

## OPNNA BOARD MEETING

DATE: Tuesday, April 30, 2019

PRESENT: Bart Vincent, Patty Wallis, Teena Larson, Jonathan Delmer, Jack Guerra, John Brenneman, Steve Rutledge, Jim Mysliwicz, Manuel Villa (A QUORUM)

ABSENT: Secretary Position

### 1. CALL TO ORDER/OPENING REMARKS

- Meeting called to order by President Bart Vincent – 6:35 PM
- Welcome to first meeting of new board – passed out meeting agenda – no Pledge b/c no flag
- CALL TO ACTION: Jonathan Delmer will bring small flag for next meeting

### 2. APPROVAL OF THE MINUTES FROM (April 9, 2019)

- No known minutes from previous meeting(s)
- CALL TO ACTION: Patty Wallis taking this meetings minutes – will send out for approval – new secretary will continue next time
- CALL TO ACTION: Jack Guerra will contact Chris (last name?) to get any past year minutes

### 3. REPORT OF OFFICERS

- President – need to fill Secretary position; CALL TO ACTION: board members submit names of those willing to volunteer – to be voted on next meeting or phoned in with quorum (Manny)
- Vice President – no report at this time (filling in for Secretary)
- Treasurer – Reports March Bank Statement (Frost Bank) totals \$9,324.77. On April 9, 2019 board elections meeting \$300 in dues came in. From the Post Office Box \$25 dues were collected. As of April 30, 2019 OPNNA has \$9,649.77 in its account. The Post Office Box is paid up through January 20, 2020. Bank Account at Frost is now set up under Bart Vincent and Teena Larson. Past names with debit cards have been cancelled and Bart and Teena issued new debit cards by bank. Post Office Box key has been given to Vice President (Wallis) as Teena is out of town until June 18.
- DISCUSSION: ordering a Square online for payments
- CALL TO ACTION: Jonathan Delmer will order a Square for OPNNA

### 4. REPORT OF STANDING COMMITTEES (first meeting chairs of each are appointed)

- Membership: Teena Larson volunteers to chair
- Activities: ? No chair named
- Zoning: Jim Mysliwicz and Manuel Villa volunteer to co-chair
- Communication: ? No formal appointment – Jack Guerra and Jonathan Delmer have majority input
- CALL TO ACTION: Formally appoint Activities Chair and Communication Chair or Co-Chairs

### 5. REPORT OF SPECIAL COMMITTEES (4<sup>TH</sup> July Parade Event – organization)

- Chair Committee appointed: Manuel Villa, Steve Rutledge, John Brenneman, Jonathan Delmer
- President and Treasurer hand out past parade info from Nancy and Gina
- DISCUSSION: Publicize Event: – Mailing list, Notification Flyers on Parade Route (close streets – 2 hour shutdown between 9 and Noon), Local Papers, Television

- KEY PEOPLE to contact: Constable, Northwood Presbyterian Pastor (new), Jane Wright (Church festival Chairwoman), Bag Pipe Player(s), Rep Steve Allison, Councilman Perry, HEB Jason (water/ice), Permits and Insurance people
- NORTHWOOD PRESBYTERIAN CHURCH: they put on Festival – what do they do? what does OPNNA do? PA system, Food vendors, Artisan vendors (local)...
- SPONSORS: Contact and line up (i.e. Burgify, Barn Door, Irish Bar, Realtors (P Browning), Quarry/Corey?)
- VENDORS: Check with Northwood Church: Teko Molina tacos, hot dog vendor, Kona Ice
- OPNNA Membership Table: Monthly dues, contact info, activities
- FOLLOW-UP: Thankyous to sponsors (nice plaques, website/Next Door thanks, signage, banners)
- CALL TO ACTION: Jonathan Delmer will get mailing list to President, Bart Vincent will get papers and television publicity, Steve Rutledge will get bag pipers, Jonathan Delmer will contact HEB for water/ice, Jack Guerra and Jonathan Delmer will solicit Sponsors, Teena Larson has Vendor list – give to Chair committee to run by Church Festival Chairwoman, Jonathan Delmer will pull up Permits and Insurance to give to Bart, Bart Vincent will get permits and Insurance, Jack Guerra will get Hot Dog vendor, Manuel Villa will communicate with Northwood Church Festival Chairwoman Jane Wright on the above concerning church and OPNNA, Chair Committee – assign other Board Members remaining 78ntasks for parade and make sure all is done – report progress at next Board Meeting in May

#### 6. COMMUNICATION AND ACTIVITIES: (No official Chairpersons)

- Website, Facebook, Next Door, Gmail
- Website: Jamie Allen hosts
- Mailers and Flyers and Postcards to encourage dues
- Membership Table at Parade
- Next Door recognize joining members?
- Make links to OPNNA website
- Newsletter
- Community Board/Kiosk
- Block Captains
- Community Service (gardens)
- Build community Gardens in OPNNA area
- Partner alongside community Churches to reach people (St Andrews Fall invites)
- CALL TO ACTION: Jonathan Delmer will get email list from Leslie and send to Bart and Teena, Bart will write up OPNNA Newsletter, Jonathan will get access users and passwords to website, Gmail, FaceBook..., Jack Guerra will research Community Board/Kiosk location and City help, Jack Guerra check into community gardens, OPNNA connect with St Andrews Fall invites to tie in with community people there for OPNNA involvement

#### 7. AMENDED BY-LAWS #3(Nancy H – President) TO #4(Ben Schoenbaum – President) – Filed with City

- DISCUSSION: Article 7: General Assembly or Special Meeting can be called to change By-Laws
- 4<sup>th</sup> Amendment Meeting – has no minutes or records of this By-Law change meeting
- iiiE. was put in in order to have access to cutting checks – so as not to be a burden to entire Board
- DISCUSSION: Article 2 – OPNNA Board needs to do more to facilitate ‘communication’
- Businesses: no Business membership – Businesses not allowed to vote
- CALL TO ACTION: Jack Guerra calls Chris ? for minutes/notes of 4<sup>th</sup> By Law change meeting, Teena Larson contacts Frost Bank for past years OPNNA bank transactions – to help with new budget

#### 8. ZONING/DEVELOPMENT CONCERNS:

- Teena reports: Variance Request on La Sombra for bedroom extension into backyard (no opposition)

- Rezone on other side of Broadway (8131 Brdwy) – N/A
- John Brenneman reports: 1841 Flamingo (old nursing home) – several rumors (20 condos/townhomes or 60 apartments?) Bart supports not changing zoning and defending deed restrictions. Condos are better maintained than apartments. Jonathan suggests Bart call owner (Peter?) and meet with him. Jack advises to take development committee from Board.
- DEVELOPMENT COMMITTEE: Bart Vincent, Manuel Villa, John Brenneman, Jim Mysliwicz, Jack Guerra
- E Sunset Road Properties: Call owners for upkeep (both Broadway corners), 328 E Sunset Road development – neighbors must approach owner to ask deed restrictions enforced (deed restrictions accessible at County Courthouse) – developer must conform to neighborhood (i.e.50 foot setback)
- Teena Larson – Eisenhower Rd ‘headache strips’ – City already paid for
- CALL TO ACTION: Development Committee report back next meeting

## 9. ADJOURNMENT

- CALL TO ACTION: Invite Clayton Perry to OPNNA Board meetings
- President Bart Vincent adjourns at 8:25 PM

## 10. NEXT MEETING (DATE)

- Board agrees to meet 3<sup>rd</sup> Tuesday of every other month unless more needed. Due to 4<sup>th</sup> of July Parade organization and prep – Board will meet May 21, 2019 and June 18, 2019. Jim Mysliwicz and Teena Larson will be out of town and unable to attend the May 21<sup>st</sup> meeting
- NEXT MEETING: May 21, 2019 – 6:30 PM at Northwood Presbyterian Church