

## **BOARD OF TRUSTEES**

**June 5, 2025**

**Members Present:** Jeremy Estep, Terry Brungardt, Laurie Morris, Joseph Thornton, Trevor Gibbins

**Members Absent:** None

**Staff Present:** Chance Deaton – Town Attorney, Nicole Lawless – Town Clerk, Lacey Rowell – Town Treasurer, Adam Tarver – Public Works Supervisor, Jerry Goodwin-Police Chief, Royetta White-Town Clerk.

**Others Present:** Kaci Snow, Steve Snow, Kathy Tarver, Charles Daughety, Lacey Rowell, Coral Gibbins, Travis Jacobs.

1. Call meeting to order. Mayor Morris called meeting to order at 6:30 p.m.
2. Roll Call. Clerk Lawless called roll and declared a quorum.
3. Awards, Proclamations, and Presentations. No Action
4. New Business, Deletions, or Continuances to the Agenda. No Action
5. Audience Participation. Comments from the audience will be heard at all Regularly Scheduled board meetings only during the designated Audience Participation portion of the Agenda. Anyone who has an item of business to present to the Board of Trustees that does not appear on the agenda, please come to the podium at this time and state your name and address. Comments are limited to three minutes and must pertain to the Town of Calumet business. The Oklahoma Open Meeting Act prohibits the Board of Trustees from taking action on requests made during this portion of the agenda. Kaci Snow addressed the board regarding Rt. 66 and possibility of town adding a history page to their website that can be accessed with a QR code on the Rt. 66 signs.
6. Consent Agenda. The following items are considered to be routine by the Town of Calumet Board of Trustees and will be enacted in one motion. Should discussion be desired on any item, that item will be removed from the Consent Agenda and considered separately.
  - a) Consideration of approval, rejection, amendment and/or postponement of the minutes for the Regular Meeting held Monday, May 5, 2025, with action as necessary.
  - b) Consideration of approval, rejection, amendment and/or postponement of updating the signature cards at AllNations Bank on the Water Deposit Account and Safety Deposit Box to reflect the removal of Nicole Lawless and addition of Royetta White, with action as necessary.
  - c) Consideration of approval, rejection, amendment and/or postponement of authorizing the Town Clerk to have View Only privileges, to the online AllNations Bank accounts, with action as necessary.

- d) Consideration of approval, rejection, amendment and/or postponement of naming Royetta White as Authorized Agent for the Oklahoma Municipal Retirement Fund, with action as necessary.

Trustee Estep made a motion to approve all Consent agenda items, Seconded by Trustee Brungardt. Roll Call : Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk Lawless declared motion carried 5-0.

**7. Consent Agenda Items Pulled for Discussion. No Action.**

**8. Discussion Items:**

- a) Consideration of approval, rejection, amendment and/or postponement of claims, checks, and warrants for the month of May 2025, with action as necessary. Trustee Estep made motion to approve the claims checks and warrants for the month of May,2025, Seconded by Trustee Brungardt. Roll Call : Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk Lawless declared motion carried 5-0
- b) Consideration of approval, rejection, amendment and/or postponement of renewing the Calumet Public Schools Ballpark Agreement, for fiscal year 2025-2026, with action as necessary. Trustee Estep made motion to renew the Calumet Public Schools Ballpark agreement , Seconded by Trustee Thornton. Roll Call : Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk Lawless declared motion carried 5-0
- c) Consideration of approval, rejection, amendment and/or postponement of the cemetery mowing contract with Evan's Mowing, for fiscal year 2025-2026, with action as necessary. Trustee Gibbins made motion to approve mowing contract with Evans Mowing, Seconded by Trustee Laurie Morris. Roll Call : Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk Lawless declared motion carried 5-0
- d) Consideration of approval, rejection, amendment and/or postponement of renewing the School Resource Officer Contract with Calumet Public Schools, for fiscal year 2025-2026, with action as necessary. Trustee Estep made a motion to approve Contract, Seconded by Trustee Brungardt. Roll Call : Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk Lawless declared motion carried 5-0
- e) Consideration of approval, rejection, amendment and/or postponement of renewing the School Resource Officer Contract with Maple Schools, for fiscal year 2025-2026, with action as necessary. Trustee Brungardt made a motion to approve Contract, Seconded by Trustee Thornton. Roll Call : Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk Lawless declared motion carried 5-0

- f) Consideration of approval, rejection, amendment and/or postponement of renewing the Interlocal Sheriff's Agreement, for fiscal year 2025-2026, with action as necessary. Trustee Morris made a motion to approve the agreement, Seconded by Trustee Estep. Roll Call : Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk White declared motion carried 5-0
- g) Consideration of approval, rejection, amendment and/or postponement of partnering with a new Veterinarian for the Annual Animal Clinic, with action as necessary. Trustee Estep made a motion to table, Seconded by Trustee Brungardt. Roll Call : Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk White declared motion carried 5-0
- h) Consideration of approval, rejection, amendment and/or postponement of setting up a Retainer Agreement with Bass Law, with action as necessary. Trustee Morris made a motion to approve retainer agreement, Seconded by Trustee Brungardt. Roll Call : Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk White declared motion carried 5-0
- i) Consideration of approval, rejection, amendment, and/or postponement of replacement of computer for Town Treasurer's office, with action as necessary. Trustee Morris made a motion to approve the replacement of computer not to exceed 1200.00. Seconded by Trustee Gibbins. Roll Call : Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk White declared motion carried 5-0

#### **9. Reports.**

- a) Town Treasurer
- b) Town Clerk
- c) Fire Department
- d) Police Department
- e) Public Works Department
- f) Trustees

**Reports were given to the board of trustees, No Actions.**

#### **Executive Session.**

#### **10. Consider convening into Executive Session for the purpose of the following:**

- a) Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of Adam Tarver, pursuant to 25 O.S. 307 B(1).
- b) Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of Royetta White, pursuant to 25 O.S. 307 B(1).
- c) Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of Seasonal Help for the Public Works Department, pursuant to 25 O.S. 307 B(1).
- d) Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of the attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest pursuant to 25 O.S. § 307

Trustee Brungardt made a motion to enter executive session, Seconded by Trustee Thornton. Roll Call : Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk White declared motion carried 5-0

11. Consider exiting executive session, with action as necessary. Trustee Thornton made a motion to exit executive session. Seconded by Trustee Brungardt. Roll Call : Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk White declared motion carried 5-0

- a) Trustee Morris made a motion to promote Adam Tarver to Public Works Supervisor with a pay increase to 23.00 per hour to be effective 06/09/2025. Seconded by Trustee Thornton. Roll Call : Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk White declared motion carried 5-0
- b) Trustee Morris made a motion to approve hiring Royetta White as Town Clerk with a start date of 05/22/2025. Seconded by Trustee Gibbins. Roll call Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk White declared motion carried 5-0.
- c) Trustee Morris made a motion to hire Brendon Voss and Hunter Mayfield at 14.00 per hour as seasonal help for Public Works Department. Seconded by Trustee Estep. Roll Call: Trustee Estep, aye; Trustee Brungardt, aye; Trustee Morris, aye; Trustee Thornton, aye; Trustee Gibbins, aye. Clerk White declared motion carried 5-0.
- d) No Action

12. Meeting Adjourned at 7:56 p.m.

\_\_\_\_\_  
**Mayor**

**ATTEST** \_\_\_\_\_  
**Town Clerk**