



Afghan Refugee Immigration Attorney

About Jewish Family Services of Silicon Valley (JFS SV)

Our Mission and Our Values

Jewish Family Services of Silicon Valley (JFS SV) empowers individuals and families facing life's challenges by providing quality human services inspired by Jewish values. Since our inception in 1977, we have remained committed to our vision that children, adults, and families in our community have access to affordable and meaningful professional services that help give them a better life. The agency's programs are available without regard to race, religion, ethnicity, sexual orientation, or ability to pay. JFS SV has been providing refugee resettlement services for over 40 years and is one of the leading organizations to provide Afghan resettlement services in Santa Clara County.

JFS SV is committed to the core values of:

Jewish traditions of social responsibility, compassion, and respect for all members of the community.

Social work ethics of responsive, caring, and skilled professional service; and responsiveness to the changing needs of the people we serve.

JOB SUMMARY

We are seeking an immigration attorney who is passionate about helping immigrants and refugees. We are seeking a fellow that will dedicate one year of hard work to assisting Afghan parolees with various humanitarian applications and family-based petitions that would lead to a pathway toward lawful permanent resident status.

KEY AREAS OF RESPONSIBILITY

- Preparing and submitting immigration applications for the following:
 - Family reunification petitions.
 - Temporary Protected Status.
 - Adjustment of Status.
 - Asylum.
 - Special Immigrant Status for Afghans
 - Special Immigrant Juvenile Status
 - Additional benefits such as employment authorization documents, travel documents, renewal of permanent resident cards, Certificates of Citizenship, and FOIAs
- Making appropriate referrals to other service providers and relevant community partners.
- Representing clients before U.S. Citizenship and Immigration Services, the Executive Office for Immigration Review, and the Board of Immigration Appeals, including attending immigration interviews, immigration court hearings, and appointments.
- Applying for guardianship status for unaccompanied minors.
- Providing functional supervision of the Legal Assistant.
- Maintaining bar membership through continuing legal education.
- Other responsibilities as assigned by the JFS SV Director of Refugee Resettlement Services.

COMPENSATION AND BENEFITS

This position is full time, 37.5 hours/week. JFS SV provides a highly competitive salary and benefits program. Salary is commensurate with qualifications and experience of the selected candidate. Benefits package includes medical, dental and vision care; company contributions to 403B retirement plan; generous paid time off (incl. secular as well as Jewish holidays and vacation); 100% paid membership to onsite fitness center; supportive colleagues; and a positive work environment on a beautiful campus.

REQUIRED QUALIFICATIONS AND EXPERIENCE

- J.D. with a valid license to practice law and at least 2 years of immigration legal experience.
- Excellent interpersonal skills, including strong writing and demonstrated intercultural communication ability.
- High-level of proficiency in Outlook, MS Word, MS Access, MS Excel, and database programs.
- Flexibility for occasional evening and community-based work required.
- Positive attitude and willingness to be part of a team and work independently is desirable.

LANGUAGE PREFERENCE:

Bilingual Farsi, Dari, Russian Arabic or Amharic/English speaking preferred, but not required.

Jewish Family Services of Silicon Valley is an Equal Opportunity Employer
and prohibits discrimination and harassment of any kind.
We are committed to the principle of equal employment opportunity for all employees
and to providing employees with a work environment
free of discrimination and harassment.