Zip		Т	elephone
Email Address:				State License	e Number:			
Roofing Contracto	r	Mailing Addres			Telephone			
Email Address:		State License Number:						
Gas Contractor Mailing Addres			s City, State, Zip			Т	elephone	
Email Address:				State License	e Number	I		
Legal Description				2.0.0 E1001130		1		
Bonding Comp	any							
Bonding Company								
Architect's Nar								
Architect's Add	dress	<u> </u>	Job Name:					
Proje	ct Informat	ion		ision Name		Lot No.	Phase	
Zone	LOT	Area			Front	Rear	Side	Corner
			Setbacks	(ft)	i iont	iveai	Side	Comer
Project (check one)		Area	Electrical	H	vac	Water	(check one)	
New		Living		Service Size	Ту	 pe	Municipal	
Alteration		Garage			,		Well	
Addition		Porch(s)			Effic	iency	Plumbing (check	one)
Repair		Other		1	Airhandler		Sewer	
Other		Total			Condenser		Septic	
			Е	ND OF PAC	SE 1 OF 2			

		PAGE 2 OF 2				
Attached Detached	Job Value		7th Edition Florida Building Code			
Signature of Applicant		Date				
	OWNER: Your f	ailure to record a N	lotice of			
Commencement may result in your paying twice for improvements to						
your property. If you intend to obtain financing, consult with your lender						
or an attorney before recording your Notice of Commencement. The						
issuance of a building permit does not assure the building setbacks have						
been met or that the structure does not encroach on an easement. The						
owner and/or contractor have the sole responsibility of determining						
compliance with setbacks and non-encroachment of easements. If the						
Town of Howey in the Hills determines the structure does not meet						
applicable setbacks or improperly encroaches on an easement, the						
owner is responsible for moving the structure, restoring the easement to						
its original condition, or otherwise making the structure comply with Town						
setbacks and other land use requirements. Permits expire 6 months after						
issuance.						
		efore me this				
or has produced			who is personally known to me identification and who did or			
did not take an						
		(Seal) Notary Public				

PRODUCT APPROVAL SPECIFICATION SHEET

As required by Florida Statute 553.842 and Florida Administrative Code 9B-72, please provide the information and approval numbers on the building components listed below if they will be utilized on the construction project for which you are applying for a building permit. We recommend you contact your local product supplier should you not know the product approval number for any of the applicable listed products. Statewide approved products are listed online @ www.floridabuilding.org

number for any of the applicable listed products. Statewide approved products are listed online @ www.floridabuilding.org					
Category/Subcategory	Manufacturer	Product Description	Approval Number(s)		
1. EXTERIOR DOORS					
A. SWINGING					
B. SLIDING					
C. SECTIONAL/ROLL UP					
D. OTHER					
2. WINDOWS					
A. SINGLE/DOUBLE HUNG					
B. HORIZONTAL SLIDER					
C. CASEMENT					
D. FIXED					
E. MULLION					
F. SKYLIGHTS					
G. OTHER					
3. PANEL WALL					
A. SIDING					
B. SOFFITS					
C. STOREFRONTS					
D. GLASS BLOCK					
E. OTHER					
4. ROOFING PRODUCTS					
A. ASPHALT SHINGLES					
B. NON-STRUCT METAL					
C. ROOFING TILES					
D. SINGLE PLY ROOF					
E. OTHER					
5. STRUCT COMPONENTS					
A. WOOD CONNECTORS					
B. WOOD ANCHORS					
C. TRUSS PLATES					
D. INSULATION FORMS					
E. LINTELS					
F. OTHERS					
6. NEW EXTERIOR					
ENVELOPE PRODUCTS					
A.					
The products listed below did not demonstrate product approval at plan review. I understand that at the time of inspection of these products, the following information must be available to the inspector on the jobsite; 1) copy of the product approval, 2) performance characteristics which the product was tested and certified to comply with, 3) copy of the applicable manufacturers installation requirements. Further, I understand these products may have to be removed if approval cannot be demonstrated during inspection.					

APPLICANT SIGNATURE

DATE

Afte	er recording return to:					
Peri	mit No:	Astatula, Clermon Groveland, Lad	CE OF COMMENCEMENT of, Eustis, Fruitland Park, Howey in the Lake, Lake County, Leesburg, Masontverde, Mount Dora, Tavares, Umat	cotte,		
	rollo of Alternate Key #	<u> </u>				
		ce that improvement will be made to cerollowing information is provided in this N	ain real property, and in accordance with lotice of Commencement.			
1.	Description of property:	Legal Description: (legal description of the property, and street address if available)				
		Street Address:				
2. General description of improvement:						
3.	Owner's Information:	Name:	Pholder (if other than owner):			
4.	Contractor Information:	Name:Address:Telephone No	Fax No. (Opt.)			
5.	Surety Information:	Address: Telephone No.	Fax No. (Opt.)			
6.	Lender Information:	Name:	Fax No. (Opt.)			
7.	Persons within the State of Flo served as provided by Section	orida designated by Owner upon whom in 1713.13(1)(a)7.,Florida Statutes: Name:				
8.	In addition to himself or hersel to receive a copy of the followi	f, Owner designates ing Lienor's Notice as Provided in Section Name:	ofofofof			
9.		mmencement (the expiration date is 1 ye				
PA\	RNING TO OWNER: ANY PAYMEN MENTS UNDER CHAPTER 713, P. DPERTY. A NOTICE OF COMMENC	NTS MADE BY THE OWNER AFTER THE EX ART I, SECTION <u>713.13</u> , FLORIDA STATUT CEMENT MUST BE RECORDED AND POST	(PIRATION OF THE NOTICE OF COMMENCEMENT AR ES, AND CAN RESULT IN YOUR PAYING TWICE FOR ED ON THE JOB SITE BEFORE THE FIRST INSPECTION ING WORK OR RECORDING YOUR NOTICE OF COMM	IMPROVEMENTS TO YOUR ON. IF YOU INTEND TO OBTAIN		
			Signature of Owner or Owner's Authorized Officer/Di	rector /Partner /Manager		
			Printed Name & Signatory's Title/Office			
The	foregoing instrument was acknowled	dged before me thisday of	, 20, by			
who	is personally known to me or has pr	roduced	as identification and who did	or did not		
take	e an oath.		Signature of Notary Public - State of Florida			
			Print, type or Stamp Commissioned Name of Notary Public			
	ification pursuant to Section <u>92.52</u> ler penalties of perjury, I declare that		tated in it are true to the best of my knowledge and belief.			

Signature of Natural Person (Owner) Signing Above