

**Regular Meeting of Council –Agenda
Town of Springside
July 8, 2019**

Mayor: Jack Prychak

Councilors: Dale Audette, Dan Derow, Richard Hiebert, Lloyd Seymour, Steve Spearman

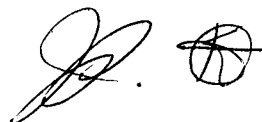
Absent: Jim Graves

Staff: Kristie Evanovich – Administrator, Kathy Novak – Admin. Assistant, Tex Schirrschmidt, Trevor Shindle

Delegates: Shauna Stanley Seymour, Cliff Barabash, Fire Department, Public Works

AGENDA

1. Call to order
2. Adoption of Agenda
3. Delegations:
 - a. 7:00 PM – 7:10 PM Shauna Stanley Seymour – Red Cross
 - b. 7:10 PM – 7:20 PM Cliff Barabash – Monument
 - c. 7:20 PM – 7:30 PM Fire Department
 - d. Public Works
4. Approval of Minutes;
 - a) Regular Meeting June 17th 2019
 - b) Special Meeting July 2nd, 2019
5. Accounts – As per attached list
 - a. Statements of Receipts and Expenditures to June 30th, 2019
 - b. Accounts Payable List
6. Correspondence
 - a. *Parks & Recreation Newsletter*
 - b. *Parkland Valley SCR Newsletter*
 - c. *Sask Culture Newsletter*
 - d. *SUMAssure Newsletter*
 - e. *Sask In Motion Newsletter*
 - f. *Suma Urban Update*
 - g. Commissionaires Report
 - h. RCMP Monthly Occurrence Summary
 - i. Thank you Card
 - j. Rusnak Balacko Letter
 - k.
 - l.
7. New Business
 - a. Water Invoice – Willis Ave
 - b. Bylaw 2019-06 Fire Bylaw
 - c. Bylaw 2019-07 A Bylaw to provide for the care and controls of Animals
 - d. Maxwell Delorme - Refund
 - e. SWSA Bio Bed – Lloyd Seymour
8. Old Business
 - a. Zoning and OCP Bylaw
 - b. Rink Roof
 - c. BCL
 - d. Auditor
9. Councilor's Reports
10. Administrator's Report
11. Next Meeting - August _____
12. Adjournment



July 8th 2019 Regular Council Meeting

Regular Meeting of Council
Town of Springside
18 Main Street, Springside SK
June 17, 2019

Mayor: Jack Prychak

Councilors: Dale Audette, Dan Derow, Jim Graves, Richard Hiebert, Lloyd Seymour, Steve Spearman

Staff: Kristie Evanovich – Administrator, Kathy Novak Office Assistant, Tex Schirrschmidt, Trevor Shindle

Delegates: Fire Department, Public Works

Call to order

Mayor Prychak called the meeting to order at 6:50 p.m.

Adoption of Agenda

2019/092 Derow/Spearman THAT we adopt the agenda as read.

CARRIED

Approval of Meeting Minutes

2019/093 Seymour/Audette THAT the minutes from the Regular Meeting of Council on May 29, 2019 approved as read.

CARRIED

Accounts

2019/094 Spearman/Hiebert THAT the statement of receipts and expenditures to May 31st 2019 be approved along with the List of Accounts for Approval represented by Cheque #9943 to Cheque #9962 which includes Online Payments, and MasterCard transactions totaling \$84,459.33 be approved for - list attached here to.

CARRIED

Delegation:

Fire Department

Steven Spearman on behalf of Fire Department

- Presented report on behalf of the Fire Department, Council received a copy of report
- Got a quote to put in new lights in the Fire Hall while the renovations are going on in the amount of approximately \$3600.00

2019/095 Seymour/Audette THAT we approve the quote of \$3600.00 to replace the existing lights in the fire hall with six high bay LED lights as well as upgrade exterior lights to Photocell lights.

CARRIED

Public Works:

Tex and Trevor

- All going smoothly
- Contacted ATAP and will be receiving a quote within week or so for the CPR well and Reservoir cleaning.

Correspondence

2019/096 Seymour THAT the following correspondence be acknowledged and filed.

- | | |
|-----------------------------------|--|
| a. Parks & Recreation Newsletter | g. Commissionaires Report |
| b. Parkland Valley SCR Newsletter | h. RCMP Monthly Occurrence Summary |
| c. SumAssure Newsletter | i. Water Security Agency – Permit for Construction |
| d. Sask In Motion Newsletter | j. Karla’s Auction House |
| e. Suma Urban Update | |

CARRIED

2019/097 THAT we increase budget line 530-600-130 to \$6864.07 to reflect the proceeds we sold at Karla’s Auction.

CARRIED

New Business

Bylaw 2019-03 Bylaw for extension of Time for completion of 2018 Financial Statement

2019/098 Audette/Seymour THAT we initiate a first reading of Bylaw 2019-03 a Bylaw for extension of time be read a first time. **CARRIED**

2019/099 Spearman/Hiebert THAT we initiate a second reading of Bylaw 2019-03. **CARRIED**

2019/100 Derow/Graves THAT Bylaw 2019-03 be given three readings at this meeting. **CARRIED**

2019/101 Spearman/Hiebert THAT we initiate a third and final reading of Bylaw 2019-01. **CARRIED UNANIMOUSLY**

Abatement of Taxes: Town of Springside, Smith (SGI), Karla's Auction, Hotel California

2019/102 Audette/Seymour THAT we abate tax for Town of Springside for 319 Taylor Avenue in the amount of \$1505.38, as it is town property. **CARRIED**

2019/103 Derow/Graves THAT we abate minimum tax at 403 Railway Ave due to a residence also in the building (Melville Agencies) **CARRIED**

2019/104 Spearman/Seymour THAT we abate 50% of tax for Karla's Auction House as per year two of the Business Incentive Policy 200.52 **CARRIED**

2019/105 Seymour/Audette THAT we abate 100% of tax for 102068969 Sask Ltd (Hotel California) as per year one of the Business Incentive Policy 200.52 **CARRIED**

Business Licence Application – Terry Lazecki

2019/106 Derow/Graves THAT Council approve Business Licence Application Permit 2019-20 to Terry Lazecki for the year 2019. **CARRIED**

Liquor Permits: Springside Lions Club 100th School Birthday, Marie Pelletier Birthday Party

2019/107 Hiebert/Seymour THAT approval for liquor permits be granted for Springside Lions Club for the 100th School Birthday that is being held on July 19 and 20th 2019 at the Springside Arena. **CARRIED**

2019/108 Audette/Seymour THAT approval for a liquor permit to be granted to Marie Pelletier for her dad's 75th Birthday party that is to be held on July 26, 2019 at Springside Hall. **CARRIED**

New Mentor – Lila Sippola

2019/109 Audette/Derow THAT Council approve the cancellation of the mentoring contract with Diane Smith effective June 30th, 2019. **CARRIED**

2019/110 Seymour/Spearman THAT Council approve the new mentoring contract with Lila Sippola effective July 1, 2019 **CARRIED**

Taxervice: 2018 Taxes List of Lands in Arrears

2019/111 Derow/Graves THAT Council accept the list of lands in arrears as presented, and to exclude from the list of lands properties in which the amount of taxes in arrears does not exceed half of the immediately preceding year's tax levy. THAT Taxervice be authorized to handle the tax enforcement proceedings on behalf of the Town of Springside. The list will be attached to and form a part of these minutes. **CARRIED**

Tabitha Brandt: Water Refund

2019/112 Spearman/Hiebert THAT Council approve to pay a credit of \$64.79 to Tabitha Brandt to close her utility account @ 12 Railway St S due to adjustment of Gallon to Cu3. Brandt's no longer reside in the community. **CARRIED**

BCL – Dunmac Tender

2019/113 Audette/Derow THAT Town of Springside withdrawal the bid from Dunmac General Contracts LTD and hire Kelsey Pipelines Ltd in their tender amount of \$1,924,750.00 in respect to the Sewage Pumping station and Force Main Project.

CARRIED

Councilor's Reports:

Councilor Spearman

Spoke to Farrell Agencies in regards to insurance for residents in respect to water breaks
Didn't order a tamper yet due to warranty, but will proceed.

Councilor Hiebert

No Report

Councilor Graves

No Report

Councillor Derow

Replaced basket sinks in hall, bathroom floor drains are leaking.
Basement floor drain needs to be fixed
Awaiting AC Part for office, will install when it comes in
Wants help cleaning rink for celebration in July.

Trevor Shindle and Tex Schirrschmidt exited Council Chambers @ 9:25 p.m

Councilor Seymour

2019/114 Seymour THAT we enter into camera session at 9:25 pm to discuss conduct of Council.

2019/115 Seymour THAT we exit camera session at 9:45 pm

Attended Assiniboine Water Shed meeting – spoke in regards to BIO Bed in the event CPR wall not being used.

Councilor Audette

Going to purchase a sprayer for town.

Mayor Prychak

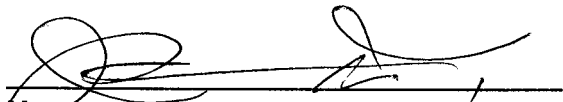
No Report

Next Meeting: July 8th 2019 @ 7 p.m.

Adjournment

2019/116 Derow THAT this meeting be adjourned at 9:55 pm

CARRIED



Mayor



Administrator

Report Date
2019-07-05 1:45 PM

Town of Springside
List of Accounts for Approval
As of 2019-06-30
Batch: 2019-00050 to 2019-00055

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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - AP-GENERAL OPER					
Computer Cheques:					
9963	2019-06-21	O'Neill, Alia 20190624	2019 Grade 8 Award Recipient	100.00	100.00
9964	2019-06-30	Acti-Zyme Products Ltd 120174	Acti-Zyme Blend-WTP Chemical	2,069.60	2,069.60
9965	2019-06-30	All Season Rentals & Sales 131464	Paper Towels, garbage bags	327.13	327.13
9966	2019-06-30	Audette, Dale 06	Compactor	1,442.99	1,442.99
9967	2019-06-30	Becker, Mike 457410	Install town office Door/rink	735.00	735.00
9968	2019-06-30	Cleartech Industries Inc. 761423-01	Chemicals	1,205.86	1,205.86
9969	2019-06-30	Cobb Electric Inc. 617/618	Fire Hall Lights/shop supplies	4,904.05	4,904.05
9970	2019-06-30	Collabria Payment Processing 0630	June MC Transactions	1,281.51	1,281.51
9971	2019-06-30	COMMISSIONAIRES 26270	Bylaw 05/25/2019-06/24/2019	246.75	246.75
9972	2019-06-30	Delorme, Maxwell 20190630	Duplicate 2019 Tax Payment	1,940.55	1,940.55
9973	2019-06-30	Diane Smith June	June 2019 Final Invoice	150.00	150.00
9974	2019-06-30	Dubruiel, Rene June	Rat Poison	112.00	112.00
9975	2019-06-30	Dynasty Diesel & Repair 1734	Rescue 1	986.50	986.50
9976	2019-06-30	Hospital Veterans Journal 2019	Advertisement 2019	136.50	136.50
9977	2019-06-30	Pattison Agriculture 2300607	STIHL Weedeater/chainsaw	1,067.24	1,067.24
9978	2019-06-30	McMUNN & YATES 15-5819259	Markers	26.28	26.28
9979	2019-06-30	Newton Landscaping 7463 7474	30 Willis and curb stop locate Water Break	1,617.83 1,764.90	3,382.73
9980	2019-06-30	Parkland Regional Library 4276	Library Levy	3,313.20	3,313.20
9981	2019-06-30	Parkland Valley SCR District 001	Meal Ticket	20.00	20.00
9982	2019-06-30	JACK PRYCHAK			



Report Date
2019-07-05 1:45 PM

Town of Springside
List of Accounts for Approval
As of 2019-06-30
Batch: 2019-00050 to 2019-00055

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		201906	Meetings	150.00	150.00
9983	2019-06-30	RCAP Leasing 2147093	Photocopying	203.13	203.13
9984	2019-06-30	LLOYD SEYMOUR 0621	Meeting/Mileage	465.90	465.90
9985	2019-06-30	Taxervice 20190630	Tax Enforcement	3,217.73	3,217.73
9986	2019-06-30	Toshiba Tec Canada Bus Solutio AR3734408	Copies	38.95	38.95
Other:					
1-Man	2019-06-11	SaskPower 370200213179	Hall Power	116.23	116.23
2-Man	2019-06-10	SaskEnergy 0506-01	Hall Heat	200.23	200.23
3-Man	2019-06-19	SaskTel 12312018-06	Hall Phone	65.74	65.74
4-Man	2019-06-11	SaskPower 370200213141	Rink Power	836.49	836.49
5-Man	2019-06-10	SaskEnergy 06 6-01	Rink Heat	267.63	267.63
6-Man	2019-06-11	SaskPower 360300243323	Lift Station Power	382.04	382.04
7-Man	2019-06-10	SaskEnergy 090718-09	Lift Station Heat	43.25	43.25
8-Man	2019-06-11	SaskPower 383400176290	Office Power	134.07	134.07
9-Man	2019-06-10	SaskEnergy 9718-09	Office Heat	140.78	140.78
10-Man	2019-06-12	SaskTel 0131-05	Office Phone	161.37	161.37
11-Man	2019-06-12	SaskTel Mobility June13-01	Public Works Cell Phone	81.92	81.92
12-Man	2019-06-11	SaskPower 37020213182	Machine Shed Power	80.19	80.19
13-Man	2019-06-11	SaskPower 370200213180	Town Sign Power	75.81	75.81
14-Man	2019-06-11	SaskPower 350400270308	Street Lights	1,189.67	1,189.67
15-Man	2019-06-11	SaskPower 370200213181	WTP Power 801 Railway	998.98	998.98
16-Man	2019-06-10	SaskEnergy 1108-07	WTP Energy	192.30	192.30



Report Date
2019-07-05 1:45 PM

Town of SpringSide
List of Accounts for Approval
As of 2019-06-30
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
17-Man	2019-06-11	SaskPower 185400510166	Sports Ground Power	48.17	48.17
18-Man	2019-06-19	SaskTel June-01	Arena Phone	66.43	66.43
19-Man	2019-06-30	EPT -Minister of Finance June	June Remittance	78,576.54	78,576.54
20-Man	2019-06-30	Receiver General June 2019	June2019 Deductions Payroll 01	2,874.67	2,874.67
21-Man	2019-06-30	Receiver General 0519-01	June 2019 Payroll 02	1,428.93	1,428.93
22-Man	2019-06-30	Municipal Employee Pension Pl. June 02-01	June Remittance	1,802.76	1,802.76
23-Man	2019-06-11	SaskPower 089700552692	Well # 2 NW	217.07	217.07
24-Man	2019-06-11	SaskPower 244800452059-01	Well #3	308.99	308.99
100-Man	2019-06-28	Evanovich, Kristie June 2019-01	June Payroll	2,875.74	2,875.74
101-Man	2019-06-28	CONLEY CUMMING June 2019-01	June Payroll	364.52	364.52
102-Man	2019-06-28	Kathryn Novak June 2019-01	June Payroll	1,081.11	1,081.11
103-Man	2019-06-28	Lutz Schirrschmidt June 2019-01	June Payroll	2,775.43	2,775.43
104-Man	2019-06-28	Shindle, Trevor June 2019-01	June Payroll	1,710.66	1,710.66
105-Man	2019-06-14	Lutz Schirrschmidt June Advance-01	June Advance	600.00	600.00
106-Man	2019-06-14	Shindle, Trevor June Advance-01	June Advance	1,000.00	1,000.00
107-Man	2019-06-14	Kathryn Novak June Advance-01	June Advance	200.00	200.00
				Total for AP:	128,421.32



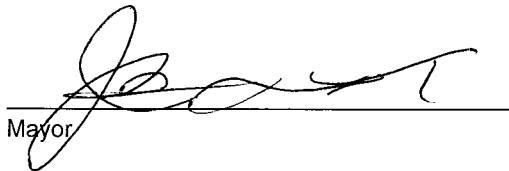
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Town of Springside
List of Accounts for Approval
As of 2019-06-30
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Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
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Certified Correct This 08 th day of July 2019



Mayor



Administrator

Town of Springside
Statement of Financial Activities - Condensed
For the Period Ending June-30-19

	Current	Year To Date	Budget
REVENUES			
Taxation			
Municipal Taxes			
General Municipal Levy	385,552.35	385,552.35	389,560.00
Abatements and Adjustments	(7,756.50)	(7,756.50)	(3,990.00)
Net Municipal Taxes	377,795.85	377,795.85	385,570.00
Penalties on Tax Arrears	353.94	2,969.66	7,470.00
Total Taxation:	378,149.79	380,765.51	393,040.00
Fees and Charges			
Rentals	5.00	25.00	880.00
Policing and Fire Fees		12,848.49	22,610.00
Recreation	625.60	21,455.60	45,250.00
Cemetery Fees		1,900.00	3,410.00
Licenses and Permits	125.00	1,820.00	4,560.00
General Office Services	2,925.50	5,023.00	5,470.00
Landfill/Waste Collection Fees	14,008.34	27,996.66	57,160.00
Total Fees and Charges:	17,689.44	71,068.75	139,340.00
Utilities			
Water	31,323.83	58,121.68	119,290.00
Sewer	9,362.55	18,726.36	37,800.00
Total Utilities:	40,686.38	76,848.04	157,090.00
Unconditional Transfers			
Unconditional Transfers	26,113.25	42,827.45	104,460.00
Total Unconditional Transfers:	26,113.25	42,827.45	104,460.00
Conditional Grants			
Federal			33,280.00
Provincial	753.29	7,435.77	20,000.00
Local		13,800.00	12,800.00
Total Conditional Grants:	753.29	21,235.77	66,080.00
Grants in Lieu of Taxes			
Provincial	2,555.91	2,555.91	3,750.00
Other	3,713.46	10,873.80	20,690.00
Total Grants in Lieu of Taxes:	6,269.37	13,429.71	24,440.00
Investment Income and Commissions			
Investment and Income Revenue			2,110.00
Total Investment Income and Commissions:	0.00	0.00	2,110.00
Other Revenues			
Other Revenue		240.00	10,900.00
Total Other Revenues:	0.00	240.00	10,900.00
Total REVENUES:	469,661.52	606,415.23	897,460.00

Town of Springside
Statement of Financial Activities - Condensed
For the Period Ending June-30-19

	Current	Year To Date	Budget
EXPENDITURES			
General Government Services			
Wages	39,595.35	88,590.01	183,980.00
Benefits	724.07	7,486.28	19,050.00
Professional/Contract Services	4,391.04	25,947.62	77,340.00
Utilities	892.04	3,736.10	10,360.00
Maintenance, Material and Supplies	1,697.71	11,398.01	21,150.00
Grants and Contributions	100.00	100.00	1,680.00
Interest		187.65	2,780.00
Total General Government Services:	47,400.21	137,445.67	316,340.00
Protective Services			
Police Protection			
Contractual Services	235.00	940.00	25,670.00
Total Police Protection:	235.00	940.00	25,670.00
Fire Protection			
Wages		10,450.00	20,000.00
Professional/Contractual Services	4,540.72	7,222.01	3,500.00
Maintenance, Materials and Supplies	942.06	10,487.88	25,040.00
Total Fire Protection:	5,482.78	28,159.89	48,540.00
Total Protective Services:	5,717.78	29,099.89	74,210.00
Transportation Services			
Maintenance			
Wages	(24,655.50)	985.43	700.00
Benefits	763.28	4,515.77	8,300.00
Professional/Contractual Services		1,653.36	1,820.00
Utilities	1,284.88	7,733.92	17,350.00
Maintenance, Materials & Supplies	2,570.05	19,644.15	54,300.00
Capital Expenditures			6,864.07
Other			137,670.00
Total Maintenance:	(20,037.29)	34,532.63	227,004.07
Construction			
Maintenance, Materials & Supplies			5,000.00
Total Construction:	0.00	0.00	5,000.00
Snow Removal			
Maintenance, Materials & Supplies		318.00	
Total Snow Removal:	0.00	318.00	0.00
Total Transportation Services:	(20,037.29)	34,850.63	232,004.07
Environmental Services			
Wages and Benefits	396.09	1,030.40	4,000.00
Professional/Contractual Services	(553.94)	28,442.08	40,060.00
Maintenance, Materials and Supplies		50.00	
Other			12,500.00
Total Environmental Services:	(157.85)	29,522.48	56,560.00
Public Health and Welfare Services			

Town of Springside
Statement of Financial Activities - Condensed
For the Period Ending June-30-19

	Current	Year To Date	Budget
Professional/Contractual Services		164.30	1,000.00
Total Public Health and Welfare Services:	0.00	164.30	1,000.00
Recreation and Cultural Services			
Wages		4,800.00	5,510.00
Professional/Contractual Services	3,333.20	34,682.13	41,500.00
Utilities - Heat	450.89	6,769.29	7,260.00
Utilities - Power	1,018.47	6,780.52	7,400.00
Utilities - Telephone	63.44	572.25	840.00
Maintenance, Materials and Supplies	312.39	3,638.95	13,300.00
Grants and Contributions			10,660.00
Other		1,876.72	
Total Recreation and Cultural Services:	5,178.39	59,119.86	86,470.00
Utilities			
Water			
Professional/Contractual Services	3,230.35	31,654.52	93,420.00
Utilities	1,248.18	7,994.81	20,830.00
Maintenance, Materials and Supplies	3,124.81	14,499.12	15,160.00
Grants and Contributions		11,200.00	
Total Water:	7,603.34	65,348.45	129,410.00
Sewer			
Professional/Contractual Services		111,884.14	4,420.00
Utilities	407.90	3,354.31	4,000.00
Maintenance, Materials and Supplies			500.00
Total Sewer:	407.90	115,238.45	8,920.00
Total Utilities:	8,011.24	180,586.90	138,330.00
Total EXPENDITURES:	46,112.48	470,789.73	904,914.07
CHANGE IN NET FINANCIAL ASSETS			
REVENUES	469,661.52	606,415.23	897,460.00
EXPENDITURES	46,112.48	470,789.73	904,914.07
CHANGE IN NET FINANCIAL ASSETS	423,549.04	135,625.50	(7,454.07)
Change in Net Assets	423,549.04	135,625.50	(7,454.07)
Change in Surplus	423,549.04	135,625.50	(7,454.07)