REGULAR MEETING

**June 6, 2019**

**Aurora, Minnesota**

***The Regular Meeting of the Town of White was called to order by Chairman Skelton at 5:00 P.M., on Thursday, June 6, 2019, in the City/Town Government Center.***

**ROLL CALL:**

Present: Supervisors-Anttila, Skelton; Clerk-Knaus; Treasurer-Gross; Step-Up Foreman-Niemi; Attorney – Kearney

Absent: Edward Kippley

Also Present: David Wain, Alan Johnson, Matt Reid, Mike Larson

1. **APPROVAL OF AGENDA**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON TO APPROVE THE AGENDA. MOTION CARRIED**

1. **APPROVAL OF MINUTES**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE MINUTES OF THE REGULAR MEETING ON MAY 2, 2019. MOTION CARRIED**

**3. THE TREASURER’S REPORT FOR THE MONTH OF MAY 2019, LISTED RECEIPTS IN THE AMOUNT OF $9,835.44 AS READ BY TREASURER GROSS:**

|  |  |
| --- | --- |
| 1ST Quarter Capital Charges (W/WW Aurora)  Propane Reimbursement  Garbage Bag Revenue  Refuse Collection Revenue  LLCC Rent  Cemetery Revenue  Twin Lakes Pavilion Rent  Refunds & Reimbursements  National Night Out Donation – Kearney  Water Connection Fee | 2,402.98  327.93  1,938.00  359.31  160.00  1,149.00  600.00  2,548.36  200.00  50.00 |
| Interest Earned | 99.86 |
| **TOTAL** | **$9,835.44** |

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO ACCEPT THE TREASURER’S REPORT FOR THE MONTH OF MAY 2019 RECEIPTS AS READ. UNANIMOUSLY CARRIED**

**4. CITIZENS/GUESTS**: None

**5. UNFINISHED BUSINESS:**

5.1 Army Corps of Engineers Section 569 Program Next Steps – An email was sent to local engineering firms requesting estimates. Estimates were received from Benchmark Engineering and SEH. An updated timeline for the project was distrubuted .

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO HIRE SEH AS THE ENGINEERING FIRM FOR THE ARMY CORPS PROJECT. MOTION CARRIED**

5.2 Road Resurfacing Discussion –Engineering will be completed when the Section 569 Program engineering is completed and if the budget allows these roads will be resurfaced in 2020.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

5.3 Joint Water Project Update – 2020 Capital Budget request is due 6/14/19; Parties need to meet.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

5.4 Gardendale Project – Notification on grant has not been received from IRRRB. Meeting needs to be scheduled with City of Aurora.

**IT WAS MOVED BY SKELTON SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO SCHEDULE A JOINT SPECIAL MEETING WITH THE CITY OF AURORA FOR JUNE 25, 2019 AT 6:00 P.M. AT THE CITY/TOWN GOVERNMENT CENTER TO DISCUSS THE JOINT WATER PROJECT, GARDENDALE, AND ANY OTHER BUSINESS FOR JOINT PROJECTS. MOTION CARRIED**

5.5 Stepetz Road –Ulland Brothers bid for the Township portion is $432,844.86. Project is on schedule. Invoice for payment should arrive soon from St. Louis County.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING TREASURER GROSS TO CASH OUT AND CLOSE THE CD AT FIRST NATIONAL BANK OF GILBERT DESIGNATED FOR THE STEPETZ ROAD PROJECT IN THE AMOUNT OF $201,571,97 AND DEPOSIT INTO NORTHERN STATE BANK OF AURORA TO PAY FOR THE STEPETZ ROAD PROJECT. MOTION CARRIED**

5.6 Recreation/Youth Activities Coordinator Position & Purchase of Servcies Agreeement – The agreement was approved and signed. Collin Luke was hired as the Recreation/Youth Activities Coordinator. Skelton and Knaus will serve on the Advisory Committee.

5.7 Twin Lakes Beach Hours & Lifeguards – The Township received six applications for lifeguards. They will be employed by the Mesabi East School District and the Township will reimburse the school for the cost of the salaries and any expenses at the end of the year.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA AUTHORIZING MESABI EAST TO HIRE RHYS CEGLAR, KADE LAUGEN, MATTHEW OMAN, KATE ERICKSON, MADISON MEYER, AND KYLEE MEYER AS LIFEGUARDS FOR THE TWIN LAKES BEACH FOR THE 2019 BEACH SEASON AT $9.15/HR AND $10.00/HR FOR HEAD LIFEGUARD. MOTION CARRIED**

5.8 Summer Laborers

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO HIRE KATHRYN NISULA, AUTUMN LOCKEN, AND DREW GIESE AS TEMPORARY SUMMER LABORERS AT $10.00/HR. MOTION CARRIED**

5.9 National Night Out/Health Fair –Planning continues for the August 6, 2019 event at the Loon Lake Community Center. The poster/flyer was reviewed. Food needs to be ordered.

**IT WS MOVED BY SKELTON, SUPPORTED BY ANTTILA AUTHORIZING OFFICE STAFF TO WORK WITH BROCK KICK FROM ST. LOUIS COUNTY AND SUPERVISOR SKELTON TO DETERMINE QUANTITY AND TYPES OF FOOD TO ORDER FOR THE EVENT. MOTION CARRIED**

5.10 Snowplowing Damage Claim – No action.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

5.11 KB Plumbing & Heating Estimate for LLCC

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE ESTIMATE IN THE AMOUNT OF $7,375.00 TO KB PLUMBING & HEATING FOR WORK TO BE COMPLETED AT THE LOON LAKE COMMUNITY CENTER.**

5.12 ADA Compliance Review – Knaus provided LMCIT with updates on the Shooting Range items outstanding along with a timeline for Niemi and Knaus to conduct the ADA Reviews of the facilities owned by the Township by September 1, 2019.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

5.13 Town Staff Meeting

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO SCHEDULE AN ALL EMPLOYEE STRATEGIC PLANNING SESSION/SPECIAL MEETING INCLUDING THE FIRE DEPARTMENT FOR AUGUST 21, 2019 AT NOON AT THE CITY/TOWN GOVERNMENT CENTER. MOTION CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO CLOSE THE TOWNSHIP OFFICE DURING THE MEETING. MOTION CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING OFFICE STAFF TO ORDER FOOD AND BEVERAGES FOR THE MEETING. MOTION CARRIED**

5.14 J & R Wastewater Inc. Services – No new information has been received from the company.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

5.15 Cemetery Rules & Regulations – Ordinance was adopted by the Board in 2013 and proposed in May 2019 with changes to the dimensions of the grave markers to be consistent with today’s standards. No changes to rates. However, normally ordinances have standard language within and need to be enforced with fines or stipulations. The cemetery document adopted technically is not an ordinance and Kearney confirmed this to be true. Kearney recommended the Township revoke the Ordinance on file and change it to “rules and regulations”.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO REVOKE ORDINANCE 2019-01 AND 2013 ON FILE AND APPROVED PREVIOUSLY TITLED ORDINANCE GOVERNING THE OPERATION OF THE RAUHA/TOWN OF WHITE CEMETERY. MOTION CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO ADOPT THE “RULES AND REGULATIONS GOVERNING THE OPERATION OF RAUHA/TOWN OF WHITE CEMETERY EFFECTIVE JUNE 6, 2019. MOTION CARRIED**

5.16 Tri-City Ambulance Director Position – Failed Search and position will be readvertised with a salary increase. Skelton is on the hiring committee representing the Township.

5.17 Cemetery Land Title/Legal Description – Kearney is working on this.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

**6. NEW BUSINESS:**

6.1 Snowplowing Phase Out – Resolution 2019-003, 2019-20 application, and timeline for phase out was reviewed. Skelton confirmed this is effective January 1, 2019 so only current snowplowing customers on the list as of January 1, 2019 will be able to participate going forward. No new applications will be accepted. Knaus will make updates for approval next month.

6.2 Resolution 2019-004 – Approving State Joint Powers Agreement with the Township for Court Data Services File Allocation Collection. This is necessary to be able to collect a portion of the fines issued within the Township Boundary.

**IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON APPROVING RESOLUTION 2019-004 APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE TOWNSHIP OF WHITE ON BEHALF OF ITS PROSECUTING ATTORNEY. MOTION CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE STATE OF MINNESOTA JOINT POWERS AGREEMENT SWIFT CONTRACT 3157670. MOTION CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE COURT DATA SERVICES SUBSCRIBER AMENDMENT TO CJDN SUBSCRIBER AGREEMENT. MOTION CARRIED**

6.3 Resolution 2019-005 Adopting Lien for Unpaid Delinquent Utility Charges

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING RESOLUTION 2019-005 AND EXHIBIT 1 CERTIFYING DELINQUENT UTILITY LIENS AS OF JULY 1, 2019. MOTION CARRIED**

6.4 Dust Control

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE PURCHASE OF CALCIUM CHLORIDE WITH A BUDGET OF $15,000.00 FROM ENVIROTECH SERVICES INC AT $0.935/GALLON AS PART OF THE ST. LOUIS COUNTY CONTRACT. MOTION CARRIED**

6.5 Office Closure for Active Shooter Training June 7, 2019

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE CLOSURE OF THE TOWNSHIP OFFICE FROM 7:30 A.M. TO 9:30 A.M. FRIDAY, JUNE 7, 2019 TO ALLOW STAFF TO ATTEND THE ACTIVE SHOOTER TRAINING AT THE CITY/TOWN GOVERNMENT CENTER. MOTION CARRIED**

6.6 St. Louis County CSAH 100 Curve Intersection Realignments – Easement needed for work to be completed in 2021. Knaus will work with County and Kearney and put on agenda when the time is appropriate.

6.7 Public Works Request for Jackets – New jackets are needed with the safety reflection. Quotes were reviewed.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE PURCHASE OF EIGHT (8) SAFETY JACKETS AS IDENTIFED AS PHASE 3 JACKETS WITH SHELL LINERS AND SAFETY REFLECTION AT AN ESTIMATED COST OF $234.00 EACH. MOTION CARRIED**

6.8 Foreman’s Pickup Quote – to replace 2006 model with plow. It was discussed to research KBID and 2Rivers auctions fees for hosting an auction. The Township has vehicles, equipment, tools, office furniture that can be sold. The office will check into this and get back to the Board.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO PURCHASE A 2019 FORD F-350 FROM LUNDGREN MOTORS IN EVELETH, MN AT THE STATE BID PRICE OF $35,956.80 INCLUDING THE BOSS STEEL V-PLOW WITH SNOW FLAP. MOTION CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO PURCHASE ACCESSORIES OF FUEL TANK, RACK, SAFETY LIGHT BRACKETS, LIGHTS, MUD FLAPS, TOOL BOX, FUEL PUMP, AND RUNNING BOARDS WITH INSTALLTION ON THE 2019 FORD F-350 FROM ZTECH IN VIRGINIA, MN AT A QUOTE OF $3,972.00. MOTION CARRIED**

6.9 Funds Transfer from Gilbert Bank to Northern State Bank for Fire Truck Purchase

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TRANSFER $65,000.00 OUT OF THE CD AT FIRST NATIONAL BANK OF GILBERT TO NORTHERN STATE BANK OF AURORA GENERAL CHECKING ACCOUNT FIRE FUND FOR THE PURCHASE OF A FIRE TRUCK. MOTION CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TRANSFER $5,000.00 OUT OF THE CD AT FIRST NATIONAL BANK OF GILBERT TO NORTHERN STATE BANK OF AURORA GENERAL CHECKING ACCOUNT FIRE FUND FOR THE PAYMENT OF TRANSPORTATION OF THE FIRE TRUCK FROM CALIFORNIA TO THE TOWN OF WHITE FIRE DEPARTMENT LOCATION. MOTION CARRIED**

6.10 Investment of Funds – Treasurer Gross needs to find out if the CD designated at the Gilbert Bank for the Fire Department can be partially cashed out. The CD value is $102,361.47 and the cost of the fire truck is $70,000.00, less than the CD cash value. The remaining funds could be placed in another CD or just deposited into General Checking at Northern State Bank Fire Fund. Gross shared investment options for review.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING TREASURER GROSS TO CONTINUE TO RESEARCH WITH FIRST NATIONAL BANK OF GILBERT AND OTHER OPTIONS FOR INVESTING AND TO REPORT BACK TO THE BOARD. MOTION CARRIED**

6.11 Direct Deposit ACH Origination Agreement with Northern State Bank – The Township Board wants all employees to participate in direct deposit.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE NORTHERN STATE BANK ACH ORIGINATION AGREEMENT FOR DIRECT DEPOSIT FOR ALL TOWNSHIP EMPLOYEES. MOTION CARRIED**

6.12 Columbarium Project – No response has been received from Blackwoods Concrete regarding the benches for the cemetery.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO DISCONTINUE WORKING WITH BLACKWOODS CONCRETE FOR THE CEMETERY BENCHES. MOTION CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING CLERK TO CONTACT MESABI MASONRY AND OTHER OPTIONS FOR PURCHASING BENCHES FOR THE COLUMBARIUM AT THE RAUHA CEMETERY. MOTION CARRIED**

6.13 ST. Louis County Bridge Inspection Reports were reviewed and will be filed.

6.14 Phil’s Garage Door Service Quote for Fire Department Doors

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE PHIL’S GARAGE DOOR SERVICE QUOTE IN THE AMOUNT OF $6,019.00 FOR COMMERICIAL DOOR OPENERS FOR THE FIRE DEPARTMENT TO BE TAKEN OUT OF THE CD AT THE GILBERT BANK AND DEPOSITED INTO NORTHERN STATE BANK CHECKING ACCOUNT FIRE DEPARTMENT FUND. MOTION CARRIED**

6.15 City/Town Government Center Closing July 3, 2019 at Noon

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO CLOSE THE TOWNSHIP OFFICE AT NOON ON JULY 3, 2019 WITH OFFICE STAFF ALLOWED TO TAKE VACATION OR WORK WITH OFFICE CLOSED. MOTION CARRIED**

**7. MINUTES:**

7.1 East Range Joint Powers Board April 2019 minutes

7.2 Northspan ERJPB Consultant Report & Updated Contract Amount May 2019

7.3 CAP May Meeting Presentation & March 2019 minutes

7.4 RAMS February & March 2019 minutes

7.5 IRRRB Ranger Bulletin May 2019

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO FILE ALL MINUTES. MOTION CARRIED**

**8. REPORTS:**

Clerk Knaus

1.) Attended CAP Meeting 5/9/19 with Jon Cherry presenting & Stearns Industries

2.) Amanda and I attended the MCFOA Region II Training in Keewatin on May 17, 2019. The trainer was Troy Walsh from the LMICT who presented on the difference between a Fire Relief Association and a City Owned Fire Department. Very good information and handouts which have been shared with the Fire Department.

3.) Supervisor Anttila, Clark, Amanda and I attended the Annual SLCAT meeting & dinner. Jim Fisher spoke on the MBFTE (Minnesota Board of Firefighter Training & Education).

4.) Attended the ERJPB meeting in place of Supervisor Kippley on 5/28/19

5.) Attended the Community Development Resources & Partner Funding Workshop sponsored by IRRRB 6/5/19

6.) Final Audit Reports were distributed last month

7.) DRAFT amended/updated Fire Department bylaws and articles of incorporation were provided to the Fire Department for their review and input.

8.) Damage occurred to the International 2006 Fire Truck Friday, May 31, 2019. A claim has been submitted to the LMCIT and estimates are being solicited for the repair to the door.

9.) The required letter from the Township showing support of the 2020 Census has been mailed to the Regional Census Director in Chicago.

10.) Elections: The new DS200 machine will be on display in the office for a minimum of 60 days prior to the election for voters. We will not have a primary, only General Election this year.

11.) Meeting with CW Technology out of Duluth has been scheduled for June 13, 2019 at 9:00 a.m. to review IT services including purchasing new computers/laptops for office, PW garage, FD, and a server. We have also reached to Compudyne out of Hibbing, MN.

12.) Pending Tasks & Projects not on agenda:

* Gardendale Easements need to be signed & recorded from 2017
* Krulc’s Property Transfer vs. connect to water per Ordinance
* Daycare opportunity at LLCC
* Purchase property on Stepetz Road from Potlatch
* Water & wastewater asset management program implementation
* Employee Handbook
* Office Remodel: need to get quotes for window installation, wiring, and office furniture

13.) Knaus would like to entertain hiring an intern for the Office for additional help next year from the College. The Board supports this and directed Clerk to research, create a position description, and check with Union for next summer. The office is extremely busy and help is needed. Skelton and Anttila supported getting help immediately for the Office and to find out if Deputy Treasurer would be interested in working more hours on a continual basis. Deputy Clerk is not interested in working more than already required. Skelton directed Office to contact Union and find out if this can be allowed to work beyond the 67 days.

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO CONTACT UNION AND FIND OUT IF FORSLINE CAN WORK A MORE CONSISTENT SCHEDULE AND IF SHE IS INTERESTED IN THE EXTRA HOURS. MOTION CARRIED**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO ACCEPT AND FILE THE CLERK’S REPORT. MOTION CARRIED**

**Updates not previously discussed:**

Niemi

Pavilion is ready for rental; Cemetery mowing and maintenance is on-going; crew has been busy replacing culverts, Lane 57 is done; Shooting Range pad was built with in-kind services of hauling gravel and prep work for pad; Two fires in the Township required call-out Highway 100 and Trigstad Road; Crew assisted with moving graduation to Hoyt Lakes; Attended County Hazard Mitigation meeting 5/28/19; ordered supply of culverts; and the new tire machine is installed.

Anttila

Crew does an excellent job! Cemetery looks great!

Skelton

Wants two computer terminals at the PW Garage so all employees can have their own email and access to a computer at all times. Technology advancements are necessary for doing good business. He wants all employees to know what a wonderful job they do. The Township is very lucky to have such dedicated staff in the office and public works. For example, this past Saturday it took one phone call and within 15 minutes two employees were on the scene helping move the graduation. Thanks to all who showed up. What a wonderful community we live in.

**9. CORRESPONDENCE:**

1. News Release: MN Opportunity Collaborative 5/10/19

2. Northspan News Release – New Website

3. MN Department of Revenue Annual Hearing Notice on Assessments 5/1/19

4. MPCA Notice – Lane 55 Tank Release

5. LMCIT Dues Increase of 3% for 2020 Notice

6. State Demographer 2018 Population & Household Estimate Notice

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO FILE ALL CORRESPONDENCE RECEIVED. UNANIMOUSLY CARRIED**

**10. TRAINING REQUESTS & MEETING NOTICES**:

* Aurora Chamber of Commerce Annual Dinner – Rudy’s Bar & Grill, Thursday, June 18, 2019 5:30 p.m. – RSVP by June 7, 2019
* MAT Summer Short Course – DECC – Thursday, June 27, 2019 7:45 a.m. – 12:30 p.m. $50 per person

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING ANY BOARD MEMBER TO ATTEND THE MAT SHORT COURSE IN DULUTH, MN ON THURSDAY, JUNE 27, 2019 WITH PAID EXPENSES. MOTION CARRIED**

**11. APPROVAL OF BILLS AND PAYROLL FOR THE MONTH OF MAY 2019**

|  |  |  |  |
| --- | --- | --- | --- |
| **Check#** | **Vendor** | **Description** | **Total** |
| CC05-02-19 | Cardmember Service | Training, Supplies | $ 1,639.47 |
| 31792 | St. Louis County Auditor-PW | Apr 19 Fuel | $ 2,935.33 |
| 31793 | St. Louis County Auditor-PW | Mar 19 Fuel | $ 3,694.32 |
| 31794 | Eveleth Floral Co. & Greenhouse | Skelton Funeral | $ 60.00 |
| 31795 | Fred Faust | Oil Drain w/Electric Pump | $ 478.32 |
| 31796 | Culligan | Tank Service Seasonal | $ 720.00 |
| 31797 | Colonial Life | Apr 2019 Employee Deductions | $ 367.42 |
| 31798 | Frontier | Telephone & Internet Service | $ 691.20 |
| 62760 | Payroll Period Ending 05/04/2019 | Regular Payroll Period Ending 5/04/2019 | $ 1,465.44 |
| 62761 | Payroll Period Ending 05/04/2019 | Regular Payroll Period Ending 5/04/2019 | $ 1,205.93 |
| 62762 | Payroll Period Ending 05/04/2019 | Regular Payroll Period Ending 5/04/2019 | $ 1,537.32 |
| 62763 | Payroll Period Ending 05/04/2019 | Regular Payroll Period Ending 5/04/2019 | $ 1,182.27 |
| 62764 | Payroll Period Ending 05/04/2019 | Regular Payroll Period Ending 5/04/2019 | $ 1,875.18 |
| 62765 | Payroll Period Ending 05/04/2019 | Regular Payroll Period Ending 5/04/2019 | $ 1,426.14 |
| 62766 | Payroll Period Ending 05/04/2019 | Regular Payroll Period Ending 5/04/2019 | $ 1,778.70 |
| 62767 | Payroll Period Ending 05/04/2019 | Regular Payroll Period Ending 5/04/2019 | $ 1,733.36 |
| 62768 | Payroll Period Ending 05/04/2019 | Regular Payroll Period Ending 5/04/2019 | $ 991.22 |
| D05-08-19 | Empower | Def Comp & Roth EE Ded Pay 05/08/19 | $ 365.80 |
| F05-08-19 | E.F.T.P.S. | Employee Withholding Pay 05/08/19 | $ 4,546.13 |
| M05-08-19 | MN Department of Revenue | Employee Withholding Pay 05/08/2019 | $ 846.13 |
| P05-08-19 | P.E.R.A. | Retirement Deductions 05/08/19 check | $ 2,670.17 |
| 31799 | Tomahawk Ford | Refuse Collection APR 19 | $ 11,284.87 |
| ST05-10-19 | MN Dept of Revenue - Sales Tax | APR 19 Sales Tax Payment | $ 1,221.00 |
| 31800 | Smartville Fire Protection District | Fire Truck | $ 65,000.00 |
| 31801 | MCFOA Region II | Training | $ 60.00 |
| 31802 | League of MN Cities Insurance Trust | Workers Compensation Renewal | $ 32,578.00 |
| 31803 | Town of White Petty Cash Fund | Postage | $ 116.85 |
| 62769 | Payroll Period Ending 05/18/2019 | Payroll Period Ending 05/18/2019 | $ 1,462.14 |
| 62770 | Payroll Period Ending 05/18/2019 | Payroll Period Ending 05/18/2019 | $ 439.37 |
| 62771 | Payroll Period Ending 05/18/2019 | Payroll Period Ending 05/18/2019 | $ 1,170.93 |
| 62772 | Payroll Period Ending 05/18/2019 | Payroll Period Ending 05/18/2019 | $ 1,502.32 |
| 62773 | Payroll Period Ending 05/18/2019 | Payroll Period Ending 05/18/2019 | $ 434.94 |
| 62774 | Payroll Period Ending 05/18/2019 | Payroll Period Ending 05/18/2019 | $ 2,025.75 |
| 62775 | Payroll Period Ending 05/18/2019 | Payroll Period Ending 05/18/2019 | $ 1,426.14 |
| 62776 | Payroll Period Ending 05/18/2019 | Payroll Period Ending 05/18/2019 | $ 1,806.59 |
| 62777 | Payroll Period Ending 05/18/2019 | Payroll Period Ending 05/18/2019 | $ 1,698.36 |
| 62778 | Payroll Period Ending 05/18/2019 | Payroll Period Ending 05/18/2019 | $ 963.46 |
| 62779 | Payroll Period Ending 05/18/2019 | Payroll Period Ending 05/18/2019 | $ 1,426.14 |
| 62780 | Payroll Period Ending 05/18/2019 | Hinsz Retirement Severance | $ 618.73 |
| D05-22-19 | Empower | Def Comp & Roth EE Ded Pay 05/22/19 | $ 315.80 |
| F05-22-19 | E.F.T.P.S. | Employee Withholding Pay 05/22/19 | $ 5,119.35 |
| M05-22-19 | MN Department of Revenue | Employee Withholding Pay 05/22/2019 | $ 954.18 |
| P05-22-19 | P.E.R.A. | Retirement Deductions 05/22/19 | $ 2,820.24 |
| HC05-23-19 | Empower | Hinsz HCSP Payoff Unused Balance | $ 2,916.69 |
| HCSEV05-23-19 | Empower | Hinsz SL Severance | $ 32,042.40 |
| SLI05-23-19 | Empower-SLI | Hinsz SL Incentive Severance | $ 369.72 |
| 62781 | Payroll Period Ending 05/29/2019 | Monthly Payroll May 2019 | $ 276.10 |
| 62782 | Payroll Period Ending 05/29/2019 | Monthly Payroll May 2019 | $ 64.38 |
| 62783 | Payroll Period Ending 05/29/2019 | Monthly Payroll May 2019 | $ 153.98 |
| 62784 | Payroll Period Ending 05/29/2019 | Monthly Payroll May 2019 | $ 193.16 |
| 92785 | Payroll Period Ending 05/29/2019 | Monthly Payroll May 2019 | $ 350.81 |
| F05-29-19 | E.F.T.P.S. Monthly | Employee Withholding | $ 133.46 |
| M05-29-19 | MN Dept of Revenue Monthly | Employee Withholding | $ 47.83 |
| P05-29-19 | P.E.R.A. Monthly | Payroll Ending 05/29/2019 | $ 137.02 |
| 31805 | Arrow Auto Glass & Supply | 2015 CAT Excavator Window | $ 95.00 |
| 31806 | A.W. Kuettel & Sons, Inc. | LLCC & PW Garage Roof Repairs | $ 943.00 |
| 31807 | Aurora, City of | Dewhurst Past Due Utilities | $ 849.92 |
| 31808 | Aurora, City of | Water/Wastewater Services | $ 2,000.00 |
| 31809 | Bradach Lumber | Rags, Plumbing Supplies | $ 77.39 |
| 31810 | Biss Lock, Inc. | Lifeguard keys | $ 40.00 |
| 31811 | Colosimo, Patchin, & Kearney | Legal Retainer | $ 415.00 |
| 31812 | Carquest Aurora | Supplies & Parts | $ 326.61 |
| 31813 | Eveleth Floral Co. & Greenhouse | Kippley & Stokes Flowers | $ 124.95 |
| 31814 | Excel Business Systems | Copier Contract | $ 150.90 |
| 31815 | Ray Erickson | Animal Control | $ 1,100.00 |
| 31816 | Edwards Oil | Rain Gear, Safety Glasses | $ 551.62 |
| 31817 | East Range Shopper | Vacancy Notice | $ 124.73 |
| 31818 | Frontier | Telephone & Internet Service | $ 691.20 |
| 31819 | Grande Ace Hardware | Toro Mower Parts | $ 147.95 |
| 31820 | Hoyt Lakes, City of | Ambulance Agreement | $ 350.00 |
| 31821 | Interstate Power Systems | Radiator | $ 460.00 |
| 31822 | Inter City Oil Co., Inc. | Motor Oil | $ 615.45 |
| 31823 | Lake Country Power | Electric Service | $ 2,378.00 |
| 31824 | Lawson Products | Shop Supplies INV 9306746263 | $ 272.82 |
| 31825 | Monitor Productions, Inc. | Iron Range Tourism Screen Ads; Laskiainen, LLCC, Pavilion | $ 395.00 |
| 31826 | McCoy Construction & Forestry | 2014 Grader | $ 63.00 |
| 31827 | Menard's-Virginia | FD, Shop Vac, Supplies | $ 448.41 |
| 31828 | Minnesota Power | Electric Service | $ 107.64 |
| 31829 | MN DEPT OF LABOR & INDUSTRY | Boiler | $ 55.00 |
| 31830 | Northern Engine & Supply, Inc. | Parts | $ 282.70 |
| 31831 | Northland Fire & Safety | LLCC Fire Ext. Service & Inspection | $ 151.50 |
| 31832 | Northern Health & Fitness Plus | Medical Evals | $ 95.00 |
| 31833 | Portable John | Toilets @ parks | $ 123.33 |
| 31834 | Pace Analytical Services, Inc. | Water Testing Services 1912005817, 1912005985 | $ 69.50 |
| 31835 | Praxair Distribution Inc | Inv 89189387 | $ 126.71 |
| 31836 | PB Distributing Inc.-Phil's Garage | Annual Inspection, Door Opener | $ 6,554.00 |
| 31837 | Range Paper | Supplies | $ 339.09 |
| 31838 | Range Office Supply & Equipment Co. | Office Supplies | $ 228.95 |
| 31839 | Road Machinery & Supplies Co. | Sweeper | $ 1,506.00 |
| 31840 | US Postal Service | Box Rental Fee | $ 92.00 |
| 31841 | Skubic Bros. International | Alternator | $ 231.42 |
| 31842 | St. Louis County Auditor | AutoMark Machine maintenance | $ 435.00 |
| 31843 | St. Louis County Assoc. of Township | Lobby Day Transportation | $ 23.00 |
| 31844 | EOC/TriMark | Jack, Lifting station, Lens Wipes, Battery | $ 118.34 |
| 31845 | Titan Machinery | Parts | $ 372.31 |
| 31846 | Polansky, Roxane | Travel Expense | $ 118.32 |
| 31847 | Verizon | Cell Phone | $ 32.34 |
| 31848 | Ultimate Safety Concepts Inc. | Pump & Fittings | $ 4,560.00 |
| 31849 | Ziegler Inc. | Parts | $ 395.04 |
| 31850 | Essentia Health | New Hire Physical | $ 339.00 |
| 31851 | Christensen Parts | Tire machine | $ 5,720.00 |
| 31852 | I.U.O.E. Local 49 Fringe Benefits | July 19 Group Ins | $ 11,160.00 |
| 31853 | Central Pension Fund | Retirement Contributions | $ 3,072.00 |
| 31854 | Madison National Life Ins Co, Inc | LTD/STD Insurance June 2019 | $ 231.29 |
| 31855 | XZ8966930 | HCSP Reimbursement | $ 1,251.26 |
| 31856 | XZ6344990 | HSCP Reimbursement | $ 341.45 |
| 31857 | XZ6272397 | HCSP Reimbursement | $ 416.67 |
| 62795 | MN NCPERS | Employee Deductions | $ 32.00 |
| 62796 | Colonial Life | May 2019 Employee Deductions | $ 367.42 |
| 62797 | I.U.O.E. Local 49 | Union Dues Deductions May 19 | $ 280.00 |
| 62798 | I.U.O.E. Local 49 | Union Dues Deductions June 19 | $ 280.00 |
| 62799 | Minnesota Life Insurance | Life Insurance - Jun 19 | $ 138.00 |
|  |  | **TOTAL** | **$ 255,607.79** |

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO APPROVE ALL BILLS AND PAYROLL FOR THE MONTH OF MAY 2019 IN THE AMOUNT OF $255,607.79 AS PRESENTED. MOTION CARRIED**

**12. ANNOUNCEMENTS:** Next Regular Meeting: Thursday, July 11, 2019 5:00 PM @ City/Town Government Center; Regional Safety Training: Thursday, June 27, 2019 9:00 AM @ Gilbert for all employees “Violence in the Workplace”; LMCIT Annual Conference: Duluth, MN June 26-28, 2019; Special Joint Meeting with City of Aurora: Tuesday, June 25, 2019 6:00 P.M. @ city/Town Government Center;

**13. ADJOURNMENT**

**IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO ADJOURN THE REGULAR MEETING AT 7:40 P.M. UNANIMOUSLY CARRIED**

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**Jodi L. Knaus, Clerk Jon Skelton, Chairman**