

**NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL
GENERAL MEETING MINUTES of September 14, 2023; 9:00 am**
Marshfield Medical Center & Tele/videoconference

Members Present: Dan Arndorfer, Steve Bakos, Gina Brandl, Cathy Connor, Megan Foltman, Lori Goff, Andrea Hebert, Del Horn, Irene Kadlec-Murray, Christopher Keller, Liz Kracht, Jared Linke, Pam Lentz, Ken Marg, Adam Meshak, Jerry Minor, Dr. Cody Nikolai, David Rae, Adrienne Schroeder, Sara Steen, Amanda Tabin, Robert Towne, Linda Vollmar, Ty Zastava

Others present: Lexi Bandt

Chairperson: Jenny Blenker

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Jenny Blenker welcomed attendees. Michael noted that the Executive Council meet last month and Rachel Symons was elected Chair and Jenny Blenker Vice-Chair. Rachel is now on maternity leave.
May Meeting Minutes	Motion by Brandl to approve the July 13, 2023 meeting minutes as posted. Second by Horn. Unanimously approved.
Correspondence	None
NCW HERC Update	<ul style="list-style-type: none"> • Previously hired Coordinator did not accept the contract and the position will be posted again • Ty Zastava is covering the interim • Working on a Chem Annex which will include a plan, training and an exercise • Will be conducting a Med Surge Response Exercise again this year • Will be doing a regional hazard vulnerability analysis • Hope to offer some radiation training for follow up to the exercise last year
State Trauma/ STAC	<ul style="list-style-type: none"> • STAC met Sept 6 <ul style="list-style-type: none"> ○ Reviewed the DHS Annual Trauma Report ○ Reminder about Margaret being on LOA starting around Oct 10. Use the DHSTrauma@wi.gov email ○ Trauma system funding is being discussed. DHS is doing some work behind the scenes to find options. Trauma system funding has not changed since 2001 and RTAC Coordinator's contract amounts have not changed since 2015. Natalie Easterday advised the RTAC Coordinators that trauma system partners are free to advocate for options ○ Lexi reviewed information about classification reviews with the group. Included was the number of facilities that have changed classification as well as a discussion of criteria that are commonly deficient. ○ Data committee <ul style="list-style-type: none"> ▪ Reviewed the data quality reports that are available ▪ Discussed 2024 data dictionary changes. There are no NTDB changes but some WI dataset changes.

	<ul style="list-style-type: none"> ▪ Discussed the inter-rater reliability tools ○ Trauma program managers <ul style="list-style-type: none"> ▪ Will be doing a project on trauma center billing but not until Spring 2024 ▪ The mentorship program is open for enrollment. Encourage TPMS to apply to be mentors and mentees. Applications are open until 9/29 and then quarterly after that ▪ Margaret gave a presentation on the trauma care facility classification review cycle ○ Performance improvement <ul style="list-style-type: none"> ▪ Reviewed Peds data dashboards ▪ Discussed Pediatric imaging. The three peds centers presented data ○ STAC <ul style="list-style-type: none"> ▪ Hope to discuss HEMS guidelines at the next meeting ▪ The Peds Imaging data was repeated ▪ Discussed the 2022 Annual Data Report ▪ Discussed feedback from Level I & II hospitals ○ Injury prevention <ul style="list-style-type: none"> ▪ Will be producing a resource toolkit ○ Classification review committee <ul style="list-style-type: none"> ▪ Encouraged facilities to reach out early if there are any potential issues with an upcoming visit
State EMS Update	<ul style="list-style-type: none"> • Mark Mandler is the new EMS Section Supervisor • EMS for Children <ul style="list-style-type: none"> ○ Erica Kane has resigned as the program manager for a position with the American Academy of Pediatrics ○ The multi-state virtual symposium will be November 2 for EMS audience and November 9 for ED audience
RTAC Coordinator	<ul style="list-style-type: none"> • The current expense worksheet was reviewed • Michael attended meetings and assisted with RTAC/HERC involvement in the recent Crandon Speedway/KISS concert • Michael has been delivering injury prevention supplies • Michael attended the recent EMS Advisory Board meetings
Process improvement committee	<ul style="list-style-type: none"> • Gina Brandl presented a case review • There is no committee report
Out of Hospital Committee	<ul style="list-style-type: none"> • Michael sent out the completed MCI form templates • Committee is reviewing scene time data
Injury Prevention Committee	<ul style="list-style-type: none"> • Jared Linke from Riverside FD gave a presentation on their use of the JotForm Fall referral app. • Committee will meet today
Conference Planning Committee	<ul style="list-style-type: none"> • Reminder that the NCRTAC Trauma Conference 2024 will be April 11, 2024 at Northcentral Technical College in Wausau • We are looking for committee volunteers • Please be watching for speaker/topic ideas
Position Statement for ED Providers on Initial Open	<ul style="list-style-type: none"> • Both trauma centers reviewed and provided input on the statement. • A draft of the statement was posted for all members to review

Fracture Guidance	<ul style="list-style-type: none"> • Motion by Bakos to approve the position statement as posted. Second by Horn. Unanimously approved.
Other business	<ul style="list-style-type: none"> • None
Future Agenda Items	<ul style="list-style-type: none"> • Pediatric imaging guidelines • Trauma system funding
Announcements/ Training	<ul style="list-style-type: none"> • Aspirus Wausau Hospital – Falls – Improving Your Balance Resource Fair at NTC – 9/20/23 • MCHS – Seniors Health Fair – Marshfield – 10/6/23 • MCHS – Rural Trauma Symposium – WI Dells – 12/15/23 <p>See Calendar at NCRATC-WI.org for more events and details</p>
Adjournment	Meeting adjourned.

Next Meeting:
 Thursday, November 9, 2023
 9:00 am – Noon
 Aspirus Wausau Hospital