

**City of Clark Board of Adjustment Meeting
January 6, 2025 at 7PM**

Call to order: The Clark City Board of Adjustment met in session on January 6, 2025 at 7:00 pm in the City Hall Council Room.

Board of Adjustment Members Present: Shane Hagstrom, Nick Dalton, Brandon Kottke, and Melissa Nesheim.

Others Present: Mayor Kerry Kline, Finance Officer Rae Jean Flora, City Attorney Chad Fjelland, Deputy Finance Officer April Fitzgerald,Carolynn Olson, Stefanie Oleson, Police Chief Jeremy Wellnitz

Mayor Kerry Kline called the Board of Adjustment Meeting to order at 7:00pm.

Oleson Conditional Use Permit

Stefanie Oleson applied for a Conditional Use Permit for the following property: W 125' of N 95' of OL A Second Railway Addn (107 South Idaho St.) in the following manner: run an in-home daycare. No opposition was heard. Board finds applicant meets requirements of Clark City Code.

Motion by Dalton and seconded by Kottke to approve the conditional use permit and allow Oleson to run an in-home daycare. All members voting yes. Motion carried.

Meeting adjourned at 7:02pm.

This institution is an equal opportunity provider and employer.

Mayor Kerry Kline

Attest: Finance Officer Rae Jean Flora
(seal)

Published once at the approximate cost of _____.

City of Clark Council Meeting January 6, 2025

Call to order: The Clark City Council met in regular session on January 6, 2025, at 7:02pm in the City Hall Council Room.

Council Members Present: Nick Dalton, Shane Hagstrom, Brandon Kottke and Melissa Nesheim. Dohman and Zemlicka were absent.

Others Present: Mayor Kerry Kline, Finance Officer Rae Jean Flora, Deputy Finance Officer April Fitzgerald, City Attorney Chad Fjelland, Police Chief Jeremy Wellnitz and Carolyn Olsen.

This was the first meeting that was live to the public. They could log on at the City's website cityofclark.com.

Mayor Kline called the meeting to order at 7:02 pm.

Motion # 001-2025

Adopt Agenda

Motion by Kottke and seconded by Dalton to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

Public Input

There was no public input.

Department Updates

Flora stated that their office is doing end of the year stuff and got new computers in December, otherwise just the normal day-to-day activities. Wellnitz had nothing new to report for the month.

The mayor asked for an update on the pool fundraising. Nesheim said that they have raised \$235,000 so far. They have events planned for the next few months and they are probably going to have to ask for a bond issuance.

Motion # 002-2025

Approve Department Updates

Motion by Kottke and seconded by Nesheim to approve department updates. All members voting yes. Motion carried.

Motion # 003-2025

Surplus Items

Motion by Kottke and seconded by Nesheim to surplus the following items listing them with Purple Wave: skid steer broom, grapple forks and pallet forks. All members voting yes. Motion carried.

Motion # 004-2025

Approve 2023 Audit Report

Motion by Dalton and seconded by Hagstom to approve the 2023 Audit Report from William Neale and Associates. All members voting yes. Motion carried.

Motion # 005-2025 Approve December Meeting Minutes

Motion by Nesheim and seconded by Kottke to approve the December meeting minutes. All members voting yes. Motion carried.

Motion # 006-2025**Approve Financials**

Motion by Hagstrom and seconded by Dalton to approve the monthly financial reports. All members voting yes. Motion carried.

Motion # 007-2025**Approve Claims**

Motion by Dalton and seconded by Kottke to approve the following claims. All members voting yes. Motion carried.

DECEMBER CLAIMS (12 24CLMS2)

3256	Dacotah Bank	Service Charges	\$ 15.00
3257	Future POS	Golf Club Credit Card Fees	\$ 116.98
31480	Cook's Wastepaper & Recycling	December Garbage Billing	\$ 8,173.76
31481	WW Tire Service	Mounting of Snow Tires	\$ 165.50
31482	Forest Excavating	Install New Water Svc	\$ 1,031.63
31483	Jim Zeck	Catering	\$ 1,527.23
31484	Clark County Courier	Advertising	\$ 218.36
31485	u Drive Technology	Texting Svc	\$ 66.76
31486	WW Tire Service	Snow Tire Mounting	\$ 165.60
31487	SD DANR	DANR Online Fees	\$ 50.00
31488	Ken's Food Fair	Concessions	\$ 6.44
31489	Reader's Digest	Periodical	\$ 13.81
31490	FedEx	Pooice Delivery Service	\$ 12.13
314191	Westside Implement	Supplies	\$ 54.57
31492	Star Laundry	Laundry Service	\$ 230.44
31493	Clark Community Oil	Fuel	\$ 2,094.87
31494	Northwestern Energy	Utilities	\$ 83.33
31495	Clark Building Center	Supplies	\$ 25.47
3260	City of Clark	Utilities	\$ 294.55
31496	Cook's Wastepaper & Recycling	Utilities	\$ 334.75
31497	Dacotah Bank	Tif Loan	\$ 2,482.18
31498	Michael Gravning	Refund on Bill Overpayment	\$ 99.93
31499	Pheasantland Industries	Business Cards	\$ 64.28
31500	Forest Excavating	Repair Work	\$ 2,596.94
31501	Northwestern Energy	Utilities	\$ 455.80
31502	Pedersen Underground LLC	Boring	\$ 637.76
31503	Helms & Associates	Engineering Fees	\$ 13,774.88
31504	SD Dept of Health	Food Service License	\$ 170.00
31505	William Neale & Co	2023 Audit	\$ 14,500.00
31506	Westside Implement	Skid Steer	\$ 14,900.00

31507	Clark Co. Historical Society	Subsidy	\$ 577.00
31508	City of Clark	Apply Deposit to Final Bill	\$ 93.83
		Refund of Remainder of	
31509	Collin Guest	Deposit	\$ 6.17
31510	Northwestern Energy	Utilities	\$ 45.99
31511	Dell USA LP	Computer for Police Car	\$ 2,849.45
31512	Clark Rural Water	Supplies	\$ 12,024.80
31513	Northwestern Energy	Utilities	\$ 43.18
31514	Blackstrap, Inc.	Supplies	\$ 3,770.00
31515	Pheasantland Industries	Supplies	\$ 199.86
3262	SD Dept of Revenue	Sales Taxes	\$ 16.68
3263	SD Dept of Revenue	Golf Club Sales Taxes	\$ 44.09
3264	Amazon Capital Services	Supplies	\$ 426.59
3265	Quill	Supplies	\$ 31.18
31516	Northwestern Energy	Utilities	\$ 48.85
31517	Butler Machinery Company	Generator Inspection	\$ 840.00
31518	Westside Implement	Skid Steer Forks	\$ 5,050.00
31519	Tonys Collision Center	Repairs	\$ 7,676.55
31520	Pheasantland Industries	Shipping Fees	\$ 17.47
31521	Black Hills Ammunition	Ammo	\$ 669.00
31522	Guardian Fleet Safety	Outfitting of New Police Car	\$ 11,000.00
31523	Elan Financial Services	Credit Card	\$ 905.78
31524	Amy Woodland	Painting at City Hall	\$ 660.00
31625	SD Dept of Health	Water Testing	\$ 30.00
3268	Delta Dental of SD	Insurance	\$ 1,507.90
31526	Northwestern Energy	Utilities	\$ 7,552.77
31527	Dakota Butcher Clark	Supplies	\$ 102.91
31528	A-I Computer Solutions	Computers	\$ 3,349.98
31529	WW Tire Service	Repairs	\$ 2,848.65
31530	Dakota Supply Group	Maintenance	\$ 2,699.99
3270	A & B Business Solutions	Maintenance	\$ 81.12
31531	FedEx	Delivery Service	\$ 18.93
3272	Quill	Supplies	\$ 682.00
31534	RM Tools	Tools	\$ 119.99
31535	Forest Excavating	Final Water Meter Billing	\$ 39,008.32
31536	Star Laundry	Laundry Service	\$ 181.60
31537	Clark Community Aquatics Center	Pool Funds	\$ 147,664.65
31538	Westside Implement	Broom for Skid Steer	\$ 8,500.00
31539	Dollar General	Supplies	\$ 8.97
31540	AT & T	Utilities	\$ 241.00
31541	Sturdevant's Auto Value	Supplies	\$ 136.42
31542	Helms & Associates	Engineering Fees	\$ 3,900.00
2419	SD Rural Development	RD Sewer Loan	\$ 787.00

2420	SD Rural Development	RD Water Loan	\$ 908.00
2421	SD Rural Development	RD Sewer Laon #2	\$ 1,307.00
31543	Jim Holm	Land Rent	\$ 200.00
31544	Clark Fire Dept	2024 Expenses	\$ 23,967.32
3275	Future POS	Credit Card Fees	\$ 106.36
3277	Dacotah Bank	Service Charges	\$ 15.03
31545	Greater Clark Area Community Foundation	2024 Collections	\$ 2,512.43
12/5/2024	COUNCIL PAYROLL		
	Council	Payroll	\$ 6,506.00
3258	EFTPS	Payroll Taxes	\$ 617.88
12/10/2024	PAYROLL		
	Mayor	Payroll	\$ 276.92
	Finance Office	Payroll	\$ 2,607.05
	Police	Payroll	\$ 4,319.23
	Streets	Payroll	\$ 4,632.60
	Sewer	Payroll	\$ 1,502.15
	Water	Payroll	\$ 1,502.45
	Transit	Payroll	\$ 224.25
	Golf Club	Payroll	\$ 322.00
	Library	Payroll	\$ 660.00
3259	EFTPS	Payroll Taxes	\$ 3,319.07
12/23/2024	PAYROLL		
	Mayor	Payroll	\$ 226.92
	Finance Office	Payroll	\$ 2,576.80
	Government Bldgs-Janitor	Payroll	\$ 45.50
	Police	Payroll	\$ 4,341.35
	Streets	Payroll	\$ 4,729.92
	Sewer	Payroll	\$ 1,381.50
	Water	Payroll	\$ 1,381.78
	Transit	Payroll	\$ 188.50
	Golf Club	Payroll	\$ 337.88
	Library	Payroll	\$ 690.00
3266	EFTPS	Payroll Taxes	\$ 3,283.40

12/31/2024 Payroll

Finance Office	Payroll	\$	1,000.00
Police	Payroll	\$	2,058.13
Streets	Payroll	\$	1,399.96
Sewer	Payroll	\$	439.95
Water	Payroll	\$	440.09
3271 EFTPS	Payroll Taxes	\$	1,133.93
31532 Child Support Payment Center	Child Support	\$	352.62
31533 SD Retirement Systems	Employee Retirement	\$	3,947.42

JANUARY CLAIMS (01 25 CLMS)

Wellmark Blue Cross Blue Shield	Insurance	\$	9,978.87
Clark County Treasurer	2025 Tango Tango	\$	224.50
Principal Life Insurance	Insurance	\$	42.91
Clark Co. Historical Society	Subsidy	\$	577.00
Delta Dental of SD	Insurance	\$	1,552.70
Vision Service Plan	Insurance	\$	403.08
SD Rural Development	Sewer Loan	\$	787.00
SD Rural Development	Water Loan	\$	908.00
SD Rural Development	Sewer Loan #2	\$	1,307.00
US Bank	SRF Loan	\$	6,940.29
ITC	Utilities	\$	771.72
Clark Ace Hardware	Supplies	\$	729.68
Ken's Food Fair	Supplies	\$	156.57
Mack's Standard	Gas	\$	230.57
U Drive Technology	Texting Service	\$	66.68
Oscar's Machine Shop	Repairs	\$	2,946.61
Westside Implement	Final Skidder Pymt & Parts	\$	10,056.80
Star Laundry	Laundry Service	\$	60.81
Cook's Wastepaper & Recycling	Utilities	\$	334.75
JW Roll Off Service	Utilities	\$	356.60
USA Blue Book	Supplies	\$	582.30
WW Tire	Repairs	\$	813.90
City of Clark	Utilities	\$	362.55
Clark County Courier	Advertising	\$	278.47

PAYROLL

Mayor	Payroll	\$	280.77
Finance Office	Payroll	\$	2,532.70

Government Bldgs	Payroll	\$	62.25
Police	Payroll	\$	4,935.77
Streets	Payroll	\$	4,615.91
Sewer	Payroll	\$	1,374.05
Water	Payroll	\$	1,374.34
Transit	Payroll	\$	39.75
Library	Payroll	\$	891.50
EFTPS	Payroll Taxes	\$	3,340.49

Approve Operations Manual Changes

Tabled until February meeting.

Motion # 008-2025

Executive Session

Motion by Kottke and seconded by Dalton to enter executive session for personnel and contractual issues, per SDCL 1-25-2.1 & 4. All members voting yes. Motion carried.

Executive session began at 7:20pm and was declared out at 7:37pm.

Motion # 009-2025

Wage Raise for Deputy Finance Officer

Motion by Kottke and seconded by Hagstrom to approve a wage increase for April Fitzgerald of .25 cents an hour, beginning on her 6 month anniversary date. All members voting yes. Motion carried.

Motion # 010-2025

Adjourn

Motion by Nesheim and seconded by Dalton. All members voting yes. Motion carried.

Meeting adjourned at 7:38pm.

This institution is an equal opportunity provider and employer.

Mayor Kerry Kline

Attest: Finance Officer Rae Jean Flora
(seal)

Published once at the approximate cost of _____.

City of Clark Council Meeting February 3, 2025

Call to order: The Clark City Council met in regular session on February 3, 2025, at 7:01pm in the City Hall Council Room.

Council Members Present: Shane Hagstrom, Derrick Dohmann and Andrew Zemlicka in person with Brandon Kottke present on the phone. Nesheim and Dalton were absent.

Others Present: Mayor Kerry Kline, Finance Officer Rae Jean Flora, Deputy Finance Officer April Fitzgerald, Darin Altfillisch, Tammy Rusher, Brent Forest and Carolyn Olsen.

Mayor Kline called the meeting to order at 7:01 pm.

Motion # 011-2025

Adopt Agenda

Motion by Hagstrom and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

Motion # 012-2025

Rezoning on North Cloud Street

The Council got a request from Brent Forest to rezone his property on the east side of North Cloud Street (Lots 1 and 2 of OL 44) from Residential to Industrial and to give his business a Conditional Use permit, since the lot is 22,500 square feet and the required square footage in Industrial zoning is 30,000 square feet. After visiting with Luke Muller about this, Flora said that Muller had stated that if the Council decides to go ahead with the rezoning of Forest's land they should also do the lot to the north of it (OL 43). It is just a narrow lot that is owned by Clark County & is attached to their other lots which are all zoned Industrial, At the moment that lot is zoned Agricultural. After the discussion, Hagstrom made a motion to start the process to rezone those two lots and also the process to allow a Conditional Use permit for Forest. Dohmann seconded the motion. There was a roll call vote and everyone voted yes. The motion passed. The first reading of the ordinance will be at the March 3rd meeting.

Public Input

As there was nobody present for public input this item was passed over.

Department Updates

Altfillisch asked for permission to buy a tree puller to help with drainage clean out. The Council agreed that it would be money well spent. Altfillisch would like to look into billing businesses for snow pile removal, some research will be done to see how much was billed in the past and this will be discussed again during the March meeting. He will be at classes in Watertown for three days next week. He also reported that the skating rink is open and will be open as long as the ice is good.

Rusher reported that the Club house will be opening at the beginning of April. They will have sign up days with a 10% membership discount on April 12th and 13th. She discussed the need for

the carpet to be cleaned before opening. She asked when the new well will be put in and Dohmann said we are on the list for this year but he doesn't have a definite date yet. Mayor Kline asked if the Course people had cleaned out shed five yet so people could use that for parking their golf carts, but Rusher was not aware that that had been discussed or if it had been done.

Fitzgerald discussed the new water meters and how now that they are all in and functioning they are really helping with finding leaks. Her and Altfillisch just found two significant leaks in the last month.

Mayor Kline talked about the new feature she is doing on Facebook Live. It is called Coffee with Keri and even though we only had six watch during the actual live session, the count is now up to over 1000 views. She is hoping to get more people to watch it and interact with her by asking her some questions. She also wants to introduce different City Council people and employees during this time. Watch the City's Facebook page for more details on dates and times for this.

Motion # 013-2025

Approve Department Updates

Motion by Dohmann and seconded by Kottke to approve department updates. All members voting yes. Motion carried.

Motion # 014-2025

Approve January Meeting Minutes

Motion by Hagstrom and seconded by Dohmann to approve the January meeting minutes. All members voting yes. Motion carried.

Motion # 015-2025

Approve Financials

Motion by Zemlicka and seconded by Kottke to approve the monthly financial reports. All members voting yes. Motion carried.

Motion # 016-2025

Approve Claims

Motion by Zemlicka and seconded by Dohmann to approve the following claims. All members voting yes. Motion carried.

JANUARY CLAIMS (01 25CLMS2)

31560	Mammoth Sports Construction	Reimbursed Design	\$ 20,000.00
31561	Mack Landscaping	Prepay on 2025 Winterization	\$ 455.00
31562	Axon Enterprise	Supplies	\$ 2,653.21
31563	Central Square Technologies	Maintenance Fees	\$ 3,130.71
31564	Modern Marketing	Supplies	\$ 480.45
31565	Menard's	Supplies for Owl	\$ 25.15
31566	Cook's Wastepaper & Recycling	January Garbage	\$ 8,109.24
31567	Overdrive Inc.	SD Titles To Go	\$ 600.00
31568	Clark Chamber of Commerce	Membership	\$ 3,000.00
31569	Clark Rural Water	Supplies	\$ 11,868.40
31570	Clark County Treasurer	Property Taxes on Quick Claim Deed	\$ 1,537.91
31571	Clark Community Oil Co.	Fuel & Propane Tank Rent	\$ 891.80

31572	Northwestern Energy	Utilities	\$ 12.74
31573	Midwest Alarm Company	Fire Alarm Monitoring & Testing	\$ 296.00
31574	Axon Enterprise	Equipment	\$ 325.00
31575	Maguire Iron, Inc.	Water Tower Repairs	\$ 21,500.00
3282	SD Dept of Revenue	Sales Taxes	\$ 9.20
3283	SD Dept of Revenue	Golf Club Sales Taxes	\$ 186.08
31576	South Dakota 811	Message Fees	\$ 30.45
31577	Northwestern Energy	Utilities	\$ 603.39
31578	Northwestern Energy	Utilities	\$ 50.87
31579	Northwestern Energy	Utilities	\$ 181.94
31580	Amy Woodland	Maintenance	\$ 780.00
3286	Amazon Capital Services	Library Books	\$ 203.06
31581	SDML Work Comp Fund	Work Comp Insurance	\$ 13,361.00
31584	SD Municipal League	Memberships	\$ 245.00
31585	Elan Financial Services	Credit Card	\$ 591.82
31586	Rae Jean Flora	Mileage	\$ 86.43
3292	A & B Business Solutions	Copier Maintenance	\$ 119.59
31587	RM Tools	Tools	\$ 219.99
31588	April Fitzgerald	Mileage & meal for conference	\$ 227.06
3295	Future POS	Golf Club Credit Card Fees	\$ 467.17
3296	Dacotah Bank	Service Charges	\$ 25.00

1/21/2025 PAYROLL

	Mayor	Payroll	\$ 230.77
	Finance Office	Payroll	\$ 2,606.97
	Govt Buildings	Payroll	\$ 74.25
	Police	Payroll	\$ 4,543.95
	Streets	Payroll	\$ 4,948.56
	Sewer	Payroll	\$ 1,596.05
	Water	Payroll	\$ 1,596.37
	Transit	Payroll	\$ 249.76
	Golf Club	Payroll	\$ 213.63
	Library	Payroll	\$ 693.00
3287	EFTPS	Payroll Taxes	\$ 3,640.96
31583	Child Support Payment Center	Child Support	\$ 352.62
31582	SD Retirement Systems	Employee Retirement	\$ 4,119.74

FEBRUARY CLAIMS (02 25 CLMS)

Clark County Auditor	E-911	\$ 4,144.28
212 Truck & Trailer	Parts	\$ 8.85

Glass Products	Ulyott Bldg West Doors	\$	9,246.32
Forest Excavating	Repairs and Tear Down	\$	4,811.03
Wellmark Blue Cross Blue Shield	Insurance	\$	9,978.87
First District Association of Local Govts	Support	\$	1,591.35
Pitney Bowes	Postage	\$	1,041.99
BlackStrap Inc.	Sand/Gravel	\$	4,860.80
Quill	Supplies	\$	233.32
VSP	Insurance	\$	451.50
Delta Dental	Insurance	\$	1,552.70
Principal Financial Group	Insurance	\$	42.91
A-I Computer Solutions	Computers	\$	1,749.97
Axon Enterprise, Inc.	Police Supplies	\$	7,879.53
Creative Printing	Billing Paper	\$	953.33
Econo Signs	Signs	\$	196.06
Heiman, Inc.	Inspection & Extinguishers	\$	649.00
Menards	Supplies	\$	7.98
SD Dept of Health	Water Testing	\$	30.00
Clark County Historical Society	Subsidy	\$	577.00
Core & Main	Supplies	\$	280.64
Doug's Service & Marine	Repairs to Mower	\$	4,968.37
Northwestern Energy	Utilities	\$	8,966.59
AT & T	Utilities	\$	241.01
SD Rural Development	Sewer Loan 1	\$	787.00
SD Rural Development	Sewer Loan 2	\$	1,307.00
SD Rural Development	Water Loan	\$	908.00
US Bank	SRF Sewer Loan	\$	25,016.47
Amazon Capital Services	Books & Supplies	\$	447.29
Butler Machinery Company	Parts	\$	19.22
Northwestern Energy	Utilities	\$	88.19
Star Laundry	Rugs & Mops	\$	169.63
Uline	Folding Chairs & Chair Dolly	\$	1,072.61
Clark County Courier	Advertising	\$	259.61
SD Association of Code Enforcement	Membership	\$	75.00
SD Government Finance Offc Assoc.	Membership	\$	70.00
SD Human Resourse Association	Membership	\$	25.00
SD Municipal Attorneys Association	Membership	\$	50.00
SD Police Chiefs Association	Membership	\$	200.00
Pitney Bowes	Mail Meter	\$	135.75
JB's Auto Repair	Oil Change on Police Car	\$	94.50
Sturdevant's	Parts	\$	288.25
ITC	Utilities	\$	770.12
Clark Ace Hardware	Supplies	\$	591.01
Mack's Standard	Fuel & Repairs	\$	535.40

Oscar's Machine Shop	Parts	\$	145.58
U Drive Technology	Texting Service	\$	50.00
US Foods	Groceries for Golf Club	\$	277.64

PAYROLL

Mayor	Payroll	\$	280.77
Finance Office	Payroll	\$	2,629.37
Govt Buildings	Payroll	\$	91.13
Police	Payroll	\$	5,389.22
Streets	Payroll	\$	4,778.92
Sewer	Payroll	\$	1,424.48
Water	Payroll	\$	1,424.77
Transit	Payroll	\$	361.13
Golf Club	Payroll	\$	220.13
Skating Pond (Parks)	Payroll	\$	304.75
Library	Payroll	\$	770.56
EFTPS	Payroll Taxes	\$	3,578.00

Motion # 017-2025

Adjourn

Motion by Zemlicka and seconded by Kottke to adjourn. All members voted yes. Motion carried.

Meeting adjourned at 7:29pm.

This institution is an equal opportunity provider and employer.

Mayor Kerry Kline

Attest: Finance Officer Rae Jean Flora
(seal)

Published once at the approximate cost of _____.

City of Clark Council Meeting March 3, 2025

Call to order: The Clark City Council met in regular session on March 3, 2025, at 7:00pm in the City Hall Council Room.

Council Members Present: Shane Hagstrom, Nick Dalton, Brandon Kottke, Melissa Nesheim and Andrew Zemlicka. Derrick Dohmann was absent.

Others Present: Mayor Kerry Kline, Finance Officer Rae Jean Flora, City Attorney Chad Fjelland, Deputy Finance Officer April Fitzgerald, Darin Altfillisch, Tammy Rusher, Brent Forest, Dennis Robinson and Carolynn Olson.

Mayor Kline called the meeting to order at 7:00 pm.

Motion # 018-2025

Adopt Agenda

Motion by Hagstrom and seconded by Dalton to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

Motion # 019-2025

Convene Jointly as Planning Commission and City Council

Motion by Zemlicka and seconded by Nesheim to convene jointly as Planning Commission and City Council. All members voting yes. Motion carried.

Mayor Kline announced that the City Council will be acting as both the planning commission and the City Council for this portion of the meeting.

Decrease Lot Area by Conditional Use

Motion by Hagstrom and seconded by Kottke, acting as members of the planning commission to recommend approval of the amendment to allow a decrease of lot area in the Industrial District by conditional use. All members of the planning commission voted yes. Motion carried.

Public Hearing

Public Hearing was held to allow proponents to comment on the amendment and opponents to comment on the amendment.

Discussion on amendment to Zoning Ordinance

Discussion was held and questions were answered by Flora on the reasoning for this amendment. Flora stated that the way the ordinance reads, at this time, the lot purchased by Forest would not be big enough for the building he would like to build to store his equipment in. This amendment would allow for the building to be built, by conditional use, as long as he could meet all the required setbacks and other rules that the zoning ordinance puts on Industrial property.

Planning Commission Vote on Resolution 2025-01

Planning Commission voted unanimously on Resolution (2025-01) and decided to recommend approval of the ordinance to amend the zoning ordinance to the City Council.

RESOLUTION 2025-01

Be it resolved that the **City of Clark Planning and Zoning Commission** recommends to the Clark City Council that they approve and adopt Notice is hereby given that Ordinance No. 585-01, An Ordinance Amending Ordinance Number 585, The Zoning Ordinance of the City of Clark, South Dakota, as amended.

Signed this 3rd day of March, 2025.

Chairperson
Clark Planning and Zoning Commission

Attest:

Finance Officer

First Reading of Ordinance #585-01

A first reading was held for Ordinance #585-01 amending the Zoning Ordinance. The 2nd reading will be held on April 7, 2025 at 7:00p.m. in the City Hall Council Room.

Change Two Lots from Residential to Industrial

Motion by Zemlicka and seconded by Dalton, acting as members of the planning commission, to recommend approval of the amendment rezoning of the property being discussed in Ordinance #585-01. All members of the planning commission voted yes. Motion carried.

Public Hearing

Public Hearing was held to allow proponents to comment on the amendment and opponents to comment on the amendment. Dennis Robinson was there and had questions regarding if his taxes were going to go up because of this. Once he was assured they would not, he seemed fine with it.

Discussion on amendment to Zoning Ordinance

Discussion was held and questions were answered by Flora on the reasoning for this amendment. Flora stated that these two lots, potentially being rezoned are right next to quite a large area that is already zoned Industrial and it only makes sense to change its zoning to the same as the lots next to it, so it can be utilized for business purposes.

Planning Commission Vote on Resolution 2025-02

Planning Commission voted unanimously on Resolution (2025-02) and decided to recommend approval of the ordinance to amend the zoning ordinance to the City Council.

RESOLUTION 2025-02

Be it resolved that the **City of Clark Planning and Zoning Commission** recommends to the Clark City Council that they approve and adopt Notice is hereby given that Ordinance No. 585-A, An Ordinance Amending Ordinance Number 585, The Zoning Ordinance of the City of Clark, South Dakota, as amended.

Signed this 3rd day of March, 2025.

Chairperson
Clark Planning and Zoning Commission

Attest:

Finance Officer

First Reading of Ordinance #585-A

A first reading was held for Ordinance #585-A An Ordinance Entitled Amending Ordinance Number 585, the Zoning Ordinance of the City of Clark, South Dakota for Outlot 43 of the Original Plat of the the City of Clark, Clark County, South Dakota; and Lots 1 & 2 of Outlot 44 of the Original Plat of the City of Clark, Clark County South Dakota. The 2nd reading will be held on April 7, 2025 at 7:00p.m. in the City Hall Council Room.

Motion # 20-2025

Reconvene as City Council Only

Motion by Hagstrom, seconded by Nesheim to close the Planning Commission portion of the meeting and reconvene as the City Council only. All members voting yes. Motion carried.

Public Input

As there was nobody present for public input this item was passed over.

Department Updates

Rusher reported that the Club house will be opening soft hours at the beginning of April, Wednesday through Friday they will open at 4pm. and weekends at 11a.m. They will have sign-up days with a 10% membership discount on April 12th and 13th. They painted the front part of the inside of the clubhouse.

Altfillisch said that Halme was in town finishing up some graveling and are hoping to begin asphaltting in April but he thinks that estimate is a little early. They removed some trees at Flat Iron Park and will replant some. They will be doing some work on the retaining wall in that park, also.

Flora discussed working on the rezoning process for the earlier hearings from tonight and her and Hagstrom are working on getting a handout from First District that will better explain the zoning process when people come in with questions. Her office has been working on the transfer

of the liquor license for the Clark Lanes. She has been working to help Cassi Kottke find some different funding options for the pool. The Pool has 13 lifeguards, a manager and two assistant managers this year.

Motion # 021-2025

Approve Department Updates

Motion by Nesheim and seconded by Kottke to approve department updates. All members voting yes. Motion carried.

Hourly Pay for Hannah Heiman

Discussion was held on whether to pay Ms. Heiman extra since she will be the assistant manager at the pool, a lifeguard and a swim instructor. It was the consensus of the Council to leave her at the approved hourly rate for an assistant manager.

Snow Pile Annual Removal Fees

Altfillisch brought up that they spend a lot of time removing snow piles on the edge and corners of business lots that can cause hazards if left there. He would like to see an annual snow pile removal fee. It was decided to table this discussion until closer to next winter.

Motion # 022-2025

Surplus John Deere Fairway Mower

Motion by Nesheim and seconded by Hagstrom to approve the surplus of the John Deere Fairway Mower to be listed on the Purple Wave website. All members voting yes. Motion carried.

Change to Operations Manual

Mayor Kline wanted to see a change in the operations manual to Chapter 11D to include “however, newly purchased, existing businesses will get six months of their provided water and sewer at no charge, up to 5,000 gallons.” The council decided to table this discussion so they could come up with new wording for it.

Motion # 023-2025

Approve February Meeting Minutes

Motion by Nesheim and seconded by Hagstrom to approve the February meeting minutes. All members voting yes. Motion carried.

Motion # 024-2025

Approve Financial Statements

Motion by Kottke and seconded by Dalton to approve the financial statements. All members voting yes. Motion carried.

Motion # 025-2025

Approve Claims

Motion by Zemlicka and seconded by Dalton to approve the following claims. All members voting yes. Motion carried.

FEBRUARY CLAIMS (02 25 CLMS2)

31624	Clark Community Oil	Fuel	\$	302.89
31625	Westside Implement	Tree Puller	\$	3,900.00
31626	Creative Printing	Window Envelopes	\$	602.75
3299	City of Clark	Utilities	\$	362.00
31627	Creative Printing	Building Permits	\$	178.60

31628	Ken's Food Fair	Supplies	\$ 7.08
31629	Cook's Wastepaper & Recycling	Utilities	\$ 334.75
31630	Cook's Wastepaper & Recycling	February Garbage Service	\$ 8,141.50
31631	Star Laundry	Laundry Service	\$ 116.20
31632	Helms & Associates	Engineering Fees	\$ 5,370.00
31633	Clark Rural Water	Supplies	\$ 11,753.40
31634	City of Clark	Apply K Fuller's Deposit to Bill	\$ 150.00
31635	Northwestern Energy	Utilities	\$ 626.32
3301	SD Dept of Revenue	Sales Taxes	\$ 32.19
3302	SD Dept of Revenue	Golf Course Sales Taxes	\$ 18.69
31639	Forest Excavating	Repairs	\$ 362.76
31640	Amy Woodland	Painting	\$ 500.00
31641	Northwestern Energy	Utilities	\$ 30.24
31642	Elan Financial Services	Credit Card	\$ 725.68
31644	Northwestern Energy	Utilities	\$ 64.11
3308	A & B Business Solutions	Copies	\$ 86.69
3310	Dacotah Bank	Service Charges	\$ 5.00
3311	Future POS	Golf Course Credit Card Fees	\$ 108.97

2/18/2025 PAYROLL

	Mayor	Payroll	\$ 230.77
	Finance Office	Payroll	\$ 2,615.49
	Govt Buildings	Payroll	\$ 67.50
	Police	Payroll	\$ 4,435.77
	Streets	Payroll	\$ 4,903.36
	Sewer	Payroll	\$ 1,658.14
	Water	Payroll	\$ 1,658.47
	Transit	Payroll	\$ 401.63
	Golf Club	Payroll	\$ 136.50
	Parks	Payroll	\$ 339.25
	Library	Payroll	\$ 693.00
3300	EFTPS	Payroll Taxes	\$ 3,690.66
31637	Child Support Payment Center	Child Support	\$ 352.62
31638	SD Retirement	Retirement Contribution	\$ 4,112.00

MARCH CLAIMS (03 25 CLMS)

Ecolab	Rodent Control	\$ 109.50
Sharp Automotive	Repairs	\$ 303.49

Principal Financial Group	Insurance	\$	46.62
Northern Truck Equipment	Repairs	\$	135.95
VSP	Insurance	\$	451.50
Quill	Office Supplies	\$	167.15
Quill	Supplies	\$	72.58
Delta Dental	Insurance	\$	1,552.70
A-I Computer Solutions	Antivirus x 6	\$	270.00
Avera Occupational Medicine	CDL Drug Test Processing	\$	36.60
Banyon Data Systems	Software	\$	495.00
Dakota Butcher	Beer for Golf Club	\$	45.98
Northwestern Energy	Utilities	\$	8,503.02
Two Way Solutions	Call Sign License	\$	299.00
USA Bluebook	Tools	\$	430.67
Amazon Capital Services	Supplies	\$	308.96
Clark Co. Historical Society	Subsidy	\$	577.00
Dakota Pump, Inc.	Lift Station Communications	\$	780.00
Clark County Courier	Advertising	\$	198.51
Clark Ace Hardware	Supplies	\$	322.60
Dollar General	Supplies	\$	3.95
Helms & Associates	Engineering Fees	\$	2,770.19
ITC Telephone	Utilities	\$	778.47
Mack's Standard	Gas	\$	396.70
Oscar's Machine Shop	Parts	\$	117.47
Quill	Supplies	\$	172.56
Star Laundry	Laundry Services	\$	278.85
Sturdevan's Auto Value Clark	Parts	\$	500.69

3/4/25 PAYROLL

Mayor	Payroll	\$	280.77
Finance Office	Payroll	\$	2,664.88
Police	Payroll	\$	5,585.27
Streets	Payroll	\$	3,797.82
Sewer	Payroll	\$	1,471.25
Water	Payroll	\$	1,471.53
Transit	Payroll	\$	263.25
Golf Course	Payroll	\$	296.00
Golf Club	Payroll	\$	351.26
Parks	Payroll	\$	155.25
Library	Payroll	\$	716.63
EFTPS	Payroll Taxes	\$	3,439.88

Motion # 026-2025

Adjourn

Motion by Zemlicka and seconded by Hagstrom to adjourn. All members voted yes. Motion carried.

Meeting adjourned at 7:47pm.

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Mayor Kerry Kline

Attest: Finance Officer Rae Jean Flora
(seal)

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**City of Clark Local Board of Equalization Meeting
March 17, 2025**

Call to order: The Clark City Council and School Board President Todd Fjelland met in session on March 17, 2025 at 7pm in the City Hall Council Room as the Board of Equalization.

Members Present: Nick Dalton, Shane Hagstrom, Brandon Kottke, Andrew Zemlicka, Melissa Nesheim and School Board President Todd Fjelland. Mayor Kline and Derrick Dohmann were absent

Others Present: Finance Officer Rae Jean Flora and Deputy Finance Officer April Fitzgerald.

President Zemlicka called the meeting to order at 7pm.

Motion by Hagstrom and seconded by Nesheim to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

The Board of Equalization reviewed the assessment role. No appeals were filed. Motion by Dalton and seconded by Kottke to approve the assessment. All members voting yes. Motion carried.

Motion by Hagstrom and seconded by Kottke to adjourn. All members voting yes. Motion carried.

Meeting adjourned at 7:02pm.

Andrew Zemlicka, Council President

Attest: Finance Officer Rae Jean Flora
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
March 17, 2025**

Call to order: The Clark City Council met in session on March 17, 2025, at 7:03pm in the City Hall Council Room.

Members Present: Nick Dalton, Shane Hagstrom, Brandon Kottke, Andrew Zemlicka, Melissa Nesheim. Mayor Kline and Derrick Dohmann were absent

Others Present: Finance Officer Rae Jean Flora and Deputy Finance Officer April Fitzgerald.

Council President Zemlicka called the meeting to order at 7:03 pm.

Motion # 027-2025

Adopt Agenda

Motion by Kottke and seconded by Dalton to adopt the agenda. All members voting yes. Motion carried.

Public Input

As there was nobody present for public input this item was passed over.

Motion # 028-2025

Approve Special Event Liquor Licenses

Motion by Hagstrom and seconded by Kottke to approve the American Legion Special Event Liquor Licenses for Pro Pheasants and the Disco Gala. All members voting yes. Motion carried.

Motion # 29-2025

Approve Survey for Drainage Area

Motion by Kottke, seconded by Hagstrom to approve Helms and Associates to survey the tract of land that the City owns (plat #5900) for drainage cleanup. All members voting yes. Motion carried.

Motion # 030-2025

Approve AFLAC Benefit

Motion by Hagstrom and seconded by Nesheim to approve the city employees to get AFLAC at their own cost, if they want it. All members voting yes. Motion carried.

Discuss Interest in Pool Loan

Discussion was held on if we should look at getting a loan for the new pool facility. It was decided to meet with Darin Bullinger from Dacotah Bank in Fargo at our April 7th meeting and hear different options they have available and get some numbers from him to see if it is feasible to do.

Changes to Operations Manual

It was discussed to make changes to the City's Operations Manual chapter 11D. It was decided to leave it as is with no changes.

Motion # 031-2025

Surplus Skid Loader Attachments

Motion by Kottke and seconded by Dalton to approve the surplus of the skid loader attachments (broom, pallet forks, grapple fork) to be listed on the Purple Wave website. All members voting yes. Motion carried.

Motion # 032-2025

Approve Resolution #874

Motion by Hagstrom and seconded by Dalton to approve Resolution #874 allowing CCAC to apply for a Game, Fish & Parks grant. All members voting yes. Motion carried.

RESOLUTION # 874

A Resolution Authorizing Making of Grants Aid in Financing the Acquisition and/or Construction of Specific Outdoor Recreation Projects

WHEREAS, the United States of America and the State of South Dakota have authorized the making of grants from the Land and Water Conservation Fund (LWCF) to public bodies to aid in financing the acquisition and/or construction of specific public outdoor recreation projects:

NOW THEREFORE BE IT RESOLVED:

1. That Cassi Kottke is hereby authorized to execute and file an application on behalf of the City of Clark with the National Park Service, U.S. Department of the Interior, through the State of South Dakota Department of Game, Fish and Parks, Division of Parks and Recreation, for an LWCF grant to aid in financing Clark Community Aquatic Center for the City of Clark, South Dakota and its Environs.
2. That Cassi Kottke, Chairperson, is hereby authorized and directed to furnish such information as the above-mentioned federal and/or state agencies may reasonably request in connection with the application which is hereby authorized to be filed.
3. That the City of Clark shall provide a minimum of 50% of the total cost of the project; and will assume all responsibility in the operation and maintenance of the project upon completion of construction, for the reasonable life expectancy of the facility.

Passed and adopted this 17th day of March, 2025.

Kerry Kline, Mayor

ATTEST:

Rae Jean Flora, Finance Officer
(SEAL)

Motion # 033-2025**Approve Claims**

Motion by Nesheim and seconded by Kottke to approve the following claims. All members voting yes. Motion carried.

MARCH CLAIMS (03 25 CLMS2)

3317	City of Clark	Utilities	\$	474.85
31666	AT&T	Utilities	\$	241.01
31667	Cook's Wastepaper & Recycling	Utilities	\$	334.75
2428	SD Rural Development	Sewer Loan #1	\$	787.00

3/5/2025 SUPPLEMENTAL PAYROLL

	Govt Buildings	Payroll	\$	15.53
	Streets	Payroll	\$	990.00
3316	EFTPS	Payroll Taxes	\$	206.97

MARCH CLAIMS (03 25 CLMS3)

A-I Computer Solutions	Software	\$	479.98
Clark Building Center	Supplies	\$	45.96
Clark Community Oil	Fuel	\$	474.55
Clark Rural Water System	Materials	\$	11,031.20
Doug's Service & Marine	Mower Repairs	\$	1,959.04
Ellwein Brothers, Inc.	Beer	\$	681.00
Ken's Food Fair	Groceries	\$	62.61
MC&R Pools, Inc.	Tyler's Pool Class	\$	375.00
SD Dept of Health	Water Testing	\$	30.00
U Drive Technology	Texting Service	\$	50.36
Cook's Wastepaper & Recycling	March Garbage Service	\$	8,157.63
Northwestern Energy	Utilities	\$	663.12
SD Rural Development	Water Loan	\$	908.00
SD Rural Development	Sewer Loan #2	\$	1,307.00
Core & Main	Supplies	\$	459.01
American Carpet Care	Carpet Cleaning	\$	785.05
Sanford Health Occupation Med	CDL Drug Collection	\$	32.00
Prairie Lakes Wellness Center	Lifeguard & WSI Classes	\$	3,500.00
FedEx	Police Postage	\$	20.07
Share Corporation	Supplies	\$	515.25

3/18/25 Payroll

Mayor	Payroll	\$	230.77
Finance Office	Payroll	\$	2,640.51
Government Buildings	Payroll	\$	74.25
Police	Payroll	\$	4,435.77
Streets	Payroll	\$	4,688.38
Sewer	Payroll	\$	1,473.26
Water	Payroll	\$	1,473.54
Transit	Payroll	\$	337.50
Golf Club	Payroll	\$	589.88
Library	Payroll	\$	716.63
EFTPS	Payroll Taxes	\$	3,505.23
SD Retirement	Employees Retirement	\$	4,074.54
Child Support Pymt Center	Child Support	\$	352.62

Motion # 034-2025

Adjourn

Motion by Dalton and seconded by Hagstrom to adjourn. All members voted yes. Motion carried.

Meeting adjourned at 7:43pm.

This institution is an equal opportunity provider and employer.

Andrew Zemlicka, Council President

Attest: Finance Officer Rae Jean Flora
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
April 7, 2025**

Call to order: The Clark City Council met in regular session on April 7, 2025, at 7:00pm in the City Hall Council Room.

Council Members Present: Shane Hagstrom, Derrick Dohmann, Brandon Kottke and Andrew Zemlicka. Nick Dalton and Melissa Nesheim were absent.

Others Present: Mayor Kerry Kline, Finance Officer Rae Jean Flora, City Attorney Chad Fjelland (via Zoom), Deputy Finance Officer April Fitzgerald, Police Chief Jeremy Wellnitz, Public Works Superintendent Darin Altfillisch, Tammy Rusher, Dave Musser, Cassi Kottke, David Warkenthien, Jason Foster, Rodney Foster, Darin Bullinger (via Zoom) and Carolynn Olson.

Mayor Kline called the meeting to order at 7:00 pm.

Motion # 033-2025

Adopt Agenda

Motion by Zemlicka and seconded by Hagstrom to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

Public Input

As there was nobody present for public input this item was passed over.

Motion # 34-2025

Hay Land Auction

Jason Foster and Dave Musser Jr. were present to bid on baling the city owned hay land which consists of 30 acres, commonly referred to as the “East Pasture”, and 20 acres by the retention pond. Bidding started at \$4750. Musser won with the highest bid at \$5100.

Motion # 35-2025

Hay Land Agreement

Motion by Zemlicka and seconded by Dohmann to approve the bid from Dave Musser for \$5100 to bale the “East Pasture” and the retention pond and to authorize Mayor Kline to sign the lease agreement. All members voting yes. Motion carried.

Motion # 36-2025

Hay Land Lease Agreement Resolution #875

Motion by Kottke and seconded by Zemlicka to approve Resolution# 875. All members voting yes. Motion carried.

RESOLUTION #875

A RESOLUTION TO AUTHORIZE THE LEASE OF CERTAIN REAL ESTATE HELD BY THE CITY OF CLARK TO DAVE MUSSER AND TO DESIGNATE THE MAYOR AS THE SIGNATORY FOR ALL DOCUMENTS RELATING TO THE LEASING OF SAID REAL ESTATE.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA:

WHEREAS, the city of Clark owns real estate legally described as follows:

Parcel 1:

East Pasture Addition in the Southeast Quarter (SE ¼) of Section Six (6), Township One Hundred Sixteen (116) North, of Range Fifty-Seven (57), West of the 5th P.M., Clark County, South Dakota.

Parcel 2:

Approximately 20 acres located in the East Half (E ½) of Section Seventeen (17), Township One Hundred Sixteen (116) North, Range Fifty-Seven (57), West of the 5th P.M., Clark County, South Dakota.

WHEREAS, Dave Musser, desires to lease the above-described property from the City of Clark;

WHEREAS, the City of Clark desires to lease the above-described property to Dave Musser;

NOW, THEREFORE, BE IT RESOLVED that the City of Clark, South Dakota, forthwith enter a contract for the lease of the above-referenced real estate, upon those terms and conditions and for consideration as contained in the lease agreement on file with the City Finance Officer;

AND BE IT FURTHER RESOLVED, that Kerry Kline, Mayor of the City of Clark, is hereby authorized and directed to execute all documents and take whatever other action she may deem necessary to consummate the lease of the above-described real estate for the consideration set forth in this Resolution.

Kerry Kline, Mayor
City of Clark, South Dakota

ATTEST:

Rae Jean Flora, City Finance Officer

Motion # 37-2025

Backhoe Operator Bid

Motion by Kottke and seconded by Hagstrom to table the bids from Forest Excavating and Level Contracting LLC until the May 5th meeting, since their prices were so close. The Council would like to have a little more detail before they choose. All members voting yes. Motion carried.

Motion # 038-2025

Solid Waste Collection Bids

Motion by Hagstrom and seconded by Zemlicka to accept the bid from Cook's Wastepaper and Recycling for solid waste collection. All members voting yes. Motion carried.

Met with Darin Bullinger from Dacotah Bank about Pool Funding

The Council discussed with Mr. Bullinger about different options for pool funding through Dacotah Bank. He answered their questions and told them what the next steps would be.

Update from CCAC on Fund Raising

Cassie Kottke explained where the committee was in their fundraising endeavor. She discussed how they are checking on different grants that may be available and have looked at possible loans through the Reed Fund, Grow SD or ITC. She will keep us informed as to the next steps.

Department Updates

Altfillisch reported that the Dump Grounds will be opening April 12th, weather permitting, Roger Larson will be running it again this year. He discussed lining the drainage ditch in Flat Iron park with cement to get the flow running better. Altfillisch also wanted some direction as to how to proceed with the property owner that is involved in the drainage on the west end of town. He also asked for permission from the council on buying a 500 gallon fuel tank for diesel and they agreed. Altfillisch also reported that Halme should be here the beginning of May to start the road rebuilding project.

Rusher reported that the opening weekend at the clubhouse went well. They will have sign-up days with a 10% membership discount on April 12th and 13th and shed #5 is about halfway cleaned out for more cart storage.

Flora informed the council of a Drinking Water Certificate of Achievement award that the City & Altfillisch got. Zoning is picking up and the office is getting busy with the summer season coming up.

Wellnitz Reported that it was discovered that the storm siren is not working for dispatch to activate it, so he will have somebody in town working on them, hopefully this coming Thursday. There may be some siren testing going on at that time. He will keep the community informed via the Clark Police Dept. Facebook page.

Motion # 039-2025

Approve Department Updates

Motion by Hagstrom and seconded by Kottke to approve department updates. All members voting yes. Motion carried.

Motion # 040-2025

Lions New Shed on City Property

Motion by Hagstrom and seconded by Kottke to approve the building of a 12 x 20 storage shed to the west of the Can Bank, which is located on City property. All members voting yes. Motion carried.

Motion # 041-2025

Set Pool Fees for 2025

Motion was made by Kottke and seconded by Zemlicka to keep the same rates as in 2023 with one change. The City will offer \$100 punch cards for water aerobics that will be valid for two years. All members voting yes. Motion carried.

Motion # 042-2025

Approve Liquor License Transfer

Motion by Hagstrom and seconded by Dohmann to approve the liquor license transfer from Clark Lanes to Clark Lanes LLC. All members voting yes. Motion carried.

Motion # 043-2025

Approve Legion Temporary Liquor License

Motion by Kottke and seconded by Hagstrom to approve the American Legion temporary liquor license for the Clark Community Aquatics Center Fund Raiser Friendly Feud. All members voting yes. Motion carried.

Motion # 044-2025

Approve Ordinance #585-01 Zoning

Motion by Dohmann and seconded by Zemlicka to approve Ordinance #585-01 amending the zoning ordinance. All members voting yes. Motion carried.

Ordinance 585-01

AN ORDINANCE ENTITLED, AN ORDINANCE AMENDING ORDINANCE NUMBER 585, THE ZONING ORDINANCE OF THE CITY OF CLARK, SOUTH DAKOTA.

by the City Council of the City of Clark, South Dakota: that Section 2.07.04, "Conditional Uses" [I – Industrial District], adopted by Ordinance 585, as amended, of the Zoning Ordinance of the City of Clark be amended by adding the highlighted language in bold and underline font:

8. Decrease of minimum lot area to 20,000 square feet provided minimum width and maximum percent lot coverage in Table 2.07.06.1 for "Permitted Uses;" and minimum yard requirements in Table 2.07.06.2 for "Permitted Uses" are met.

BE IT FURTHER ORDAINED by the City Council of the City of Clark, South Dakota: that Section 2.07.06, "Area/Construction Regulations" [I – Industrial District], adopted by Ordinance 585, as amended, of the Zoning Ordinance of the City of Clark be amended by adding the highlighted language in bold and underline font:

Section 2.07.06 Area/Construction Regulations

1. Minimum lot area, maximum building height, maximum lot coverage, and minimum yard requirements shall be regulated in accordance with the following tables:

Table 2.07.06.1

	Minimum Lot Area	Minimum Lot Width	Maximum Height	Maximum Percent Lot Coverage
Permitted Uses	30,000 square feet (A)	150'	45'	50%
Conditional Uses	To be determined by the Board of Adjustment			

A. Minimum lot area may be decreased by conditional use permit to 20,000 square feet provided minimum lot width, coverage, and yard requirements for “Permitted Uses” (Table 2.07.06.2) are met. See 2.07.04.8.

Figure 2.07.06.1

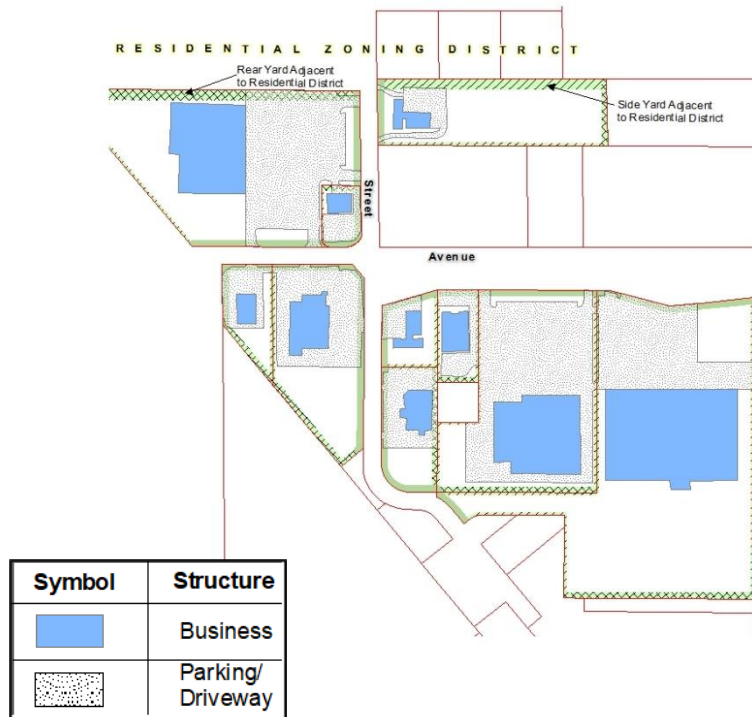


Table 2.07.06.2

	Minimum Front Yard	Minimum Rear Yard		Minimum Side Yard	
		Adjacent to Industrial, Ag, or Commercial Districts	Adjacent to and Shared with Residential Districts	Adjacent to Industrial, Ag, or Commercial Districts	Adjacent to and Shared with Residential Districts
Symbol					
Permitted Uses and lots with less than 30,000 Square Feet	50'	25'	35'	10'	35'

Storage yards for junk or salvage	100'	35'	50'	35'	50'
Other Conditional Uses	To be determined by the Board of Adjustment				

2. All commercial buildings/structures shall be constructed on-site.

Passed and adopted this 7th day of April 2025.

Mayor
City of Clark, SD

Finance Officer
City of Clark, SD

Motion # 045-2025

Approve Ordinance #585-A Zoning

Motion by Kottke and seconded by Hagstrom to approve Ordinance #585-A amending the zoning ordinance number 585. All members voting yes. Motion carried.

Ordinance 585-A

AN ORDINANCE ENTITLED, AN ORDINANCE AMENDING ORDINANCE NUMBER 585, THE ZONING ORDINANCE OF THE CITY OF CLARK, SOUTH DAKOTA.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA: that Section 1.03.01 The Official Zoning Map adopted by Ordinance 585 of the Zoning Ordinance of the City of Clark, as amended, be amended to classify the following properties:

Outlot 43 of the Original Plat of the City of Clark, Clark County, South Dakota; and

Lots 1 & 2 of Outlot 44 of the Original Plat of the City of Clark, Clark County, South Dakota.

From "R" General Residential District to "I" Industrial District

Published once at a cost of \$_____.

Discussed a Request for a Reduction in Rental Fees for Long-Term Camping

A request for a reduction in rental fees for long-term camping rental was presented to the council. It failed due to lack of a motion.

Motion # 046-2025

Enter Planning Commission

Motion by Kottke and seconded by Hagstrom to enter into a Planning Commission meeting. All members voting yes. Motion carried.

Joint planning meeting entered 8:08 pm and declared out at 8:11 pm.

Motion # 047-2025**Approve Tony Schlager Plat**

Motion by Dohmann and seconded by Zemlicka to approve the Tony Schlager plat as recommended by the Planning and Zoning Commission. All members voting yes. Motion carried.

Motion # 048-2025**Approve March Meeting Minutes**

Motion by Kottke and seconded by Hagstrom to approve the March meeting minutes. All members voting yes. Motion carried.

Motion # 049-2025**Approve Financial Statements**

Motion by Zemlicka and seconded by Kottke to approve the financial statements. All members voting yes. Motion carried.

Motion # 050-2025**Approve Claims**

Motion by Hagstrom and seconded by Dohmann to approve the following claims. All members voting yes. Motion carried.

MARCH CLAIMS (03 25 CLMS4)

3321	SD Dept of Revenue	Sales Taxes	\$	147.22
3322	SD Dept of Revenue	Sales Taxes	\$	90.54
31688	TreeTop Products Inc.	Picnic Tables	\$	2,136.27
3325	Amazon Capital Services	Books & Supplies	\$	15.18
31689	Northwestern Energy	Christmas Lights	\$	330.35
31690	Tyler Silkman	Per Diem for Water Class	\$	20.00
31691	Elan Financial Services	Credit Card	\$	1,576.57
31692	Northwestern Energy	Utilities	\$	8,732.61
31693	City of Clark	Apply Deposit to Patrons Bill	\$	150.00
31694	Tara Thomas	SRP Workshop Mileage	\$	25.13
3330	Wellmark Blue Cross/Blue Shld	Insurance	\$	9,978.87
3331	Future POS	Credit Card Fees	\$	77.66

APRIL CLAIMS (04 25 CLMS)

Wellmark Blue Cross Blue Shield	Insurance	\$	9,978.87
Pitney Bowes	Postage	\$	1,041.99
Principal Financial Group	Insurance	\$	46.62
VSP	Insurance	\$	451.50
SPS Works	Pet License Tags	\$	110.60
Detectachem	Police Supplies	\$	102.70
SD Dept of Health	Water Testing	\$	60.00
Delta Dental	Insurance	\$	1,552.70
Clark County Historical Society	Subsidy	\$	577.00

Amazon Capital Services	Supplies & Books	\$	3,723.46
SD Rural Development	Sewer Loan	\$	787.00
SD Rural Development	Water Loan	\$	908.00
SD Rural Development	Sewer Loan #2	\$	1,307.00
Menards	Repairs	\$	631.95
Creative Printing	Golf Course Supplies	\$	1,717.22
Star Laundry	Laundry Service	\$	236.36
A & B Business Solutions	Copier Contract	\$	86.69
Share Corporation	Pool Cleaning Supplies	\$	6,796.10
Banyon Data Systems, Inc.	Software Support	\$	2,125.00
Northwestern Energy	Utilities	\$	78.27
Johnson Lawn & Tree Service	Removal/Trimming at Golf Crse	\$	2,250.00
Chesterman Company	Soda for Clubhouse	\$	932.40
Hood & Duct Cleaning	Cleaning Hood Fan Filters	\$	650.00
City of Clark	Utilities	\$	295.65
ITC	Utilities	\$	776.53
Guardian Fleet Safety	Outfitting Police Vehicle	\$	11,955.35
US Foods	Groceries & Supplies	\$	3,969.17
AT&T Firstnet	Utilities	\$	241.01
Mack's Standard	Gas & Repairs	\$	854.75
Quill	Supplies	\$	183.96
Clark County Courier	Advertising	\$	511.12
Clark Ace Hardware	Supplies	\$	716.72
Sturdevant's Auto Value	Parts	\$	259.57
Dollar General	Supplies	\$	9.50
Cook's Wastepaper & Recycling	April Garbage Service	\$	8,165.27
South Dakota 811	Messaging Fees	\$	8.40
212 Truck & Trailer Repairs	Parts	\$	26.50
WW Tire	Tire Repairs	\$	31.00
A-I Computer Solutions	Antivirus Software	\$	81.24
Burbach Aquatics	Professional Services	\$	10,998.63
U Drive Technology	Professional Services	\$	50.88
SD Public Assurance Alliance	Insurance	\$	52,244.01
Oscar's Machine Shop	Repairs	\$	45.40
Clark Community Oil	Fuel	\$	1,278.64

04/01/2025 PAYROLL

Mayor	Payroll	\$	280.77
Finance Office	Payroll	\$	2,713.39
Government Buildings	Payroll	\$	50.63
Police	Payroll	\$	4,825.93
Streets	Payroll	\$	4,782.64

Sewer	Payroll	\$	1,532.87
Water	Payroll	\$	1,533.17
Transit	Payroll	\$	445.50
Golf Course	Payroll	\$	471.75
Golf Club	Payroll	\$	337.63
Library	Payroll	\$	857.38
EFTPS	Payroll Taxes	\$	3,704.72

Motion # 051-2024

Executive Session

Motion by Hagstrom and seconded by Zemlicka to enter executive session for personnel issues, per SDCL 1-25-2.1 & 4. All members voting yes. Motion carried. Entered executive session at 8:25 pm and ended executive session at 8:43pm.

Motion # 052-2025

Adjourn

Motion by Kottke and seconded by Dohmann to adjourn. All members voted yes. Motion carried.

Meeting adjourned at 8:47pm.

This institution is an equal opportunity provider and employer.

Mayor Kerry Kline

Attest: Finance Officer Rae Jean Flora
(seal)

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City of Clark
Joint Council Meeting & Planning & Zoning Meeting
April 7, 2025

Call to order: The Clark City Council met in joint session as the Planning & Zoning board on April 7, 2025 in the City Hall Council Room.

Council Members Present: Andrew Zemlicka, Shane Hagstrom, Brandon Kottke, and Derrick Dohmann

Others Present: Mayor Kerry Kline, Finance Officer Rae Jean Flora, City Attorney Chad Fjelland (via Zoom), Deputy Finance Officer April Fitzgerald, Police Chief Jeremy Wellnitz, Public Works Superintendent Darin Altfillisch, Tammy Rusher, Cassi Kottke and Carolynn Olson.

Mayor Kline called the Board of Adjustment Meeting to order at 8:08 pm.

Motion by Kottke and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

Sitting as the joint city council and planning and zoning board, the board met to review the Tony Schlagel plat legally known as Replat of Lot 7, East Park Second Addition located in the Southeast Quarter of Section 6, Township 116 North, Range 57 West of the 5th P.M., Clark County, South Dakota.

Motion by Kottke and seconded by Hagstrom to recommend approval of the Schlagel Replat to the Clark City Council. All members voting yes. Motion carried.

Mayor Kline declared the joint meeting out and reconvened into the city council meeting.

Meeting adjourned at 8:11 pm.

This institution is an equal opportunity provider and employer.

Mayor Kerry Kline

Attest: Finance Officer Rae Jean Flora
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
May 5th, 2025**

Call to order: The Clark City Council met in regular session on May 5, 2025, at 7:00pm in the City Hall Council Room.

Council Members Present: Shane Hagstrom, Andrew Zemlicka, Brandon Kottke and Melissa Nesheim. Dohmann and Dalton were absent.

Others Present: Mayor Kerry Kline, Finance Officer Rae Jean Flora, Deputy Finance Officer April Fitzgerald, Public Works Supervisor Darin Altfillisch, Golf Clubhouse Mgr. Tammy Rusher, Police Chief Jeremy Wellnitz, and Mario Guzman with City Attorney Chad Fjelland, Amy Woodland and Carolyn Olson being present via Zoom.

Mayor Kline called the meeting to order at 7:00 pm.

Motion # 053-2025

Adopt Agenda

Motion by Kottke and seconded by Zemlicka to adopt the agenda. All members voting yes.
Motion carried.

All stood and recited the Pledge of Allegiance.

Motion # 054-2025

Mayoral Appointments

Motion by Hagstrom and seconded by Nesheim to approve the mayoral appointments for 2025.
All members voting yes. Motion carried.

**Year 2025
Mayor Kerry Kline Appointments**

Streets, Alleys, Sidewalks	Brandon Kottke
American Disabilities Act.....	Nick Dalton
Pool	Melissa Nesheim
Rubble Site.....	Nick Dalton
City Parks	Melissa Nesheim
Water & Sewer	Brandon Kottke
Fire Dept.	Shane Hagstrom
Zoning Officer.....	Shane Hagstrom
Finance Office	Derrick Dohmann
Liquor Officer.....	Derrick Dohmann
Med Van.....	Andrew Zemlicka
Recreation Director, Softball & Baseball Complex	Melissa Nesheim
Farm Land Lease	Andrew Zemlicka
Government Buildings	Nick Dalton
Golf Course/Clubhouse	Derrick Dohmann
Code Official.....	Jeremy Wellnitz/Rae Jean Flora

City Attorney..... Chad Fjelland
 Health Officer Louann Streff
 Police Chief Jeremy Wellnitz
 Emergency Management Jeremy Wellnitz
 Hispanic Liaison Jimmie Mora

Library Board (3 year term)

Patty Rosenau –2027
 Alaina Wellnitz –2028
 Chris Jenkins – 2026
 Brenda Jenkins – 2026
 Melissa Nesheim – 2026
 Barb Pollock, President – 2026

Park Board

Rae Jean Flora
 April Fitzgerald
 Alaina Wellnitz

Clark Housing & Redevelopment Board (5 year term)

Jon Moeller – 2027
 Desi Lamb – 2029
 Trevor Forest – 2025
 Terry Schlagel – 2026
 Lori King, Secretary – 2026
 Melissa Altfillisch - 2029

IPMC Code Board of Appeals

Shane Hagstrom
 Nick Dalton
 Derrick Dohmann
 Melissa Nesheim
 Andrew Zemlicka

 Brandon Kottke, alternate

Motion # 055-2025

Elect President

Motion by Nesheim and seconded by Hagstrom to nominate Andrew Zemlicka as Council President. All members voting yes. Motion carried.

Motion # 056-2025

Elect Vice President

Motion by Hagstrom and seconded by Zemlicka to nominate Brandon Kottke as Council Vice President. All members voting yes. Motion carried.

Public Input

Nesheim said that she had been contacted by Troy Grensberg about the shape of South Smith St. He stated that it doesn't make sense that the most traveled road is not the first road to be paved. Altfillisch stated that the reason they are doing South Cloud St. first is because it is a detour for South Smith St. and it has to be done before they do South Smith St., so they can have the detour up and running when they close South Smith St. Also, Grensberg wants the street watered and said that he will continue to water it, until the road is done. Altfillisch said that if Grensberg continues to water it, it will push the paving that much further out.

Department Updates

During department updates, Wellnitz said that the city surplus items are up on the Purple Wave Auction site and the stuff that was listed on Purple Wave is up at the dump ground in case

anybody wants to see it. Wellnitz also stated that the south siren is working now but they are still having some issues with dispatch not being able to set off the siren, so they are still working on that. Wellnitz said he has had multiple complaints about the speed limit sign on east Hwy 212, however, it is the consensus of the council that since it is out of city limits, that is up to the county to make that change, not the city.

During Altfillisch's department update, he said they are starting to pave on 5/6/25. Mayor Kline asked to have the trees trimmed over the pickle ball court. Also, Altfillisch said that the Flat Iron Park cement is done now.

During Flora's department update, she talked further about possible ways to pay for a loan for the pool, if that is the way the city council chooses to go. About the only way we are going to be able to make the loan payments is by passing an opt out. This will be discussed further at the next meeting.

Rusher reported that shed 5 is cleaned out and is now rented out for storage of some members golf carts. They had a busy weekend this past weekend and tournaments will be starting at the beginning of June.

Motion # 057-2025

Approve Department Updates

Motion by Nesheim and seconded by Kottke to approve department updates. All members voting yes. Motion carried.

Pool Opening Date

Altfillisch stated that the pool opening date will, hopefully, be June 7th or 14th. The filter is in and the pea rock is up there.

Motion # 058-2025

Stop Signs

After Guzman and Woodland shared their concerns about speeders on the corner of North Dakota St. and 6th Ave. NW, due to childrens safety issues, there was a motion made by Kottke and seconded by Nesheim to make that intersection and the intersection of North Dakota St. and 5th Ave. NW both 4-way stops. All members voting yes. Motion carried.

Motion # 059-2025

Payloader Repairs

Motion by Zemlicka and seconded by Hagstrom to approve the repairs to the payloader. The estimate is \$17,420. All members voting yes. Motion carried.

Motion # 060-2025

Resolution #876 to Dissolve TIF

Motion by Zemlicka and seconded by Nesheim to approve resolution #876. All members voting yes. Motion carried.

RESOLUTION NUMBER 876

A RESOLUTION DISSOLVING TAX INCREMENTAL DISTRICT #1, AFTER FULL PAYMENT OF ALL OBLIGATIONS

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARK, SOUTH DAKOTA:

WHEREAS on February 28, 2006, the Clark City Council approved, per SDCL 11-9-5, the project plan for, and creation of, “Tax Incremental District # 1, for City of Clark, South Dakota.”

WHEREAS on February 28, 2006, the Clark City Council approved a Resolution which initiated an \$83,000.00 fund—“TIF #1 Fund”—as authorized by SDCL 11-9-31, for the purpose of financing certain project costs for the Holbeck Addition Development/Tax Incremental District # 1; and,

WHEREAS since that time, the Promissory Note from Dacotah Bank has paid back as incremental property taxes have been collected on the properties; and,

WHEREAS the money needed to satisfy the loan principal and accrued interest terms has been paid by the City of Clark; and,

WHEREAS the City Council of the City of Clark is therefore authorized to dissolve this TIF pursuant to SDCL 11-9-46(2).

NOW, THEREFORE, BE IT RESOLVED by the City of Clark, South Dakota, that pursuant to SDCL 11-9-46(2), the Clark City Council dissolves “Tax Incremental District # 1, for City of Clark, South Dakota”;and,

BE IT FURTHER RESOLVED that after payment of the loan principal and accrued interest, any funds remaining in the special fund entitled “TIF #1 Fund” shall be distributed as provided by SDCL 11-9-4—to the county, school district, and/or to the general fund of the City of Clark in such amounts as belong to each, respectively.

Dated this 5th day of May, 2025

Kerry Kline, Mayor
City of Clark, South Dakota

ATTEST:

Rae Jean Flora, City Finance Officer
876

First Reading of Ordinance #591

First reading was held for Ordinance #591 – Implementing a Municipal Gross Receipts Tax.

Hiring A Code Enforcement Officer

The council discussed hiring Mike Olson as a code enforcement officer. The council has some questions before they commit to a contract. This was tabled and will be discussed at the noon meeting on May 12th, after we have some answers to their questions.

Motion # 061-2025

Greenfield's Fireworks

Motion by Nesheim and seconded by Kottke to approve Greenfield's selling fireworks. All members voting yes. Motion carried.

Motion # 062-2025

Backhoe Operator Bid

Motion by Hagstrom and seconded by Kottke to approve Forest Excavating backhoe bid, as the other company that bid did not have a backhoe. All members voted yes. Motion carried.

Motion # 063-2025

Approve April Meeting Minutes

Motion by Zemlicka and seconded by Hagstrom to approve the April meeting minutes. All members voted yes. Motion carried.

Motion # 064-2025

Approve Financial Statements

Motion by Nesheim and seconded by Kottke to approve the financial statements. All members voted yes. Motion carried.

Motion # 065-2025

Approve Claims

Motion by Kottke and seconded by Nesheim to approve the following claims. All members voting yes. Motion carried.

APRIL CLAIMS (04 25 CLAIMS2)

31726	Midwest Alarm Company, Inc.	Alarm Monitoring & Testing	\$	296.00
31727	Two Way Solutions Inc.	Fire Radio Licensing	\$	599.00
31728	Cook's Wastepaper & Recycling	Utilities	\$	334.75
31729	Clark Rural Water Systems, Inc.	Supplies	\$	12,167.40
31730	Northwestern Energy	Utilities	\$	406.71
31731	SD Dept of Revenue	Liquor Transfer for Lanes	\$	150.00
31733	Todd Altfillisch	Used Stove for Golf Club	\$	100.00
3336	SD Dept of Revenue	Sales Taxes	\$	24.15
3337	SD Dept of Revenue	Golf Club Sales Taxes	\$	50.66
3338	Quill	Supplies	\$	234.54
3339	Amazon Capital Services	Supplies	\$	15.99
31734	Sign Pro	Golf Cart Decals	\$	195.00
31735	SD Dept of Transportation	Fuel	\$	3,943.05
31736	Breanna Ahrens	Mileage	\$	154.10
31737	Miles Olson	Mileage	\$	112.56
31738	Kamryn Nesheim	Mileage	\$	93.80
31739	Logan Foster	Mileage	\$	104.52
31740	Northwestern Energy	Utilities	\$	204.73

31741	Dacotah Insurance	Notary Bond Application	\$	50.00
31742	SD Secretary of State	Notary Bond Fee	\$	30.00
31743	SD DANR	Consolidated Wtr Facilities	\$	1,253.67
3344	A & B Business Solutions	Copies	\$	231.62
31744	Northwestern Energy	Utilities	\$	8,561.97
31745	Elan Financial Services	Credit Card	\$	683.39
31748	Void	Void	\$	-
31749	Jeremy Wellnitz	Per Diem for Police Chief Conf.	\$	154.00
31750	Amy Woodland	Painting in City Hall	\$	540.00
31751	AT & T	Utilities	\$	241.01
3349	Future POS	Credit Card Processing Fees	\$	1,214.74

4/15/2025 PAYROLL

Mayor	Payroll	\$	230.77
Finance Office	Payroll	\$	2,614.33
Govt Buildings	Payroll	\$	97.88
Police	Payroll	\$	4,549.35
Streets	Payroll	\$	4,718.02
Landfill	Payroll	\$	116.00
Sewer	Payroll	\$	1,423.24
Water	Payroll	\$	1,423.54
Transit	Payroll	\$	577.13
Pool	Payroll	\$	813.00
Golf Course	Payroll	\$	961.00
Golf Club	Payroll	\$	2,555.63
Library	Payroll	\$	693.00

3300	EFTPS	Payroll Taxes	\$4,358.87
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4/29/2025 PAYROLL

Mayor	Payroll	\$230.77
Finance Office	Payroll	\$2,615.48
Govt Buildings	Payroll	\$57.38
Police	Payroll	\$ 5,208.40
Streets	Payroll	\$4,765.33
Landfill	Payroll	\$ 464.00
Sewer	Payroll	\$ 1,447.77
Water	Payroll	\$ 1,448.05
Transit	Payroll	\$ 421.88
Pool	Payroll	\$ 480.00
Golf Course	Payroll	\$ 2,856.75
Golf Club	Payroll	\$ 2,194.01

	Library	Payroll	\$	762.69
3348	EFTPS	Payroll Taxes	\$	5,034.77
31746	SD Retirement Systems	Retirement	\$	6,150.46
31747	Child Support Payment Center	Child Support	\$	528.93

MAY CLAIMS (05 25 CLAIMS)

Chesterman Company	Concessions	\$	602.30
Porter Distributing	Liquor	\$	877.30
Star Laundry	Rug Service	\$	382.27
Wellmark	Insurance	\$	9,978.87
Amazon Capital Services	Supplies	\$	945.81
Clark Building Center & Ranch	Pool Filter Sand	\$	1,809.24
Quill	Supplies	\$	518.28
Principal Financial Group	Insurance	\$	46.62
Delta Dental of SD	Insurance	\$	1,552.70
Clark Co. Historical Society	Subsidy	\$	577.00
SD Rural Development	Sewer Loan	\$	787.00
SD Rural Development	Water Loan	\$	908.00
SD Rural Development	Sewer Loan 2	\$	1,307.00
US Bank Corporate Trust	SRF Loan 2	\$	25,016.47
US Bank Corporate Trust	DW #1 Accrued Interest	\$	24,214.56
VSP	Insurance	\$	451.50
Van Diest Supply Company	Supplies	\$	2,271.25
Joe Medanich	Crack Sealing	\$	15,000.00
WW Tire	Mounting/Balancing Tires	\$	165.60
Helms & Associates	Engineering Work	\$	5,565.04
JW Roll Off Service	Dump Roll Off Fees	\$	440.60
Zimco Supply Co	Supplies	\$	11,150.06
Northwestern Energy	Utilities	\$	186.59
Clark County Courier	Advertising	\$	314.41
Dakota Butcher	Liquor	\$	80.97
Dakota Pump & Control	Repairs	\$	381.63
Dakota Style	Concessions	\$	94.08
Ellwein Brothers, Inc.	Liquor	\$	1,026.15
Jeff's Vacuum Center	Repairs	\$	224.95
Johnson Brothers Famous Brands	Liquor	\$	977.32
Milbank Winwater Works	Parts	\$	989.74
New Dimension, LLC	Mowing & Stump Removal	\$	715.00
Republic National Distributing	Liquor	\$	514.19
Sturdevant's Auto Value Clark	Parts	\$	1,257.46
TW6, LLC	Lodging	\$	800.00

U Drive Technology	Texting Service Fees	\$	83.80
US Foods	Concessions & Supplies	\$	6,512.25
City of Clark	Utilities	\$	342.50
Clark Ace Hardware	Repairs & Supplies	\$	552.46
ITC	Utilities	\$	772.83
AgWrx	Unleaded Gas	\$	327.54
Clark Community Oil	Supplies	\$	1,315.68
Cook's Wastepaper & Recycling	Utilities	\$	334.75
Doug's Service & Marine	Supplies	\$	71.17
Ken's Food Fair	Groceries for Golf Club	\$	368.69
Mack's Standard	Supplies & Repairs	\$	488.35
Pitney Bowes	Service Agreement & Meter	\$	478.95
SD Assoc of Rural Water	Membership	\$	590.00
SD Golf Association	Handicap	\$	525.00
VGM Financial Services	Golf Cart Rentals	\$	1,903.15
Werdel Construction	Flat Iron Park Drainage Renovations	\$	21,560.00
Westside Implement	Repairs & Rentals	\$	1,005.13

Motion # 066-2025

Approve Malt Beverage and SD Farm Wine Licenses

Motion by Hagstrom and seconded by Zemlicka to approve the malt beverage and SD farm wine licenses for Big C and Ken's Fairway Foods. All members voting yes. Motion carried.

Motion # 067-2025

Adjourn

Motion by Hagstrom and seconded by Zemlicka to adjourn. All members voted yes. Motion carried.

Meeting adjourned at 8:00pm.

This institution is an equal opportunity provider and employer.

Mayor Kerry Kline

Attest: Finance Officer Rae Jean Flora
(seal)

Published once at the approximate cost of _____.

**City of Clark Board of Adjustment Meeting
May 12, 2025 at 12:00PM**

Call to order: The Clark City Board of Adjustment met in special session on May 12, 2025 at 12:00 pm in the City Hall Council Room.

Board of Adjustment Members Present: Shane Hagstrom (by phone), Brandon Kottke, Andrew Zemlicka and Derrick Dohmann (by phone). Members absent were Melissa Nesheim and Nick Dalton

Others Present: Mayor Kerry Kline, Finance Officer Rae Jean Flora, Brent Forest

Mayor Kerry Kline called the Board of Adjustment Meeting to order at 12:03pm.

Forest Conditional Use Permit

Brent Forest applied for a Conditional Use Permit for the following property: Lots 1 & 2 of OL 44 Clark, in the following manner: permission for the applicant to decrease the minimum lot area of an industrial zoned property from the allowed 30,000 square feet to 20,000 square feet. No opposition was heard. Board finds applicant meets requirements of Clark City Code.

Motion by Dohmann and seconded by Hagstrom to approve the conditional use permit and allow Forest to have a smaller lot area than the 30,000 square feet. After a roll call vote with all members voting yes, the motion carried.

Meeting adjourned at 12:05pm.

This institution is an equal opportunity provider and employer.

Mayor Kerry Kline

Attest: Finance Officer Rae Jean Flora
(seal)

Published once at the approximate cost of _____.

**City of Clark Council Meeting
May 12th, 2025**

Call to order: The Clark City Council met in session on May 12, 2025, at 12:05pm in the City Hall Council Room.

Council Members Present: Shane Hagstrom (by phone), Brandon Kottke, Andrew Zemlicka and Derrick Dohmann (by phone). Members absent were Melissa Nesheim and Nick Dalton

Others Present: Mayor Kerry Kline, Finance Officer Rae Jean Flora

Mayor Kline called the meeting to order at 12:05 pm.

Motion # 068-2025

Adopt Agenda

Motion by Kottke and seconded by Zemlicka to adopt the agenda. Will a roll call vote and all members voting yes the motion carried.

Motion # 069-2025

Hiring Mike Olson for Code Enforcement

Motion by Hagstrom and seconded by Zemlicka to approve the hiring of Mike Olson as our Code Enforcement Officer with the understanding that he not go over the initial down payment of \$2500 without the approval of the council. After a roll call vote with all members voting yes, the motion carried.

Motion # 070-2025

Adjourn

Motion by Zemlicka and seconded by Kottke to adjourn. After a roll call vote with all members voting yes, the motion carried.

Meeting adjourned at 12:10pm.

This institution is an equal opportunity provider and employer.

Mayor Kerry Kline

Attest: Finance Officer Rae Jean Flora
(seal)

Published once at the approximate cost of _____.

**City of Clark Board of Adjustment Meeting
June 2, 2025 at 7PM**

Call to order: The Clark City Board of Adjustment met in session on June 2, 2025 at 7:00 pm in the City Hall Council Room.

Board of Adjustment Members Present: Shane Hagstrom, Nick Dalton, Brandon Kottke, Derrick Dohmann and Melissa Nesheim. Andrew Zemlicka was absent.

Others Present: Mayor Kerry Kline, Finance Officer Rae Jean Flora, City Attorney Chad Fjelland (via Zoom), Deputy Finance Officer April Fitzgerald, Police Chief Jeremy Wellnitz (via Zoom), Catie Noethlich, Cassi Kottke, Luanne Warren, Justin Bowers, Greg Marx, David Warkenthien, Todd Warkenthien (via Zoom) and Darin Altfillisch.

Mayor Kerry Kline called the Board of Adjustment Meeting to order at 7:00pm.

Bowers Conditional Use Permit

Justin and Tiffany Bowers applied for a Conditional Use Permit for the following property: Lots 1 & 2 Block 9 Albert Keeps First Addn Clark in the following manner: housing chickens. No opposition was heard. Board finds applicant meets requirements of Clark City Code.

Motion by Dalton and seconded by Hagstrom to approve the conditional use permit and allow Bowers' to house chickens on their property. All members voting yes. Motion carried.

Meeting adjourned at 7:01pm.

This institution is an equal opportunity provider and employer.

Mayor Kerry Kline

Attest: Finance Officer Rae Jean Flora
(seal)

Published once at the approximate cost of _____.

City of Clark Council Meeting June 2, 2025

Call to order: The Clark City Council met in regular session on June 2, 2025, at 7:01pm in the City Hall Council Room.

Council Members Present: Shane Hagstrom, Nick Dalton, Brandon Kottke, Derrick Dohmann and Melissa Nesheim. Andrew Zemlicka was absent.

Others Present: Mayor Kerry Kline, Finance Officer Rae Jean Flora, City Attorney Chad Fjelland (via Zoom), Deputy Finance Officer April Fitzgerald, Police Chief Jeremy Wellnitz (via Zoom), Catie Noethlich, Cassi Kottke, Luanne Warren, Justin Bowers, Greg Marx, David Warkenthien, Todd Warkenthien (via Zoom) and Public Works Superintendent Darin Altfillisch.

Mayor Kline called the meeting to order at 7:01 pm.

Motion # 068-2025

Adopt Agenda

Motion by Kottke and seconded by Nesheim to adopt the agenda. All members voting yes.
Motion carried.

All stood and recited the Pledge of Allegiance.

Public Input

Catie Noethlich talked about the revitalization of main street, welcome packets for new residents and new parents and Clark County giving Choose Clark County \$20,000. Noethlich is also working on a number of grants, getting a Women's Meet Up going during the Farmers Market and planning a Clark Community Forum in September.

12U Baseball Field Update

David Warkenthien has donated land for the new baseball fields. These two ball fields will fill a significant need in our community. Our summer rec program has a large number of participants and teams and has outgrown just one field. Once it is done the committee would like the City to take it over and CABS to do the upkeep. They would like the City to do the roads, water and sewer. They should have an amount they would like to see the City put into the project, by 6/13/25.

Department Updates

Altfillisch informed the council that they are finishing up the patching on the south side of town. They are working on getting the pool ready, hopefully by June 14th. Hagstrom asked him about the north end grass. Altfillisch assured him that they haven't started the north side grass yet, but the reseeding is coming up. Kottke requested that all of the City Council look at the finished water project and approve it before the final payment is made. They all agreed to do that, since there have been so many issues with the project. Hagstrom stated that anybody with complaints, should file a written complaint at City Hall, so they can be taken care of before all of the construction people have left town.

During his update, Wellnitz stated that the CCR Run went well; he is putting together a community-wide scam program; and our Purple Wave sale went well and we should have the check within a few weeks.

Flora gave an update on things going on in the City Hall office. She stated that the 2024 annual report is finished, has been filed with the state and published; both Flora and Fitzgerald will be gone at HR School and Finance Officers School and Tara Thomas will be in the office while they are gone; they are learning about opt outs; getting the fireworks display set up and learning about the ins and outs of conditional uses, when it comes to chickens.

Nesheim brought up that she has had multiple parents complain to her about kids from other towns playing in the City leagues. She feels like that is something we will have to discuss for next year's program.

With Tammy Rusher out of town, Dohmann gave the golf course report. He said that the irrigation system is fixed and the new well installation should be started within the next few weeks. The Clubhouse has been very busy.

Motion # 069-2025

Approve Department Updates

Motion by Hastrom and seconded by Nesheim to approve department updates. All members voting yes. Motion carried.

Motion # 070-2025

Approve Finance Officers Annual Report

Motion by Dohmann and seconded by Dalton to approve finance officers annual report. All members voting yes. Motion carried.

Motion # 071-2025

Transfer of Restricted Cash

Motion by Nesheim and seconded by Dohmann to transfer \$5,000 from Restricted Cash – Park to General Fund for the Werdel bill for Flat Iron Park. All members voting yes. Motion carried.

2nd Reading for Ordinance #591

A second reading was held for Ordinance #591 – Implementation of a Municipal Gross Receipts Tax 1%.

Motion # 72-2025

Approve Ordinance #591

Motion by Hagstrom and seconded by Kottke to approve Ordinance #591. All members voting yes. Motion carried.

ORDINANCE NUMBER 591

AN ORDINANCE IMPOSING A GROSS RECEIPTS TAX FOR THE FOR THE CITY OF CLARK, SOUTH DAKOTA.

BE IT ORDAINED BY THE CITY OF CLARK, SOUTH DAKOTA:

SECTION 1. PURPOSE. The purpose of this ordinance is to provide additional needed revenue for the City of Clark, South Dakota, by imposing a municipal gross receipts tax pursuant to

the powers granted to the municipality by the State of South Dakota, by SDCL 10-52A, and acts amendatory thereto.

SECTION 2. EFFECTIVE DATE AND ENACTMENT OF TAX. From and after the first day of January, 2026, there is hereby imposed a municipal gross receipts tax of One Percent (1%) upon the gross receipts from the sale of leases or rentals of hotel, motel, campsites or other lodging accommodations within the municipality for periods of less than twenty-eight (28) consecutive days, or the sale of alcoholic beverages as defined in SDCL 35-1-1, or establishments where the public is invited to eat, dine or purchase and carry out prepared food for immediate consumption, or ticket sales or admissions to places of amusement, athletic and cultural events. The tax applies to the gross receipts of all persons engaged in business within the jurisdiction of the City of Clark, South Dakota, who are subject to the South Dakota Retail Occupational Sales and Service Tax, SDCL 10-45 and acts amendatory thereto.

SECTION 3. COLLECTION. Such tax is levied pursuant to authorization granted by SDCL 10-52A and acts amendatory thereto, and shall be collected by the South Dakota Department of Revenue in accordance with the same rules and regulations applicable to the State Sales Tax and under such additional rules and regulations as the Secretary of Revenue of the State of South Dakota shall lawfully prescribe.

SECTION 4. INTERPRETATION. It is declared to be the intention of this ordinance and the taxes levied here under that the same shall be interpreted and construed in the same manner as all sections of the South Dakota Retail Occupational Sales and Service Tax, SDCL 10-45 and acts amendatory thereto, and that this shall be considered a similar tax except for the rate thereof to that tax.

SECTION 5. USE OF REVENUE. Any revenues received under this ordinance may be used only for the purpose of land acquisition, architectural fees, construction costs, payments for civic center, auditoriums or athletic facility buildings, including the maintenance, staffing and operations of such facilities, and the promotion and advertising of the municipality, its facilities, attractions and activities.

SECTION 6. PENALTY. Any person failing or refusing to make reports or payments prescribed by this ordinance and the rules and regulations relating to the ascertainment and collection of the tax herein levied shall be guilty of a misdemeanor and upon conviction shall be fined not more than \$500.00 or imprisoned in the jail utilized by the City for thirty (30) days or both such fine and imprisonment. In addition, all such collection remedies authorized by SDCL 10-45, and acts amendatory thereto, and SDCL 10-46, and acts amendatory thereto are hereby authorized for the collection of these taxes by the Department of Revenue and Regulation.

SECTION 7. SEVERABILITY. If any provision of this ordinance is declared unconstitutional or the application thereof to any person or circumstances hold invalid the constitutionality of the remainder of the ordinance, the applicability thereof to other persons or circumstances shall not be affected thereby.

Dated this _____ day of _____, 2025.

Kerry Kline
Mayor
ATTEST:

Rae Jean Flora, City Finance Officer
1st Reading: May 5, 2025
2nd Reading: _____
Date Adopted: _____
Date Published: _____
Effective Date: January 1, 2026

Revisit Conditional Use Procedures

Discussion was held on whether the City should require any persons asking for a conditional use to get 100% of all adjacent property owners or if it should be a smaller percentage, since there also has to be public notice and a public hearing. It was decided to table this discussion at this time.

Motion # 073-2025

Authorization for Signing RKM Fireworks Agreement

Motion by Nesheim and seconded by Hagstrom to approve the signing of the RKM Fireworks Agreement by the mayor, council president and finance officer. All members voted yes. Motion carried.

Motion # 074-2025

Authorization to Pay League Fees for Majors Instead of Coach

Riley Dandurand requested that the City pay the league fees for the Majors baseball team instead of paying him his coaching salary. This will save the City about \$25. Motion by Nesheim and seconded by Kottke to approve this request. All members voted yes. Motion carried.

Swimming Pool Update

Cassie Kottke was in attendance and gave an update as to where the CCAC committee is in their fundraising efforts. She stated that they have raised roughly \$1.1 million and have grants pending. Ralph Wagner's proposal was looked at and discussed. Todd Warkenthien, a new member of the committee, spoke on what he has been doing to educate himself, since joining the committee. Other options are being looked at, but since the City has a contract with Burbach Aquatics, it was decided to keep going with the fundraising until and unless it is decided that this is absolutely not feasible.

Resolution for Property Tax Opt Out

There was some discussion on passing a resolution for a property tax opt out, in order to make the payments on a loan, to get the building of the new pool going. After much discussion, it was decided to see how the fund raising goes and talk to the Council's constituents to get their opinions and maybe hold some informational meetings. The Council is sensitive to the community members current tax burden and would like to take more time before coming to any decisions that may affect that burden. This may have to be looked at again next year.

Motion # 075-2025**CPI**

Motion by Kottke and seconded by Hagstrom to take the 2.9% CPI increase. All members voting yes. Motion carried.

Motion # 076-2025**Approve May Meeting Minutes**

Motion by Hagstrom and seconded by Dohmann to approve the May meeting minutes. All members voted yes. Motion carried.

Motion # 077-2025**Approve Financial Statements**

Motion by Dohmann and seconded by Dalton to approve the May financial statements. All members voted yes. Motion carried.

Motion # 078-2025**Approve Claims**

Motion by Nesheim and seconded by Hagstrom to approve the following claims. All members voting yes. Motion carried.

MAY CLAIMS (05 25 CLAIMS2)

31790	VGM Financial Services	Golf Cart Rentals	\$	1,903.15
31791	Tyler Silkman	Per Diem for Pool Maint. Class	\$	254.30
31792	SD Dept of Revenue	2 Malt Beverage Licenses	\$	300.00
3354	Amazon Capital Services	Supplies, Prime & Equipment	\$	852.61
3355	Pitney Bowes	Postage Machine & Supplies	\$	611.74
3356	Quill	Supplies	\$	118.97
31793	Language Link	Translation Service	\$	25.59
31794	Core & Main	Irrigation Meter	\$	644.90
31795	Core & Main	Freight Chgs for Irrigation Meter	\$	13.93
31796	Moeller Sheet Metal	Check AC Units	\$	423.80
31797	Hawkins Inc.	Chemical Supplies	\$	1,697.00
31798	Northwestern Energy	Utilities	\$	1,571.19
31799	Clark Rural Water	Supplies (Water)	\$	12,185.80
31800	Swank Movie Licensing	Library Movie Licensing	\$	475.00
31801	Pye-Barker Fire & Safety	Fire Extinguisher Maintenance	\$	533.00
31802	JB's Auto Repairs	Storm Siren Batteries	\$	608.00
31803	Oscar's Machine Shop	Dumpground Sign	\$	498.90
31804	Cook's Wastepaper & Recycling	May Garbage Collections	\$	8,633.16
3357	SD Dept of Revenue	Sales Taxes	\$	69.93
3358	SD Dept of Revenue	Golf Club Sales Taxes	\$	5,064.62
3359	Republic National Distributing	Liquor	\$	514.19
31805	Olson Consulting Service	Code Enforcement Retainer	\$	2,500.00
31806	SD Dept of Transportation	Supplies	\$	454.98
31807	Rylee Pickrel	Mileage	\$	154.00
31810	AT&T	Utilities	\$	241.01
21811	Elan Financial Services	Credit Card	\$	2,393.01

5/13/2025 PAYROLL

Mayor	Payroll	\$ 230.77
Finance Office	Payroll	\$ 2,530.55
Govt Buildings	Payroll	\$ 84.38
Police	Payroll	\$ 4,435.77
Streets	Payroll	\$ 4,870.06
Landfill	Payroll	\$ 464.00
Sewer	Payroll	\$ 1,578.23
Water	Payroll	\$ 1,578.55
Transit	Payroll	\$ 371.26
Pool	Payroll	\$ 32.00
Golf Course	Payroll	\$ 2,395.50
Golf Club	Payroll	\$ 3,354.25
Library	Payroll	\$ 708.75

3353	EFTPS	Payroll Taxes	\$4,757.93
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5/27/2025 PAYROLL

Mayor	Payroll	\$280.77
Finance Office	Payroll	\$2,570.97
Govt Buildings	Payroll	\$33.75
Police	Payroll	\$ 4,485.77
Streets	Payroll	\$4,976.28
Landfill	Payroll	\$ 464.00
Sewer	Payroll	\$ 1,490.10
Water	Payroll	\$ 1,490.42
Transit	Payroll	\$ 162.01
Pool	Payroll	\$ 391.50
Golf Course	Payroll	\$ 2,369.75
Golf Club	Payroll	\$ 4,114.88
Library	Payroll	\$ 716.63

3368	EFTPS	Payroll Taxes	\$ 4,842.58
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31808	SD Retirement Systems	Retirement	\$ 4,090.72
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3369	AFLAC	AFLAC Deducts	\$ 152.70
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31809	Child Support Payment Center	Child Support	\$ 352.62
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JUNE CLAIMS (06 25 CLAIMS)

Vision Service Plan	Insurance	\$ 451.50
Wellmark Blue Cross Blue Shield	Insurance	\$ 9,978.87
Delta Dental	Insurance	\$ 1,552.70

Principal Financial Group	Insurance	\$	46.62
Pitney Bowes	Postage	\$	1,041.99
Chesterman Company	Concessions	\$	1,508.50
EcoLab	Pest Control	\$	109.50
Star Laundry	Laundry Service	\$	278.64
Republic National Distribution	Liquor	\$	1,238.04
Dakota Butcher Clark	Liquor	\$	197.88
Dakota Style	Concessions	\$	94.08
Johnson Brothers	Liquor	\$	1,536.94
Milbank Winwater	Repairs	\$	2,463.55
Porter Distributing	Liquor	\$	389.45
Southern Glazers	Liquor	\$	427.30
Woodring Plumbing	Repairs	\$	1,308.94
Ellwein Brothers	Liquor	\$	1,444.60
Clark County Historical Society	Subsidy	\$	577.00
SD Rural Development	Sewer Loan #1	\$	787.00
SD Rural Development	Water Loan	\$	908.00
SD Rural Development	Sewer Loan #2	\$	1,307.00
Quill	Supplies	\$	230.98
Amazon Capital Services	Supplies	\$	633.74
A & B Business Solutions	Copier Contract	\$	462.47
Andrew's Lawn & Garden	Irrigation Repairs at Golf Course	\$	4,237.38
Helms & Associates	Engineering Fees	\$	26,068.52
Mack's Landscaping	Service Call at Dickinson Park	\$	85.00
Northwestern Energy	Utilities	\$	8,727.60
SD DANR	Drinking Water Fee	\$	600.00
SD Dept of Health	Water Testing	\$	30.00
Clark County Courier	Advertising	\$	377.77
Dollar General	Supplies	\$	12.00
Sturdevants	Parts & Supplies	\$	557.72
Dakota Pump & Control	Sewer Lift Repairs	\$	646.94
Future POS	Golf Club Credit Card Processing Fees	\$	1,513.39
Dacotah Bank	Service Charge	\$	5.00
New Dimension, LLC	Mowing/Trimming	\$	2,500.00
Dacotah Bank Insurance	Summer Rec Insurance	\$	762.10
Udrive Technology	Texting Service	\$	50.48
Oscar's Machine Shop	Repairs	\$	249.03

Motion # 079-2024

Adjourn

Motion by Hagstrom and seconded by Dalton to adjourn. All members voting yes. Motion carried.
Meeting adjourned at 8:58pm.

This institution is an equal opportunity provider and employer.

Mayor Kerry Kline

Attest: Finance Officer Rae Jean Flora
(seal)

Published once at the approximate cost of _____.

City of Clark Council Meeting July 7, 2025

Call to order: The Clark City Council met in regular session on July 7, 2025, at 7:00pm in the City Hall Council Room.

Council Members Present: Shane Hagstrom, Andrew Zemlicka, Brandon Kottke and Derrick Dohmann. Nesheim and Dalton were absent.

Others Present: Mayor Kerry Kline, Finance Officer Rae Jean Flora, Deputy Finance Officer April Fitzgerald, Public Works Supervisor Darin Altfillisch, Golf Clubhouse Mgr. Tammy Rusher, Luanne Warren, Dennis Thompson with Cassi Kottke and Teresa Reidburn attending via Zoom.

Mayor Kline called the meeting to order at 7:00 pm.

Motion # 080-2025

Adopt Amenda Agenda

Motion by Dohmann and seconded by Kottke to adopt the amended agenda adding Resolution #877 to item #6. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

Public Input

Luanne Warren spoke about her water issues from the runoff on the easement between her and her neighbors, that the City owns. She spoke about how the water runoff is damaging the stability of her fence on the south side of her property. It was decided that the City will start by leveling the easement off and maybe dig a trench down the middle to see if that will help the drainage follow the natural flow of the water.

Dennis Thompson was also there about the drainage surrounding his property. With the construction of the new motel combined with all the rain we have had he has a muddy mess and standing water all around his property. As he is not getting anywhere with the owners, of the new motel, the city has agreed to contact them, because it was a stipulation of the rezoning of their property, that they drain the excess water from their property to the storm drains along Hwy 212. Also, the City will contact the owners of the trailer park behind the motel, as they have stuff on the easement blocking the entrance to his property.

Department Updates

During department updates, Altfillisch stated that the payloaders are finally fixed. He discussed the need to have sump pumps running outside now. With all the water we have had it is flooding our sewer plant. Because of the unforeseen repairs to the payloaders, he asked if he should hold off on getting the diesel tank and it was decided to add that to the 2026 budget. Altfillisch said that Kissner will be here this week and fix what Halme didn't finish, then we will forward the bills from them and Duininck's to Halme. Hagstrom asked him about the drainage on the Berg property and he stated that Forest's are working on that. Kottke stated that he saw that there is a grant available for roads, so Fitzgerald said she would do some checking on that.

Flora stated, in her update, that it is budget time and department heads and their respective council members should get their “wish lists” to her soon. There is an elected officials workshop in Pierre and if any of the Council members would like to go, to contact her. She informed the council that there is a benefit for the mother of one of the City’s employees parents and if any of them would like to donate to it, they can contact Patty Rosenau. She also asked for the council’s blessing to let the code enforcement officer move to the next step, since he has already gone over his allotted contracted amount. They did agree to that.

Rusher reported that things are going well at the Golf Club. She said that the Calcutta is this weekend. It was brought to her attention that some people are complaining about big groups not letting smaller groups play through on the course, unfortunately, since we don’t have a course marshall, there isn’t really a way to police that. The council requested that her and her employees remind big groups, that come inside, of proper golf etiquette of letting smaller groups play through.

Motion # 081-2025

Approve Department Updates

Motion by Zemlicka and seconded by Hagstrom to approve department updates. All members voting yes. Motion carried.

Discussion on Resolution# 877 to Charge for CC Use at Golf Club

After being told by Flora that the fees for credit card use at the Golf Club was almost \$9,000 last year and is over \$4,000 currently, it was discussed to pass on the fees to the customers. The council decided that they wanted a little more information on the fee structure before they agreed to do this, therefore, it was tabled until the next meeting.

Motion # 082-2025

Open Container for Potato Days

Motion by Zemlicka and seconded by Dohmann to approve open containers for the street dance on Potato Days, within a four-block radius of the bars. All members voting yes. Motion carried.

Motion # 083-2025

William Neale & Co Bid Approval

Motion by Hagstrom and seconded by Kottke to approve the bid from William Neale & Co to audit the City’s 2024 books in the amount of \$16,500.00. All members voting yes. Motion carried.

Motion # 084-2025

Free Swim for Potato Days

Motion by Hagstrom and seconded by Kottke to approve free swim on Saturday, August 2nd for Potato Days. All members voting yes. Motion carried.

Review Open Meeting Laws

The council was given a pamphlet (Conducting the Public’s Business in Public) that was put out by the SD Attorney General’s Office in partnership with the SD NewsMedia Association. Flora went through it with them and told them it was a good resource and if they had anymore questions to let her know and she would try to answer them and if she didn’t know the answer she would get the answers for them.

Motion # 085-2025**Approve Halme, Inc Pay Request #12**

Motion by Kottke and seconded by Hagstrom to approve Halme, Inc. pay request in the amount of \$591,247.70. All members voted yes. Motion carried.

Motion # 086-2025**Approve June Meeting Minutes**

Motion by Zemlicka and seconded by Dohmann to approve the June meeting minutes. All members voted yes. Motion carried.

Motion # 087-2025**Approve Financial Statements**

Motion by Kottke and seconded by Hagstrom to approve the financial statements. All members voted yes. Motion carried.

Motion # 088-2025**Approve Claims**

Motion by Hagstrom and seconded by Zemlicka to approve the following claims. All members voting yes. Motion carried.

JUNE CLAIMS (06 25 CLAIMS2)

31838	Sun Block Films	Tinting on Police Car	\$	110.00
31839	Riley Dandurand	Wtn Baseball Assoc 12U League	\$	975.00
31840	Clark Community Oil Company	Fuel	\$	860.34
3376	ITC	Utilities	\$	825.41
31841	Mack's Standard	Supplies	\$	273.00
31842	Star Laundry	Laundry Service	\$	11.69
31843	US Foods	Concessions & Supplies	\$	12,403.98
31844	Clark Ace Hardware	Supplies	\$	1,652.65
3377	City of Clark	Utilities	\$	554.10
31845	Carly Woodring	Refund T-Ball	\$	30.00
31846	Ken's Food Fair	Groceries & Beer	\$	949.14
31847	AgWrx	Diesel & Gas	\$	1,258.70
31848	Ellwein Borthers	Beer	\$	483.80
31849	Clark Building Center	Supplies	\$	224.90
31850	Cook's Wastepaper & Recycling	June Garbage Service	\$	8,633.16
31851	April Fitzgerald	Per Diem	\$	403.50
31852	Rae Jean Flora	Per Diem	\$	391.60
3379	SD Dept of Revenue	Sales Taxes	\$	341.34
3380	SD Dept of Revenue	Golf Club/Course Sales Taxes	\$	2,937.71
31853	David Severson	VFW Tournament Registration	\$	207.30
31854	Jay Huber	VFW Tournament Registration	\$	207.30
31855	Clark Rural Water System	Water	\$	17,549.40
31856	Sharp Automotive	2021 Tahoe Repairs	\$	197.50
31857	The Tree Farm	Clinic Landscaping Material	\$	127.99
31858	Cook's Wastepaper & Recycling	Utilities	\$	334.75
31859	SD Dept of Transportation	Fuel	\$	422.42
31860	Northwestern Energy	Utilities	\$	1,144.07

31861	Sign Pro	Golf Cart Stickers	\$	37.50
31862	JW Roll Off Service	Rolloff Service at Dump	\$	794.80
3389	Amazon Capital Services	Supplies	\$	826.40
31865	Northwestern Energy	Utilities	\$	7,909.29
31866	Rae Jean Flora	Per Diem for Budget Training	\$	205.50
31867	Elan Financial Services	Credit Card	\$	981.64
3393	FuturePOS	Credit Card Fees	\$	1,568.91
3394	Dacotah Bank	Service Charges	\$	5.00

6/6/2025	COUNCIL PAYROLL	Payroll	\$	2,633.00
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3375	EFTPS	Payroll Taxes	\$	477.84
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6/10/2025 PAYROLL

Mayor	Payroll	\$	280.77
Finance Office	Payroll	\$	2,734.06
Govt Buildings	Payroll	\$	64.13
Police	Payroll	\$	5,527.16
Streets	Payroll	\$	5,014.87
Landfill	Payroll	\$	464.00
Sewer	Payroll	\$	1,694.21
Water	Payroll	\$	1,694.56
Transit	Payroll	\$	256.50
Summer Rec	Payroll	\$	250.00
Pool	Payroll	\$	1,439.75
Golf Course	Payroll	\$	3,942.75
Golf Club	Payroll	\$	5,748.75
Library	Payroll	\$	704.81

3378	EFTPS	Payroll Taxes		\$6,252.72
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6/23/2025 PAYROLL

Mayor	Payroll		\$230.77
Finance Office	Payroll		\$3,141.77
Govt Buildings	Payroll		\$74.25
Police	Payroll	\$	4,435.77
Streets	Payroll		\$4,893.27
Landfill	Payroll	\$	464.00
Sewer	Payroll	\$	1,550.22
Water	Payroll	\$	1,550.53
Transit	Payroll	\$	394.89
Summer Rec	Payroll	\$	250.00

	Pool	Payroll	\$ 4,627.13
	Golf Course	Payroll	\$ 3,302.25
	Golf Club	Payroll	\$ 4,705.13
	Library	Payroll	\$ 685.69
3387	EFTPS	Payroll Taxes	\$ 6,119.97
	SD Retirement Systems	Retirement	\$ 4,368.76
	AFLAC	AFLAC Deducts	\$ 152.70
	Child Support Payment Center	Child Support	\$ 352.62

JULY CLAIMS (07 25 CLAIMS)

SD Rural Development	Sewer Loan	\$ 787.00
SD Rural Development	Water Loan	\$ 908.00
SD Rural Development	Sewer Loan 2	\$ 1,307.00
Principal Financial Group	Insurance	\$ 46.62
Wellmark Blue Cross Blue Shield	Insurance	\$ 9,978.87
Pitney Bowes	Postage Machine	\$ 1,041.99
Republic National Distributing	Liquor	\$ 882.29
Clark Co. Historical Society	Subsidy	\$ 577.00
Dakota Style	Golf Club Concessions	\$ 120.96
Hawkins, Inc.	Pool Chemicals	\$ 10,586.94
Southern Glazers	Liquor	\$ 752.33
Spudnik's	Potato Days	\$ 1,500.00
Star Laundry	Laundry Service	\$ 325.65
Vision Service Plan	Insurance	\$ 451.50
Delta Dental	Insurance	\$ 1,552.70
Ferguson Waterworks	Parts	\$ 67.05
SD Dept of Health	Water Testing	\$ 30.00
A&B Business Solutions	Copier Contract	\$ 86.69
Amazon Capital Services	Supplies	\$ 471.66
Quill	Supplies	\$ 527.51
Advanced Graphix, Inc.	Police Graphics for 2024 Tahoe	\$ 303.00
Milbank Winwater Works	Pool Parts	\$ 223.78
Northern Con-Agg LLP	Pea Rock	\$ 346.48
Sarah McHenry	CPR Training	\$ 180.00
The Tree Farm	Clinic Landscaping Material	\$ 204.00
Helms & Associates	Engineering Fees	\$ 15,244.68
Northwestern Energy	Utilities	\$ 281.14
New Dimension LLC	Mowing	\$ 2,500.00
Clark County Courier	Advertising	\$ 305.91
City of Clark	Utilities	\$ 5,421.06
Quill	Supplies	\$ 628.52

AgWrx Cooperative-Clark	Fuel at Golf Course	\$	761.60
AT&T	Utilities	\$	241.01
Butler Machinery	Repairs	\$	13,747.62
Chesterman Company	Concessions	\$	1,209.40
Clark Ace Hardware	Supplies & Maintenance	\$	2,100.83
Clark Buiding Center	Supplies	\$	518.91
Cook's Wastepaper & Recycling	July Garbage Service	\$	8,658.72
Creative Rewards	Trophy	\$	21.27
Dakota Pump & Control	Sewer Lift Repairs	\$	998.98
Dollar General	Pool Supplies	\$	215.57
Electric Motors & Moore	Pool Repairs	\$	375.00
Ellwein Brothers	Beer	\$	2,773.90
Johnson Brothers	Liquor	\$	3,879.32
Ken's Food Fair	Groceries	\$	584.66
Mack's Standard	Supplies	\$	579.60
Midwest Turf & Irrigation	Golf Course Repairs	\$	3,786.69
Sturdevant's Auto Value	Repairs & Supplies	\$	497.75
US Foods	Concessions & Supplies	\$	15,266.46
Westside Implement	Repairs	\$	78.19
Olson Consulting Service	Code Enforcement	\$	427.10
Udrive Technology	Texting Service	\$	51.76
JB's Auto Repair	Repairs	\$	288.00
Oscar's Machine Shop	Repairs	\$	711.24
Porter Distributing	Malt Beverages	\$	1,953.40

07/01/25 Payroll

Pool	Supplemental Payroll	\$	398.96
EFTPS	Payroll Taxes	\$	66.08

7/8/25 Payroll

Mayor	Payroll	\$	280.77
Finance Office	Payroll	\$	2,693.93
Govt Buildings	Payroll	\$	50.63
Police	Payroll	\$	4,862.35
Streets	Payroll	\$	5,103.39
Landfill	Payroll	\$	456.75
Sewer	Payroll	\$	1,666.61

Water	Payroll	\$	1,666.96
Transit	Payroll	\$	135.00
Summer Rec	Payroll	\$	250.00
Pool	Payroll	\$	6,032.25
Golf Course	Payroll	\$	2,564.50
Golf Club	Payroll	\$	4,616.26
Library	Payroll	\$	707.56
EFTPS	Payroll Taxes	\$	6,220.50

Motion # 089-2025

Adjourn

Motion by Kottke and seconded by Dohmann to adjourn. All members voted yes. Motion carried.

Meeting adjourned at 8:21pm.

This institution is an equal opportunity provider and employer.

Mayor Kerry Kline

Attest: Finance Officer Rae Jean Flora
(seal)

Published once at the approximate cost of _____.

City of Clark Council Meeting August 4, 2025

Call to order: The Clark City Council met in regular session on August 4, 2025, at 7:00pm in the City Hall Council Room.

Council Members Present: Shane Hagstrom, Andrew Zemlicka, Brandon Kottke and Melissa Nesheim. Dohmann and Dalton were absent.

Others Present: Mayor Kerry Kline, Finance Officer Rae Jean Flora, Deputy Finance Officer April Fitzgerald, Luanne Warren and Brandon Smid from Helms & Associates.

Mayor Kline called the meeting to order at 7:00 pm.

Motion # 090-2025

Adopt Agenda

Motion by Hagstrom and seconded by Zemlicka to adopt the agenda. All members voting yes. Motion carried.

All stood and recited the Pledge of Allegiance.

Public Input

As there was nobody present for public input this item was passed over.

Department Updates

Flora went over the following items in her update: Annual Municipal League Conference in Pierre, will be held from Sept. 30-Oct. 3. Flora, Fitzgerald and Wellnitz will be gone for that; Flora and Fitzgerald informed the council about the Community Forum on September 10th; code enforcement is moving along nicely; reminded the council about talking to their department heads about things they want on the budget and suggestions for salaries for their specific departments, as the first reading of the budget ordinance will be in September; she informed them about the options for election dates, since those have to change for cities beginning in 2026; she informed them that if they haven't already read the Municipal magazine, there are some very good articles in this month's edition, that pertain to them; also, the auditor is here, beginning on August 5th.

Brandon Smid was here, from Helms & Associates. He gave an update on phase I of the water project. He stated that they would have one year for warranty work, he was given some complaints that he said he would check out and he said that this fall the seeding company would be around to reseed the grass that didn't take with the first seeding. He also brought up beginning the foundation work for phase II of the water project. This was just something he thought the Council should think about doing.

Mayor Kline brought up the rough month of July that the police department had. She wanted to make sure the council told them thank you for the great job they have been doing.

Nesheim said that the official pool closing date is August 10th and that it is open only during the day right now.

Motion # 091-2025

Approve Department Updates

Motion by Kottke and seconded by Hagstrom to approve department updates. All members voting yes. Motion carried.

Review Summer Rec Fees

Nesheim brought up that she would like to see a charging scale for summer rec fees. Also, the council would like to see some changes as to how summer rec is managed next summer. Nesheim and Flora will do some follow up on this & bring it to the council in September.

Discussion on Resolution# 877 to Charge for CC Use at Golf Club

After being told by Flora that the fees for credit card use at the Golf Club was almost \$9,000 last year and is over \$6,000 currently, it was discussed to pass on the fees to the customers. The council decided that they wanted a little more information on the fee structure before they agreed to do this, therefore, it was tabled until the next meeting.

Motion # 092-2025

Resolution #878 Capitol Outlay for Police Vehicles

Motion by Zemlicka and seconded by Kottke to approve Resolution #878 as shown below. All members voting yes. Motion carried.

RESOLUTION # 878

A RESOLUTION ESTABLISHING A CAPITAL OUTLAY FOR GENERAL FUND POLICE VEHICLE REPLACEMENT.

WHEREAS, the City Council of the City of Clark, South Dakota, has determined that the replacement of police vehicles is necessary, and;

WHEREAS, the City Council of the City of Clark, South Dakota, has determined that there are not sufficient funds within the general fund to purchase said police vehicles, and;

WHEREAS, SDCL 9-21-14.1, authorizes the municipality to establish a Capital Outlay accumulation account for the purposes of purchasing said police vehicles;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Clark, South Dakota that a Capital Outlay account be established and that the Finance Officer is hereby authorized and directed to budget and accumulate \$10,000 per annum beginning with the 2026 appropriations from the general fund for the purpose of replacing police vehicles.

AND BE IT FURTHER RESOLVED, that the accumulation of said funds will not exceed a maximum of more than sixty (60) months commencing from the date of this resolution.

Dated this 4 day of August, 2025.

Kerry Kline, Mayor

ATTEST:

Rae Jean Flora, Finance Officer
(SEAL)

Motion # 093-2025

Approve July Meeting Minutes

Motion by Nesheim and seconded by Kottke to approve the July meeting minutes. All members voted yes. Motion carried.

Motion # 094-2025

Approve Financial Statements

Motion by Zemlicka and seconded by Kottke to approve the financial statements. All members voted yes. Motion carried.

Motion # 095-2025

Approve Claims

Motion by Hagstrom and seconded by Nesheim to approve the following claims. All members voting yes. Motion carried.

JULY CLAIMS (07 25 CLAIMS2)

31910	Clark Golf Course	Petty Cash for Calcutta	\$ 10,000.00
31911	Dakota Butcher	Supplies	\$ 544.11
31912	Clark Community Oil	Fuel & Supplies	\$ 1,231.97
3398	ITC Telephone	Utilities	\$ 880.42
31913	Cook's Wastepaper & Recycling	Utilities	\$ 334.75
31914	VGM Financial Services	Rent	\$ 1,903.15
31915	The Tree Farm	Clinic Landscaping Materials	\$ 128.96
31916	Butler Machinery	Repairs	\$ 6,441.51
31917	Clark Rural Water	Supplies	\$ 18,975.40
31918	Great Plains Concrete Pumping	Maintenance	\$ 3,296.33
31919	Motorola Solutions	Software Licensing	\$ 760.00
31920	Midwest Alarm Co.	Clinic Fire Alarm Monitoring & Testing	\$ 296.00
31921	Northwestern Energy	Utilities	\$ 1,348.09
31922	SD 811	Locating Service	\$ 87.15
31923	Northern Con-Agg	Maintenance Supplies	\$ 416.54
31924	Halme, Inc.	Pay Request #12	\$ 591,247.70
3400	SD Dept of Revenue	Sales Taxes	\$ 519.01
3401	SD Dept of Revenue	Golf Club Sales Taxes	\$ 3,771.64

3402	Amazon Capitol Services	Supplies	\$	372.39
31925	RKM Fireworks Company	Fireworks	\$	5,000.00
31928	VGM Financial Services	Golf Cart Rentals	\$	1,903.15
31929	Northwestern Energy	Utilities	\$	1,121.46
31930	Duininck Inc.	Street Maintenance	\$	2,867.40
31931	Elan Financiial Services	Credit Card	\$	1,268.83
31932	AT&T	Utilities	\$	241.00
3411	A & B Business Solutions	Copies	\$	132.24
31933	Joe Lindner	Music at Golf Club	\$	500.00
31934	Clark Golf Course	Cash for Potato Days Weekend	\$	1,000.00
3412	Republic Nationinal Distributing	Liquor	\$	791.62
3413	Dacotah Bank	Service Charge	\$	10.00
3414	FuturePOS	Credit Card Fees at Clubhouse	\$	1,996.89

7/22/2025 PAYROLL

Mayor	Payroll	\$	230.77
Finance Office	Payroll	\$	2,549.72
Govt Buildings	Payroll	\$	81.00
Police	Payroll	\$	4,511.49
Streets	Payroll	\$	4,917.34
Landfill	Payroll	\$	464.00
Sewer	Payroll	\$	1,591.95
Water	Payroll	\$	1,592.26
Transit	Payroll	\$	411.75
Pool	Payroll	\$	6,672.94
Golf Course	Payroll	\$	3,848.25
Golf Club	Payroll	\$	6,685.63
Library	Payroll	\$	708.75
EFTPS	Payroll Taxes		\$6,986.18
SD Retirement Systems	Retirement		\$4,239.66
AFLAC	AFLAC Deducts		\$152.70
Child Support Payment Center	Child Support		\$352.62

AUGUST CLAIMS (08 25 CLAIMS)

Wellmark Blue Cross	Insurance	\$	9,978.87
Dakota Pump & Control	Repairs	\$	1,604.09
US Bank Corp	SRF Retention Pond Loan	\$	25,016.47
SD Rural Development	Sewer Loan 1	\$	787.00
SD Rural Development	Water loan	\$	908.00
SD Rural Development	Sewer Loan 2	\$	1,307.00

Pitney Bowes	Postage	\$	1,041.99
US Bank Corp	SRF Water Loan	\$	9,415.66
Amber Johnson	Coaching	\$	500.00
Dave Severson	Coaching	\$	500.00
Hudson Fuller	Coaching	\$	500.00
James Caulfield	Coaching	\$	500.00
Jay Huber	Coaching	\$	500.00
Lacey Helkenn	Coaching	\$	500.00
Northern Con-Agg	Pea Rock	\$	2,147.24
Sean McGraw	Coaching	\$	500.00
Shane Hagstrom	Coaching	\$	500.00
Stephanie Arthur	Coaching	\$	500.00
Stephanie Hagstrom	Coaching	\$	500.00
Trevor Johnson	Coaching	\$	1,000.00
Trey Huber	Coaching	\$	500.00
Troy Mudget	Coaching	\$	500.00
Clark Co. Historical Society	Subsidy	\$	577.00
Principal Financial Group	Insurance	\$	46.62
Delta Dental	Insurance	\$	1,552.70
Butler Machinery	Clinic Generator Inspection/Maint.	\$	1,458.80
Hawkins, Inc.	Pool Chemicals & Chloride	\$	4,824.10
Overhead Door Co.	Repairs on Golf Course Shed Door	\$	306.12
Zimco Supply Co.	Spray	\$	137.15
SD Dept of Health	Water Testing	\$	40.00
SD Dept of Transportation	Fuel	\$	319.03
VSP	Insurance	\$	451.50
Heiman, Inc.	Fire Extinguisher Inspection	\$	56.00
Book Systems Inc.	Online Catalog	\$	1,210.00
Clark County Weed Board	Spraying at Sewer Pond	\$	106.77
Duininck Inc.	Street Materials	\$	6,570.74
Efraimson Electric	Repairs to Light in Entry at Ulliyot Bldg	\$	167.59
Helms & Associates	Engineering Fees	\$	7,810.30
New Dimension LLC	Mowing/Trimming	\$	2,500.00
Northwestern Energy	Utilities	\$	8,873.91
Rivards Turf & Forage	Fairway Mix	\$	303.28
VanDiest Supply Company	Mosquito Supplies	\$	3,979.50
Pitney Bowes	Postage Meter	\$	135.75
Olson Consulting Service	Code Enforcement	\$	807.30
Core & Main	Water Meters	\$	1,250.00
Chesterman Company	Soda	\$	1,427.55

Clark County Courier	Advertising	\$	220.83
Readers Digest	Subscription	\$	15.93
U Drive Technology	Texting Service	\$	67.80
Dakota Style	Concessions	\$	67.20
Southern Glazers	Liquor	\$	472.12
Johnson Brothers	Alcohol	\$	692.38
Vickie Dreher	Flowers for Clinic Landscaping	\$	398.76
Star Laundry	Laundry Service	\$	556.65
VGM Financial Services	Golf Cart Rentals	\$	1,903.15
Westside Implement	Repairs	\$	116.55
Ellwein Brothers	Alcohol	\$	2,095.40
Ferguson Waterworks	Fertilizer	\$	1,817.55
Dollar General	Supplies	\$	36.74
AgWrx	Gas	\$	1,009.82
Amazon Capital Services	Supplies & Books	\$	808.87
Quill	Supplies	\$	705.88

8/5/25 PAYROLL

Mayor	Payroll	\$	280.77
Finance Office	Payroll	\$	2,644.61
Govt Buildings	Payroll	\$	64.13
Police	Payroll	\$	4,561.49
Streets	Payroll	\$	5,020.94
Landfill	Payroll	\$	232.00
Sewer	Payroll	\$	1,539.65
Water	Payroll	\$	1,539.94
Transit	Payroll	\$	573.76
Parks	Payroll	\$	250.00
Pool	Payroll	\$	6,769.00
Golf Course	Payroll	\$	3,148.25
Golf Club	Payroll	\$	5,583.26
Library	Payroll	\$	728.44
EFTPS	Payroll Taxes	\$	6,634.52

Set September Meeting Date

The September council meeting was set for September 8th at 7:00PM, since the first Monday of September is Labor Day.h

Motion # 096-2025

Adjourn

Motion by Nesheim and seconded by Zemlicka to adjourn. All members voted yes. Motion carried.

Meeting adjourned at 7:53pm.

This institution is an equal opportunity provider and employer.

Mayor Kerry Kline

Attest: Finance Officer Rae Jean Flora
(seal)

Published once at the approximate cost of _____.