

APPROVED

Arrowbear Park County Water District

Regular Meeting

December 17, 2020

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held December 17, 2020, online, originating from the District office, 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Rick Weber
Vice President Sheila Wymer
Director Terisa Bonito
Director Pat Oberlies
Director Mark Bunyea

Directors who were absent:

None

Also present were the following:

General Manager Huff
Secretary Caroline Rimmer
Chief Ozias
Battalion Chief Lindley

Visitors who were present:

None

Open Session

President Weber called the meeting to order. Director Oberlies led the recitation of the Pledge of Allegiance. President Weber certified the posting of the agenda. President Weber performed a roll call, Directors that were present: Bunyea, Wymer, Bonito, Oberlies, and Weber. Directors that were absent: None.

Swearing In of Directors Elected in November 2020 Election

Secretary Rimmer administered the Oath of Office to newly-re-elected Director's Bunyea, Bonito, and Wymer for a four-year term.

Approval of Consent Agenda:

Director Bonito made a motion to accept the consent agenda, second was by Vice President Wymer. After a brief discussion regarding the expenses and budget for the month of November, the consent agenda was approved. Motion passed by unanimous vote.

Ayes: Wymer, Bunyea, Bonito, Oberlies, and Weber

Nays: None

Abstain: None

Absent: None

Public Comments:

There were no public comments.

Staff Reports:

- A) Field Supervisor Miller was excused from the meeting. General Manager Huff reported a total of 16 maintenance issues for the month of November. There was 8 customer requests to turn off/on water, 0 District initiated shut-offs, 2 District equipment repairs, 4 meters replaced, 4 meter reads/re-reads, 0 main repairs, 2 service line repairs, 0 customer inquiries requiring investigation, and 0 sewer issues/repairs. There were also 4 new owners, 0 liens filed, 1 lien released, 41 shut-off notices, 4 non-payment shut-offs (unoccupied property), and 0 turn-ons after water shut-off.
- B) Chief Ozias reported on the Fire Department calls for the month of November. There were a total of 9 calls, 9 were in the District, and 0 were out of the District. Chief Ozias reminded the Board that Santa would be at the Fire Department on 12/19/20 from 10:00 AM to 2:00 PM for a drive-in, COVID-19 compliant event and that CalTrans would be assisting with traffic control. Chief Ozias also reported that the food drives for Thanksgiving and Christmas were successful.
- C) General Manger Huff reported that more properties had changed hands, there was a new service connection on Deerlick Dr., 2 lots on Sierra View sold and the new owner was applying for a county variance in order to place a small cabin on the property, which would mean another new service.

President Weber experienced technical difficulties and was unable to continue the Board meeting, Vice President Wymer continued the meeting in his absence.

Discussion / Action Items:

- A) Board
 - 1. The presentation by Running Springs Fire Department Chief Vazquez was postponed until the January 21, 2021 Board meeting.
 - 2. There was a discussion and a motion to approve 07/01/2020 beginning balance allocations to the segregated account for Water/Sewer/ Fire as detailed in the attachment provided to the Board. Motion to approve the beginning balances was made by Director Bonito and seconded by Vice President Wymer and approved by a unanimous vote.

 Ayes: Wymer, Bunyea, Bonito Oberlies, Weber
 Nays: None
 Abstain: None
 Absent: None
 - 3. There was a discussion and a motion to amend Policy 3040 – Expense Authorization to allow for segregated petty cash accounts for Water/Sewer/Fire, not to exceed \$100.00 in each fund. Motion to approve amending Policy 3040 was made by Director Bonito and seconded by Vice President Wymer and approved by a unanimous vote.

 Ayes: Wymer, Bunyea, Bonito Oberlies, Weber
 Nays: None
 Abstain: None
 Absent: None

Announcements:

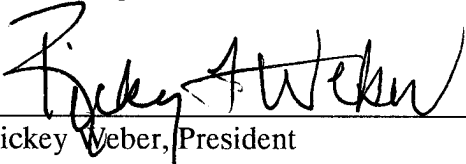
- A) The President had no announcements.
- B) Vice President Wymer congratulated the incumbents on retaining their seats after the November 3, 2020 elections.

C) Staff had no announcements.


The next Regular Board Meeting will be January 21, 2021, at 6:30 PM. This meeting will be an on-line Zoom meeting.

Adjournment of Open Meeting

There being no further business, President Weber adjourned the Open Meeting at 7:12 PM.



Rickey Weber, President



Caroline V. Rimmer, Secretary