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| Behavioral Health Counselor |
| Supervisor: Clinical Unit Supervisor |
| Mission: | To serve as a brief counseling resource, provide assessment and crisis intervention, and refer clients to existing community resources as appropriate. |
|  Qualifications: | Must be a mental health care professional (e.g., M.S.W., Ph.D., and PsyD, MD). |
| **Activation (Phase I & II)** |
| * Report to Clinical Unit Supervisor and obtain identification
* Attend staff briefing
* Receive assignment from Clinical Unit Supervisor
* Set up Mental Health station
* Identify additional supply needs and communicate to Clinical Unit Supervisor
* Familiarize self with Site layout and personnel
* Review educational materials on health threat and medications to be dispensed

 or administered |
| **Operation (Phase III)** |
| * Collaborate with Clinical Unit Staff to create a safe and comfortable environment

 for clients* Manage clients with acute mental health issues
* Report activities and recommendations to the Clinical Unit Supervisor
* Work with security staff if clients become disruptive or unruly
* Refer clients to mental health services outside of the Site when necessary
* Complete appropriate paperwork for each client
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| **Deactivation (Phase IV)** |
| * Clean-up workstation
* Pack and return unused supplies to Logistics Officer
* Assist in the clean-up of the Site
* Complete all required documentation
* Submit all required documentation to Clinical Unit Supervisor
* Participate in recovery activities as directed by the Clinical Unit Supervisor
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