

# RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_

20 \_\_\_\_\_

## MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

### REGULAR MEETING

February 13, 2019

Chairman William Spellman called the February 13, 2019 regular meeting of the Ellsworth Trustees to order at 7:00 pm. A roll call was taken to establish a quorum: Trustee Robert Toman - present, Vice Chairman Fred Houston - present, Chairman William Spellman – present. Also present were Fiscal Officer James DeCenso, Zoning Inspector Wayne Sarna, Maintenance Supervisor Matt Stroney and Fire Chief Ted Smith. The Pledge of Allegiance was recited.

MINUTES: Fiscal Officer DeCenso presented the minutes from the annual organizational meeting and regular meeting both held January 4, 2019. No one in attendance requested that the minutes be read. Trustee Toman made a motion to accept both meeting minutes. Trustee Houston seconded the motion. The roll call vote was all in favor.

FISCAL REPORT: Fiscal Officer James DeCenso reported that January's receipts were \$14,650.03 and expenditures were \$28,433.75. Extraordinary expenses included \$2,892.50 to Altiere's for road salt and delivery and \$3,900.00 to Milano's Monuments as the 50% down payment on the 12 niche Columbarium approved at the January 4th meeting. Mr. DeCenso's report included a fund balance decrease of \$13,783.72 in January. The fund balance as of January 31, 2019 was \$596,127.03 minus the encumbrances as of January 31, 2019 of \$144,730.18 for a net balance of \$451,396.85. The current unencumbered balance; less the SIB ODOT Loan balance of \$131,538.29 was \$319,858.56. Mr. DeCenso then reviewed the 2019 Appropriations, which were prepared at the public Budget Workshop held January 28th. He requested a resolution to accept the 2019 amounts. Trustee Houston made a motion to accept \$1,009,138.34 as the 2019 Township Permanent Appropriations. This amount excludes \$30,000 of the One Mill Levy resources that are held aside for future use. Trustee Toman seconded the motion. The roll call vote was all in favor. Chairman Spellman thanked the departments and the citizens for their input at the Budget workshop. Mr. DeCenso advised the Board that he is in the process of completing the 2018 Statements and Notes that needs to be sent to the State of Ohio Auditor before monthend. The Fiscal Officer then presented to the Board a proposed Credit Card policy for the Township. The proposed policy is based on the template as created by the State Auditor's office. He indicated that the major elements of the policy have already been in place within the Township, especially that all receipts are required to be reviewed by the Fiscal Officer and the Board, prior to payment of the bill. Trustee Toman made a motion to accept the State Auditor's sample policy as the Township's policy and maintain a non-project maximum of \$250.00 per credit card purchase. Trustee Houston seconded the motion. The roll call vote was all in favor. Mr. DeCenso and Chief Smith then presented to the Board a resolution, requested by the Mahoning County Emergency Management Agency, to adopt the Multi-Jurisdiction Hazard Mitigation Plan. Trustee Houston made a motion to accept the Multi-Jurisdiction Hazard Mitigation Plan. Trustee Toman seconded the motion. The roll call vote was all in favor.

MAINTENANCE REPORT: Mr. Matt Stroney reported that there were two burials in the Township since the last meeting. He also reminded everyone that all decorations need to be removed from the cemetery by March 1<sup>st</sup>. Mr. Stroney advised the Board that he had assisted the Fire Dept with removing trees that had fallen from the recent windstorm. Also that the 21.7 tons of salt, which was recently approved for purchase by the Trustees has been delivered to Western Reserve Landscapes. He presented to the Board the annual contract from Grace Services for pest control in the amount of \$950. Trustee Toman made a motion to approve the 2019 Agreement with Grace Services for the amount of \$950. Trustee Houston seconded the motion. The roll call vote was all in favor. Mr. Stroney then reviewed the \$22,000 in quotes received for the Town Hall repairs. Chairman Spellman then introduced Paul Hendricks, from the Ellsworth Historical Society who described efforts that he had taken a few years ago to bring in historical building consultants, the Building Doctors from the Ohio Historical Connection, to review issues with the Town Hall building that was built in 1883. He presented a letter from the Historical Society offering assistance in the project and requesting that the exterior of the building be preserved in its historical presence. The Society offered to help research restoration grants and assisting in applying for such grants. The Board and the audience discussed the issues involved and agreed to continue exploring all ideas for the future of the building. The Board discussed the ability to hold public hearings to review all options once they are accumulated.

ZONING REPORT: Wayne Sarna reported that he had issued one building permit for an office building on the corner of rts 224 and 45. The office is the location of a business selling sheds. Also, a commercial sign permit was issued for the same property. He reported on a proposed buyer who is interested in a five-acre parcel from a 19.3-acre parcel owned by Leffingwell Properties. There would be issues with the property in that after re-parcelling, it would be a "flag" lot and perhaps located on a designated wetland and watershed. The Zoning Commission is reviewing with the county. Mr. Sarna also reported that a zoning request change from business to residential, for property located at 10875 Akron Canfield Road has been put on hold by the requestor. The Board discussed the ability to refund the zoning change fee and decided to wait until the property owner makes a definitive decision about their request. The Board then discussed the appointment of an alternate to the Zoning Commission replacing Clint Whitehair. There are two applicants, Mr. Ryan Engelhardt and Mr. John Paine. The Board heard from the Zoning Commission secretary who reported that the Commission requested that the Board

# RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO 10148

Held \_\_\_\_\_

20 \_\_\_\_\_

## Regular Trustee Meeting February 13, 2019 Continued

appoint two alternates. After discussion, the Board decided to maintain a single alternate position. The two gentlemen agreed amongst themselves that Mr. Engelhardt would take the position for the next five months of 2019 and Mr. Paine would take the following five months as the formal alternate until the end of the year. Both candidates indicated that they would both attend all meetings. Trustee Toman made a motion to appoint Ryan Engelhardt as an alternate to the Zoning Commission. Trustee Houston seconded the motion. The roll call vote was all in favor.

FIRE DEPARTMENT: Fire Chief Ted Smith reported that there were 18 calls in January, including 14 EMS calls with nine transports. He reported that members attended the Mahoning County Fire Chief's Symposium. Members would like to attend an ice rescue class in Deerfield. He reported that he has submitted a training grant for \$3,395 from the State of Ohio. He is also working on grants for an AED for the VFW Hall and a powered stair chair from a BWC grant. He also indicated that he is reviewing the opportunity to switch the department's medical protocol from Trumbull Hospital to University Hospitals of Cleveland. UH is the current sponsor for surrounding departments and this change would facilitate current mutual aid agreements. Chief Smith reported on a successful audit meeting with ISO. He thanked Chief Sternburg and Lt. Hartman for their efforts in the ISO audit. Chief Smith then proposed some increases in EMS transport rates. These have been suggested from the billing company. Trustee Houston made a motion to approve the higher end recommended pricing as proposed in the October 11, 2018 email received from Quest Advantage. Trustee Toman seconded the motion. The roll call vote was all in favor. Trustee Houston then made a motion to approve \$80 for ice rescue training classes. Trustee Toman seconded the motion. The roll call vote was all in favor.

### COMMITTEE REPORTS:

Chairman Spellman reported that the Township officials would be attending the annual transportation symposium to be held February 26<sup>th</sup> by the Mahoning County Engineer.

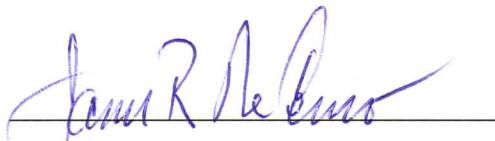
Trustee Houston reporting on some recommendations for the cement pad that will be constructed to hold the Columbarium that will be delivered this spring.

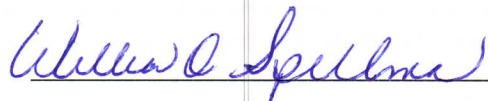
Chairman Spellman discussed under ORC 4929.26, the gas aggregation project. The Township residents approved the gas aggregation program at the last November elections. He reported that the three (3) resolutions authorizing the Township to join the Northeast Ohio Public Energy Council (NOPEC) were read at the Board's January 4<sup>th</sup> meeting and that two public hearings were held on January 22<sup>nd</sup> as required. Therefore the Board is authorized under ORC 4929.26 to vote on the three (3) resolutions. Trustee Houston then moved to approve the three (3) Resolutions to join NOPEC for the purpose of establishing and implementing the natural gas aggregation program in Ellsworth Township. Trustee Toman seconded the motion. The roll call vote was all in favor.

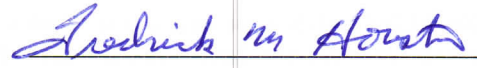
The Board then discussed the appropriateness of recommending to the Mahoning County Commissioners to join NOPEC for the County's electrical aggregation program. Trustee Houston made a motion to recommend to the Mahoning County Commissioners that they join NOPEC for the county's supplier of an electrical aggregation program. Trustee Toman seconded the motion. The roll call vote was all in favor.

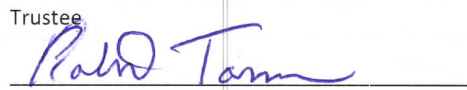
The next meeting will be held Wednesday March 13, 2019 at the Fire Hall.

At 9:20 pm, Trustee Toman made a motion to adjourn. Trustee Houston seconded the motion. The roll call vote was all in favor.

  
Fiscal Officer

  
Chairman

  
Trustee

  
Trustee