

Bexar County
Emergency Services District No. 10
Meeting Minutes
June 11, 2018
7:00 P.M.

Bexar County Emergency Services District No. 10 conducted a meeting at the Bexar County ESD Fire Station #1 located at 6658 E. Houston on June 11, 2018 beginning at 7:00 P.M. The following was discussed;

1. **Call the Bexar County Emergency Services District No. 10 Meeting to Order and establish a Quorum.** President Kelley called the meeting to order and established a quorum at 7:00 PM, Commissioner Yates and Lazar were present.
2. **Citizens to be heard. (3 minute time limit per person)** No Citizens present during this segment.
3. **Approval of the meeting minutes from the May 12th 2018 meeting.** Commissioner Yates made a motion to approve the minutes, second by commissioner Lazar. Motion carried 3/0.
4. **Discussion, updates and/or action on the following items;**
 - a. **Command Staff Report – Given by Fire Chief Robert Hogan**
 - **Run report.** No questions were asked
 - **Update on land from the City of Elmendorf** Chief Hogan advised the City had approved the additional 100 feet for the rear of the property and were working thru the deed.
 - **Update on RFQ/FRP process for station 4** Chief Hogan advised the draft was ready and will be on hold until the land is completed and our RFP/RFQ for our architect is completed.
 - **Capital Improvement plan** Chief Hogan reviewed the plan as previous discussed in its new format.
 - **Update on COSA approval of the debt limit for the ESD** Chief Hogan advised the plan has been submitted to the City and is under review, the expectation is to obtain approval during the August City Council meeting.
5. **Discussion and action on repeal of the Telecommunications Exemption pursuant to applicable law, including execution of Order No. 06-11-18-05, and authorizing appropriate District officials and officers to execute and take all actions necessary in relation to same.** Commissioner Lazar made a motion to approve Order 06-11-18-05, second by Commissioner Yates, motion carried 3/0.
6. **Discussion and appropriate action on AFLAC for members.** Commissioner Lazar made a motion to approve information gathering for AFLAC, second by Commissioner Yates. Motion carried 3/0.
7. **Discussion and appropriate action on proposal from Alamo Fire Apparatus on a brush truck.** Chief Hogan advised Alamo Fire Apparatus made an offer to assist with the replacement of brush 127 due to safety concerns. Alamo advised they would purchase and outfit the truck, at the end of 18 months, the ESD would have the option to purchase or return the truck. Commissioner Yates made a motion to accept the proposal, second by Commissioner Lazar, motion carried 3/0.
8. **Discussion and appropriate action on a RFQ/RFP for an architect or engineer to represent the ESD for the new station.** Commissioner Lazar made a motion to start the process to hire an architect or engineer to represent the ESD with the new station, second made by Commissioner Yates. Motion carried 3/0.
9. **Discussion on the specifications for a tender and engine for the new station.** Chief Hogan advised the specifications were in process for the new trucks and would provide more at the next meeting.

10. Financial Report.

- a. Review of Tax Revenues received to date.** No questions were asked.
- b. Review and appropriate action to pay the bills for the District.** Commissioner Lazar made a motion to approve the bills for the district, second by Commissioner Yates. Motion carried 3/0.
- c. Action to approve the payroll for the district.** Commissioner Yates made a motion to approve the payroll for the district, second by Commissioner Lazar. Motion carried 3/0.

11. Determine date, time and possible agenda items for next meeting. The next tentatively scheduled meeting will be on July 6, 2018. Commissioners agreed on the tentative date.

12. Adjourn Commissioner Lazar made a motion to adjourn the meeting, second by Commissioner Yates. Motion carried 3/0. The meeting was adjourned at 8:12 PM.

Attest _____