

PACIFIC BEHAVIORAL HEALTH CARE

22 W. Mission Street, Suite C
Santa Barbara, CA 93101
Richard J. Kelliher, Director
(805) 687-8021

New Client Information

Fees and Appointments

Appointments are generally made on a regular, weekly basis and your hour is held for you as scheduled. In a sense, you have a contract whereby you have the exclusive use of the therapist's time for your scheduled appointment. You are therefore held responsible for the fee for all canceled appointments. In the event you are unable to keep your appointment, you must cancel as soon as possible. If this is done at least 24 hours in advance of your appointment time, there will be no charge for the cancellation.

If, however, you cancel your appointment within the 24 hour period, you will be charged your regular fee. Of course, if you do not notify your therapist of your need to cancel and simply do not appear for your scheduled appointment time (or if you call at the last minute), you will be held responsible for your full regular fee.

We strive to make your treatment cost-effective. We are preferred providers for many insurance companies. If you are insured by one of the insurance companies with which we have contracted fee reductions with, you will receive a discounted fee. If you choose to use your insurance, we typically bill your insurance company for you. This saves you considerable time and effort. However, since considerable time and effort is required to bill and be reimbursed, there is a \$25 per month processing fee for this service. We will include this charge on your monthly balance statement.

There is a \$25 service charge for all returned checks.

I understand and agree to the above:

Client's Signature

Date